

**MINUTES
HAMILTON TOWN COUNCIL
REGULAR MEETING
AUGUST 8, 2016**

TOWN COUNCIL

PRESENT: David R. Simpson, Mayor
Kenneth C. Wine, Vice Mayor
John Unger, Council member
Matthew Clark, Council member
Craig Green, Council member

ABSENT: Michael Snyder, Council member
Dimitri Kesari, Council member

STAFF: Lori Jones, Treasurer
Daniel Galindo, Zoning Administrator
Maureen Gilmore, Town Attorney
Jennifer Noel, Recorder

CALL TO ORDER THE REGULAR MEETING:

Mayor Simpson called to order the regular meeting of the Hamilton Town Council at 7:00 PM.

GUESTS:

Deputy Motes came forward to address the Council. He stated that he is working with VDOT to stripe the roadside area near BB&T bank even though it is not technically in the Town. He hopes the striping will help with some of the parking issues in that area. Deputy Motes also stated that he ran radar along South Hughes Street to hopefully help with speeding issues along that road.

MINUTES: Vice Mayor Wine made a motion to approve the July 11, 2016 Town Council minutes as submitted.

Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 6-0-1

Simpson - Aye
Unger - Aye
Kesari - Absent
Green - Aye
Snyder - Absent
Wine - Aye
Clark - Aye

MAYOR'S REPORT:

Mayor Simpson stated that J2 is the Town's engineer working on the Town's parking lot and the storm water management issues at the West end of Town. He stated that the Town is now at 30 percent in the planning stage of the sidewalk project for which we received a FY2016 grant from VDOT.

Mayor Simpson stated that he has contacted Mrs. Pearson regarding a piece of her land adjacent to 41 & 43 E Colonial asking her to donate the small corner of her lot that would square off the town's proposed parking lot in exchange for the Town helping with maintenance on N King Street, which is private and owned by Mrs. Pearson.

WATER & SEWER COMMITTEE - Report from Staff (Greg Wilmoth)

Tri-Tek Engineering Proposal – Staff indicated the Mayor and Town Attorney had a few questions about the contract so the Mayor is working through those questions to make sure the Town is protected.

Staff indicated that a couple of emails had been sent to the Town from Tetra Tech regarding well head protection strategies, which is supported by VDH. Mayor Simpson stated that he would call Scott Englund and try to speak with him about it.

Staff reported that the Town has contracted with The Lyttle Companies, out of Richmond, to perform sound testing on our sewer lines to determine areas with I&I issues. The contract is for \$11,300 whereas the optional contract the Town was considering to camera the entire system was around \$100,000. The sound testing first would cut down the need to camera the entire system by approximately 70% and camera only 30% of the lines Town Council asked that staff go ahead and move forward with preparing this contract.

Staff also stated that Lyttle will also be doing investigation/repair work on St. Paul Street as well as on Curry Springs where they have some manhole issues that currently need attention.

PARKS & RECREATION COMMITTEE:

Council member Clark stated that the committee inspected the playground equipment at the park and determined that several pieces needed attention. He stated that the manufacturer of the pieces is Miracle Recreation and that the local supplier is Site Concepts. Council member Clark stated that he had been in touch with the owner of Site Concepts via email and the owner asked Council member Clark to send pictures of the equipment in need of repair and he would take a look at it and come out and do a site inspection. Site Concepts would then be able to give the Town a cost to either repair the equipment or replace it. Council member Clark stated that as soon as he hears back he will be in touch with the Mayor with an update.

Council member Unger stated that the Reston Bike Ride will be on Sunday, August 28th and will utilize the Park as it did last year, which worked out well so there should be no issues.

TREASURER'S REPORT:

Monthly Treasurer's Report – Ms. Jones presented her report to the Town Council and entertained any question the members may have.

Council member Unger made a motion to approve the Treasurer's Report as submitted.

Motion: Council member Unger
Second: Vice Mayor Wine
Carried: 5-0-2

Simpson -	Aye
Unger -	Aye
Kesari -	Absent
Green -	Aye
Snyder -	Absent
Wine -	Aye
Clark -	Aye

FINANCE COMMITTEE:

Council member Unger stated that the auditors have completed their audit and will make a presentation to the Finance Committee and then will come before the full Council with a report.

PERSONNEL COMMITTEE:

Nothing Scheduled.

PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:

There was nothing new to add.

PLANNING COMMISSION:

Chairman McCann stated that the Planning Commission would be cancelling their meeting scheduled for August as the items are not ready for review. The next Planning Commission will be in September.

OLD BUSINESS:

Town of Hamilton Investment Policy – Ms. Jones stated that she would like to receive any comments from Council regarding the policy by the end of August so that she can prepare it and bring it to the Town Council in September.

NEW BUSINESS:

Request to Extend Application for Water Connection at 17755 Madison Avenue – Vice Mayor Wine made a motion to extend the approval for the application for Water Connection at 17755 Madison for six months from today's date of August 8, 2016.

Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 5-0-2

Simpson - Aye
Unger - Aye
Kesari - Absent
Green - Aye
Snyder - Absent
Wine - Aye
Clark - Aye

Old and Used Office Equipment – Ms. Gilmore stated that staff has compiled a list of items that can be declared as surplus and the Town Council would need to authorize staff to dispose/sell/donate the items on the surplus list. Ms. Gilmore stated that she would have a resolution available for the Town Council next month.

CLOSED SESSION:

Vice Mayor Wine made a motion that the Hamilton Town Council recess its regular meeting and convene a closed meeting. The purposes of the closed meeting are as follows

1. Consultation with legal counsel pertaining to the lawsuit, Town Council of the Town of Hamilton v. Board of Supervisors of Loudoun County, Loudoun County Circuit Court Law No: 63974 as authorized by Code of Virginia of 1950, as amended, Section 2.2-3711(A)(7); and
2. Consultation with legal counsel pertaining to the lawsuit, Lori and John Bouman vs. the Town of Hamilton, Virginia Loudoun County Circuit Law No:102460, as authorized by Code of Virginia of 1950, as amended, Section 2.2-3711(A)(7); and

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The following individuals are invited to attend the closed session:

All Town Council Members
Maureen K. Gilmore, Town Attorney

Motion: Vice Mayor Wine
Second: Council member Green
Carried: 5-0-2

Simpson -	Aye
Unger -	Aye
Kesari -	Absent
Green -	Aye
Snyder -	Absent
Wine -	Aye
Clark -	Aye

Vice Mayor Wine made a motion that the Hamilton Town Council adjourn its closed session and reconvene its public meeting and that the minutes of the public meeting reflect that no formal action was taken in the closed session.

Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 5-0-2

Simpson -	Aye
Unger -	Aye
Kesari -	Absent
Green -	Aye
Snyder -	Absent
Wine -	Aye
Clark -	Aye

Vice Mayor Wine made a motion that the Hamilton Town Council adopt resolution 2016-018 Certifying the closed meeting August 8, 2016 and that a copy of the resolution be included in the minutes of the Town Council meeting.

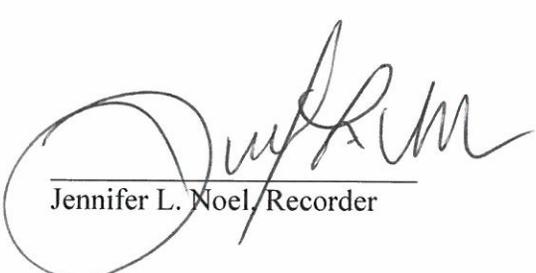
Motion: Vice Mayor Wine
Second: Council member Green
Carried: 5-0-2

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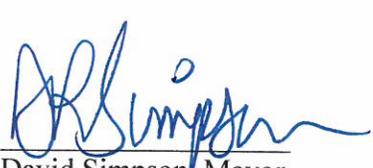
Simpson -	Aye
Unger -	Aye
Kesari -	Absent
Green -	Aye
Snyder -	Absent
Wine -	Aye
Clark -	Aye

ADJOURNMENT:

There being no further business the meeting adjourned at 7:55PM.



Jennifer L. Noel, Recorder



David Simpson, Mayor