

**MINUTES  
HAMILTON TOWN COUNCIL  
REGULAR MEETING  
AUGUST 10, 2015**

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**TOWN COUNCIL**

PRESENT: David R. Simpson, Mayor  
Kenneth C. Wine, Vice Mayor  
Matthew Clark, Council member  
John Unger, Council member  
Craig Green, Council member  
Dimitri Kesari, Council member  
Michael Snyder, Council member

STAFF: Lori Jones, Treasurer  
Daniel Galindo, Zoning Administrator  
Maureen Gilmore, Town Attorney  
Jennifer Noel, Recorder

**CALL TO ORDER THE REGULAR MEETING:**

Mayor Simpson called to order the regular meeting of the Hamilton Town Council at 7:00PM.

**PUBLIC COMMENT:**

**Matt Everly and Nan Flock**, Realtors came forward to speak. Mr. Everly stated that both he and Ms. Flock are real estate brokers and are working with the executors of the Terry Bell estate which is on West Colonial Highway. He stated that there are four deeded parcels to that estate and they are here tonight because one of the parcels, Lot 61 has a deed restriction on it and that lot adjoins the Town Well and the restriction indicates that a residence cannot be built on it while Lot 2 which has the Town Well on is being utilized as a water source by the Town. He stated that he does not know why the restriction was put in place but he believes it was put into place because when Hamilton Acres was subdivided there was no Town Water and Sewer available, everyone was on well and septic now it is available and they are here to try to get that restriction lifted.

Mayor Simpson stated that the Town would research the restriction and get back with them and let them know where the Town stands.

**GUESTS:**

None

**MINUTES:** Council member Snyder made a motion to approve the July 13, 2015 minutes as amended.

Motion: Council member Snyder  
Second: Council member Kesari  
Carried: 7-0

Simpson - Aye  
Unger - Aye  
Kesari - Aye  
Green - Aye  
Snyder - Aye  
Wine - Aye  
Clark - Aye

**MAYOR'S REPORT:**

- a) Payment for Sewer Tax District– Mayor Simpson stated that the Town received the funds from the County for the Sewer Tax District.
- b) Oversized Signs – Mayor Simpson indicated that there were several oversized signs throughout Town that have now been removed.

**WATER & SEWER COMMITTEE:**

- a) Schedule Water & Sewer Committee Meeting – The Committee decided to meet on Monday, August 17, 2015 at 7:00 PM.
- b) Sewer Connection at 33 S. Hughes Street – Vice Mayor Wine explained that the owners would like to connect to the Town's sewer system.

Greg Wilmoth came forward to discuss this issue with the Council, he indicated that the lateral was put in in 2000 when the extension was put in specifically to connect to this lot.

Council directed the Town Attorney to prepare an easement for the entire lateral.

**PARKS & RECREATION:**

None

**TREASURER'S REPORT:**

**Monthly Treasurer's Report** – Ms. Jones presented her report to the Town Council and entertained any question the members may have.

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Vice Mayor Wine made a motion to approve the Treasurer's Report as submitted.

Motion: Vice Mayor Wine  
Second: Council member Kesari  
Carried: 7-0

Simpson - Aye  
Unger - Aye  
Kesari - Aye  
Green - Aye  
Snyder - Aye  
Wine - Aye  
Clark - Aye

**FINANCE COMMITTEE:**

FY2015 CAFR – Finance Committee Meeting to be Scheduled with Mitchell & Co. – Council scheduled a Finance Committee meeting for Wednesday, September 16, 2015 at 10AM to go over the audit.

**PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:**

Mr. Galindo went over the size of political signs with the Council as there was some question about the allowable size of political signs.

**PERSONNEL COMMITTEE:**

None

**PLANNING COMMISSION:** Chairman McCann stated that the BZA still has one vacancy and potentially a second vacancy may be coming up in the next month.

**OLD BUSINESS:**

- a) **Municode** – Ms. Gilmore stated that she and staff would like to find out what direction Council would like to take regarding the Code. She indicated that there were a number of changes to the proof and they are trying to come up with a schedule for adoption of the document. Ms. Gilmore's recommendation is to have the public hearing prior to the final draft being approved. She asked what the Town Council's expectation is for holding the public hearing. Council agreed that they would like to have the public hearing January 2016.

- b) **Hamilton Park Parking Lot Expansion** – Mayor Simpson recommended that the Parks and Recreation Committee get together to prepare a plan for the Parking Lot Expansion as the rezoning has now been approved. The Committee decided that they would meet on this issue on August 24, 2015 at 8AM.

**NEW BUSINESS:**

- a) **Town Council FY2016 Meeting Schedule** – Council member Unger made a motion to approve the Town Council FY2016 Meeting Schedule as submitted.

Motion: Council member Unger  
Second: Council member Snyder  
Carried: 7-0

Simpson - Aye  
Unger - Aye  
Kesari - Aye  
Green - Aye  
Snyder - Aye  
Wine - Aye  
Clark - Aye

- b) **Snow Removal on Sidewalks** – Vice Mayor Wine asked that reminders start going out in the water bills reminding people that it is their responsibility to clear the sidewalks in front of their homes. Mayor Simpson stated that he would like a letter to go out to each resident with a copy of the new Ordinance enclosed.

**CLOSED SESSION:**

Vice Mayor Wine made a motion that the Hamilton Town Council recess its regular meeting and convene a closed session to discuss the acquisition of real property for a public purpose, and the discussion of a public official as authorized by Code of Virginia 2.2-3711(A)(1) and 2.2-3711(A)(3) as amended.

The following individuals are invited to attend the closed session:

All Town Council Members  
Maureen K. Gilmore, Town Attorney  
Lori M. Jones, Treasurer  
Jennifer Noel, Recorder

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Motion: Vice Mayor Wine  
Second: Council member Snyder  
Carried: 7-0

Simpson - Aye  
Unger - Aye  
Kesari - Aye  
Green - Aye  
Snyder - Aye  
Wine - Aye  
Clark - Aye

Vice Mayor Wine made a motion that the Hamilton Town Council adjourn its closed session and reconvene its regular meeting.

Motion: Vice Mayor Wine  
Second: Council member Snyder  
Carried: 7-0

Simpson - Aye  
Unger - Aye  
Kesari - Aye  
Green - Aye  
Snyder - Aye  
Wine - Aye  
Clark - Aye

Vice Mayor Wine made a motion that the Hamilton Town Council adopt Resolution 2015-13 to certify that while in closed session the participants discussed only those matters for which the closed session was convened.

Motion: Vice Mayor Wine  
Second: Council member Snyder  
Carried: 7-0

Simpson - Aye  
Unger - Aye  
Kesari - Aye  
Green - Aye  
Snyder - Aye  
Wine - Aye  
Clark - Aye

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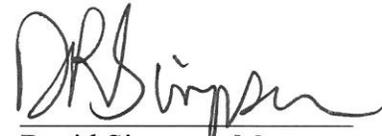
Council member Snyder made a motion that the Town authorize the Mayor to get an appraisal on the property that was discussed in Closed Session.

Motion: Council member Snyder  
Second: Council member Unger  
Carried: 7-0

Simpson -	Aye
Unger -	Aye
Kesari -	Aye
Green -	Aye
Snyder -	Aye
Wine -	Aye
Clark -	Aye

**ADJOURNMENT:**

There being no further business the meeting adjourned at 8:01 PM.



David Simpson, Mayor



Jennifer L. Noel, Recorder