

**MINUTES
HAMILTON TOWN COUNCIL
REGULAR MEETING
FEBRUARY 8, 2016**

TOWN COUNCIL

PRESENT: David R. Simpson, Mayor
Kenneth C. Wine, Vice Mayor
Matthew Clark, Council member
Craig Green, Council member
Dimitri Kesari, Council member
Michael Snyder, Council member

ABSENT: John Unger, Council member

STAFF: Lori Jones, Treasurer
Daniel Galindo, Zoning Administrator
Maureen Gilmore, Town Attorney
Jennifer Noel, Recorder

CALL TO ORDER THE REGULAR MEETING:

Mayor Simpson called to order the regular meeting of the Hamilton Town Council at 7:00PM.

GUESTS:

Deputy Mote came forward to speak. He stated that he hasn't had any issues in the past month related to Hamilton. He stated that the Sheriff's office is hosting a basketball tournament over spring break. The tournament is open to any citizen that would like to participate and they should contact him if they wish to participate.

PUBLIC COMMENT:

Jill Evans, President of the Loudoun Arts Council discussed the possibility of an Artisan Trail in partnership with Visit Loudoun. She stated that she is part of an exploratory committee seeking donations from the local towns to contribute funding for a brochure highlighting the Trail. She indicated that this would be very similar to the beer and wine trail that is already in place throughout the County.

Jeff Parker, with Parker and Son Monument Company came forward to speak. Mr. Parker stated that he is interested in purchasing the property at 42 W Colonial Highway. The property is currently zoned commercial but not approved for a monument company. He stated that he would need to apply for a Special Exception and he would like an idea from the Council if they would look upon this favorably. Mr. Parker stated that the noise from the business would be minimal and he does not believe it would be a nuisance for the surrounding community. Mayor Simpson stated that he had spoken with Carry Michon, who was not able to attend tonight, and she wants to confirm June 4th as the date for Hamilton Day. The Council agreed.

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They also agreed to March 4th for Hamilton Green Day which is the Town Wide Cleanup. Mayor Simpson indicated that he would get back with her about these items.

MINUTES: Council member Kesari made a motion to approve the January 11, 2016 minutes as submitted. Motion: Council member Kesari

Second: Vice Mayor Wine

Carried: 6-0-1

Simpson -	Aye
Unger -	Absent
Kesari -	Aye
Green -	Aye
Snyder -	Aye
Wine -	Aye
Clark -	Aye

Council member Kesari made a motion to approve the January 28, 2016 minutes as submitted.

Motion: Council member Kesari

Second: Council member Snyder

Carried: 5-0-1-1

Simpson -	Aye
Unger -	Absent
Kesari -	Aye
Green -	Aye
Snyder -	Abstained
Wine -	Aye
Clark -	Aye

MAYOR'S REPORT:

Mayor Simpson stated that there were some Town sidewalks that were not yet cleaned from the snow storm and staff finished those up so that children could walk to school.

The Town Council discussed revising the snow removal from sidewalks policy but decided that they would leave the policy as is with no changes.

WATER & SEWER COMMITTEE:

Council member Kesari stated that with all of the melting snow and rain the Town was peaking at 500,000 gallons per day at the waste water treatment plant, where usually the Town is at 100,000 gallons per day indicating a lot of I&I. He also recommended that the Town purchase a camera to look at the lines. The Town Council consented to Town staff purchasing the camera.

Council member Snyder stated that he believes that it would also be a good time to look at replacing the water line under Rt. 7 from Hamilton Knolls to the east end of Town. That line is very small and has been a problem for many years. Mayor Simpson stated that the Town is moving forward with the upgrade and installation of sidewalks and it may be a good time to replace the line. He stated that he would get some more information on this and possibly include it in the engineering study that is in progress.

PARKS & RECREATION COMMITTEE:

Council member Clark stated that due to the storm the park is currently under snow and the Council decided that they would not clear it to open it up at this time.

TREASURER'S REPORT:

Monthly Treasurer's Report – Ms. Jones presented her report to the Town Council and entertained any question the members may have.

Council member Kesari made a motion to approve the Treasurer's Report as submitted.

Motion: Council member Kesari
Second: Vice Mayor Wine
Carried: 6-0-1

Simpson - Aye
Unger - Absent
Kesari - Aye
Green - Aye
Snyder - Aye
Wine - Aye
Clark - Aye

FINANCE COMMITTEE:

Ms. Jones indicated that the Committee would begin working on the budget schedule very soon.

PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:

Council member Green stated that he had nothing new to report.

PERSONNEL COMMITTEE:

Nothing new to report

PLANNING COMMISSION:

Chairman McCann stated that the Planning Commission is still down one member as is the Board of Zoning Appeals.

OLD BUSINESS:

Comp Time Policy – Council member Kesari stated that if the Town is going to give staff Comp Time that it needs to be at the time and a half overtime rate. Mayor Simpson stated that he believes that it is at hour for hour and believes that he is talking about something different than Council member Kesari.

Ms. Gilmore suggested that she look into this further and perhaps call this something other than Comp Time such as possibly Work Week Adjustment or something similar. Mayor Simpson stated that he would review this with Ms. Gilmore and come up with another draft for the next meeting.

EMS Transportation Issue – Paying for Ambulance Service – Mayor Simpson stated that he looked into Council member Snyder’s concerns regarding this issue. He stated that Loudoun County’s Fire, Rescue & Emergency Management website page offers a video that explains the EMS Transport Reimbursement Program. The video states that if you need ambulance service you should call for it without hesitation. The service will be billed to your health insurance company, which may require a Co-Pay, but if you do not have insurance and you cannot pay, is not an issue. They will not come after you for repayment it will just be excused. Mayor Simpson presented information from the website to each Council member. Council member Snyder thanked Mayor Simpson for his research and is satisfied with the information provided.

Resolution 2016-06 to Adopt an Amendment to Town of Hamilton Zoning Ordinance Article 14 – This resolution needs to be adopted in order to allow residents the option of purchasing flood insurance. Vice Mayor Wine made a motion to adopt Resolution 2016-06, a Resolution adopting an Amendment to the Town of Hamilton Zoning Ordinance Article 14. Flood Plain District as authorized by the Code of Virginia of 1950 as amended. 15.2-2285 and 2286.

Motion: Vice Mayor Wine
Second: Council member Kesari
Carried: 6-0-1

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Simpson - Aye
Unger - Absent
Kesari - Aye
Green - Aye
Snyder - Aye
Wine - Aye
Clark - Aye

Council member Kesari made a motion to adopt Resolution 2016-07 a resolution for the Town of Hamilton to participate in the National Flood Plain Insurance Program and to comply with the regulations of the National Flood Plain Insurance Program.

Motion: Council member Kesari
Second: Vice Mayor Wine
Carried: 6-0-1

Simpson - Aye
Unger - Absent
Kesari - Aye
Green - Aye
Snyder - Aye
Wine - Aye
Clark - Aye

NEW BUSINESS:

Application for Utility Connection/Availability – 103 Lamplighter Court – Council member Green made a motion that the Town Council approve the application for Utility Connection/Availability at 103 Lamplighter Court.

Motion: Council member Green
Second: Council member Snyder
Carried: 6-0-1

Simpson - Aye
Unger - Absent
Kesari - Aye
Green - Aye
Snyder - Aye
Wine - Aye
Clark - Aye

J2 Engineering Contract – FY2016 Pedestrian Safety Improvement Engineering Phase –
Mayor Simpson stated that he is finalizing the contract with J2 Engineering for the sidewalk improvements would like approval from the Council to sign the contract The Mayor indicated that he has all of the information available for review by any of the Council members or any resident. The Council consented to allow the Mayor to move forward with the contract.

Vice Mayor Wine stated that the back hoe was used for the snow removal will need some repairs and he anticipates that the cost will be several thousand dollars. The Council consented to have the repairs done.

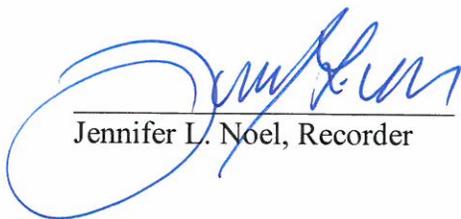
Mayor Simpson stated that the Town may want to look at purchasing a dump truck in the future to help with tasks that need to be completed within the Town.

ADJOURNMENT:

There being no further business the meeting adjourned at 8:04 PM.



David Simpson, Mayor



Jennifer L. Noel, Recorder