

**AGENDA**  
**VERIZON SUP-2014-003 PUBLIC HEARING**  
**FY2016 TAX EQUALIZATION PUBLIC HEARING**  
Monday, April 13, 2015  
7:00 PM

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**DETERMINATION OF QUORUM**

- Verizon SUP-2014-003 (Pg. 3)
  - FY2016 Tax Equalization (Pg. 4)
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**AGENDA**  
**TOWN COUNCIL MEETING**  
**HAMILTON, VA**  
Monday, April 13, 2015  
*Will begin immediately following the public hearings*

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**ROLL CALL**

**DETERMINATION OF QUORUM**

**PUBLIC COMMENT**

**GUESTS**

**MINUTES – Discussion and Approval**

- Town Council Meeting – March 9, 2015 (Pgs. 5-10)

**MAYOR’S REPORT**

**WATER & SEWER COMMITTEE** (Kesari, Simpson, Snyder, Wine)

- Committee Meeting of March 14, 2015

**PARKS & RECREATION COMMITTEE** (Clark, Simpson, Unger, Wine)

**TREASURER’S REPORT** (Jones)

- April Treasurer’s Report (Pgs. 11-16)

**FINANCE COMMITTEE** (Snyder, Simpson, Unger, Wine)

- FY2016 Budget
  - May 11, 2015 Budget Public Hearing
  - June 8, 2015 Adoption of Budget and Tax Rates

**PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE** (Green, Kesari, Simpson, Wine)

**PERSONNEL COMMITTEE** (Simpson, Green, Wine)

**PLANNING COMMISSION** (McCann, Clark)

- Next Planning Commission Meeting - Wednesday, May 20, 2015

**OLD BUSINESS**

- Verizon SUP-2014-003
- FY2016 Tax Equalization

**NEW BUSINESS**

- Vacant BZA Seat – Term through November 19, 2015
- James Moon – Term ends November 19, 2015
- Lyme Disease Awareness Month Proclamation (Pg. 17)
- Reston Bike Club – Request to use park for Century Ride on August 23, 2015 (Pg. 18)
- Snow Removal Ordinance (Pg. 19)
- Wellhead Protection Plan
- Zoning Ordinance Text Amendments – Referral to Planning Commission

**ADJOURNMENT**

**PUBLIC HEARING NOTICE  
TOWN OF HAMILTON**

The **Hamilton Town Council** will hold a public hearing in the Hamilton Town Office, located at 53 East Colonial Highway, Hamilton, Virginia on **April 13, 2015 at 7:00 p.m.** to receive and consider comments on the following item:

**SUP-14-003 – Verizon Telecommunications Equipment on Publicly Owned Property** – A special use permit application submitted in accordance with Hamilton Zoning Ordinance Article 4, Section 2.4.3 for Verizon Wireless to install telecommunications antennas and associated ground equipment at 41 South Rogers Street on parcels owned by the Town of Hamilton. These parcels total 0.54 acres and are zoned R-2. The properties are identified by Loudoun County Tax Map Numbers /37/A/1////89B and /37/A/1////89A and Parcel Identification Numbers (PINs) 418-29-9026-000 and 418-29-9426-000.

Further information regarding this application is available for review at the Hamilton Town Office, 53 East Colonial Highway, Hamilton, Virginia from 8:00 AM to 4:30 PM, Monday through Friday, holidays excepted.

All members of the public may appear and present their views pertinent to these matters.

David R. Simpson, Mayor  
Town of Hamilton

3/27/15 & 4/3/15

**NOTICE OF PUBLIC HEARING  
TOWN OF HAMILTON, VIRGINIA**

**PROPOSED REAL PROPERTY TAX EQUALIZATION**

The Town of Hamilton will hold a public hearing at the Hamilton Town Office, 53 East Colonial Highway, Hamilton, Virginia, on April 13, 2015, beginning at 7:00 p.m. for the purpose of receiving comment on the proposed real estate tax rate for fiscal year 2016. The previous year's tax rate was \$.28 per \$100 of assessed value. Town Council has proposed a tax rate of \$.28 per \$100 of assessed value for the fiscal year 2016.

**SUMMARY OF REAL ESTATE PROPERTY TAX RATES**

Tax Year	Fiscal Year 2014 Appropriated	Fiscal Year 2015 Appropriated	Fiscal Year 2016 Proposed
Tax Rate	\$.28	\$.28	\$.28
Assessed Value of Real Estate	\$61,946,270	\$63,914,267	\$69,601,490

1. Assessment increase: Total assessed value of real property, excluding additional assessments due to new construction improvements to property, exceeds last year's total assessed value of real property by 8.9 percent.
2. Lowered rate necessary to offset increased assessment. The tax rate which would levy the same amount of real estate tax as last year when multiplied by the new total assessed value of real estate with the exclusion mentioned above would be \$.257 per \$100 assessed value. This rate will be known as the "lowered tax rate."
3. Effective Rate: The Town of Hamilton proposes to adopt the tax rate of \$.28 per \$100 assessed value. The difference between the lowered tax rate and the proposed rate would be \$.023 per \$100, or 8.9 percent. This difference will be known as the "effective tax rate increase". Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.
4. Proposed Total Budget Increase: Based on the proposed real property tax rate and changes in other revenues, the total budget of the Town of Hamilton will be more than last year's by 2.71 percent.
5. There is no plan to increase the tax rate above that of last year. However, due to the fact that assessments have increased, the tax revenue will increase.

The regularly scheduled Town Council meeting will begin immediately after the public hearing.

David S. Simpson, Mayor  
Town of Hamilton

**MINUTES  
HAMILTON TOWN COUNCIL  
REGULAR MEETING  
MARCH 9, 2015**

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**CALL TO ORDER:**

Mayor Simpson called to order the regular meeting of the Hamilton Town Council at 7:00PM.

**TOWN COUNCIL**

**PRESENT:** David R. Simpson, Mayor  
Kenneth C. Wine, Vice Mayor  
Michael Snyder, Council member  
Dimitri Kesari, Council member  
Matthew Clark, Council member

**ABSENT:** John Unger, Council member  
Craig Green, Council member

**STAFF:** Maureen Gilmore, Town Attorney  
Daniel Galindo, Zoning Administrator  
Jennifer Helbert, Recorder  
Lori Jones, Treasurer

**PUBLIC COMMENT:**

None

**GUESTS:**

Joylyn Hannahs came forward to speak. She indicated that she had three items she would like to discuss with Council. The first item is the sidewalks, specifically the people that do not shovel their sidewalks after it snows. She stated that she had to drive her child to school because of the sidewalks not being cleared so that he could walk to school. She asked if the Town could enforce the Ordinance and compel people to shovel the sidewalks and if the Town cannot do that then she would like the Town help with the sidewalks. The Council stated that they would work on a solution to address the issue. Secondly, Ms. Hannahs stated that she does not believe that there is good communication between the Town and its residents. Ms. Hannahs stated that it would be nice to know when there are residents in need of services that others might be able to provide and would like to have a form of communication that would assist with that. Mayor Simpson stated that you start to run in to privacy issues when communicating about peoples' private lives if that isn't what they want. Ms. Hannahs stated that she believes the Town should have a group email list that goes out to all members of the Town when there is someone in need. Thirdly, she stated that she would like to know if the Town is going to enforce the Zoning Ordinance as there are numerous people in Town that continue to have Zoning Violations at their homes, like things on their porches and yards that never go away. She indicated that Ms. Jones walked her through the process earlier and she now understands it a bit better, she was not aware that a formal complaint needed to be made by a resident for each violation. She asked why residents should be responsible for "ratting out" their neighbors when the Town has a Zoning Official. Mayor Simpson stated that the Town has a complaint driven system and if the Town Council decides to change that he will make her aware.

**APPROVAL OF MINUTES:**

Council member Kesari made a motion to approve the minutes of February 9, 2015.

Motion: Council member Kesari  
Second: Vice Mayor Wine  
Carried: 5-0-2

Simpson - Aye  
Unger - Absent  
Kesari - Aye  
Green - Absent  
Snyder - Aye  
Wine - Aye  
Clark - Aye

**MAYOR'S REPORT:**

**Committee Assignment** – Mayor Simpson stated he made some changes to the Committee assignments and those assignments are included in the agenda packet on page 8.

**Upcoming Meetings** - The Water and Sewer Committee decided to meet on Saturday, March 14, 2015. The Town Council decided to meet on Saturday, March 28<sup>th</sup> at 9AM for the budget meeting. The Town Council also decided to have a work session to discuss the Zoning Ordinance and prepare for a public hearing on Monday, March 30, 2015 at 7:00PM.

**Utility Pole Relocation** – Mayor Simpson stated that the pole is gone!

**WATER AND SEWER COMMITTEE:**

The next scheduled meeting is Saturday, March 14, 2015 at 9AM.

**PARKS AND RECREATION COMMITTEE:**

Mayor Simpson stated that new swings and chains were purchased to replace the old ones that had wear and tear on them. Mayor Simpson stated that the Committee is still working on the zoning to extend the parking lot.

**TREASURER'S REPORT:**

**Monthly Treasurer's Report** – Ms. Jones presented her report to the Town Council and entertained any question the members may have.

Council member Kesari made a motion to approve the Treasurer's Report as submitted.

Motion: Council member Kesari  
Second: Vice Mayor Wine  
Carried: 5-0-2

Simpson - Aye  
Unger - Absent  
Kesari - Aye  
Green - Absent  
Snyder - Aye  
Wine - Aye  
Clark - Aye

**FINANCE COMMITTEE:**

FY 2016 Budget

- Budget worksession prior to April 13, 2015 – Council scheduled the worksession for Saturday, March 28, 2015 at 9AM.
- April 13, 2015 Tax Equalization Public Hearing
- May 11, 2015 Budget Public Hearing
- June 8, 2015 Adoption of Budget and Tax Rates

**PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:**

Mr. Galindo stated that T-Mobile item is going to Planning Commission this month. He stated that he has had no zoning complaints in the past few weeks.

**PERSONNEL COMMITTEE:**

None Scheduled

**PLANNING COMMISSION:**

Planning Commission Action – T-Mobile, SUP-14-004  
Planning Commission Meeting – Wednesday, March 18, 2015

**OLD BUSINESS:**

**Public Hearing for Verizon SUP – 2014-003** – Need to reschedule for April 13, 2015

**Codified Ordinance Public Hearing Re-Schedule from March 9, 2014** – Council decided to reschedule this for May 11, 2015 at 7:00PM

**NEW BUSINESS:**

**Authorize Public Hearing for T-Mobile SUP-14-004** – Council member Kesari made a motion to authorize a public hearing for T-Mobile SUP-14-004 for April 13, 2015.

Motion: Council member Kesari

Town Council  
Regular Meeting Minutes  
March 9, 2015

Second: Council member Snyder  
Carried: 5-0-2

Simpson - Aye  
Unger - Absent  
Kesari - Aye  
Green - Absent  
Snyder - Aye  
Wine - Aye  
Clark - Aye

**Authorize FY2016 Tax Equalization Public Hearing** – Council member Kesari made a motion to authorize a public hearing for FY2016 Tax Equalization for April 13, 2015.

Motion: Council member Kesari  
Second: Council member Snyder  
Carried: 5-0-2

Simpson - Aye  
Unger - Absent  
Kesari - Aye  
Green - Absent  
Snyder - Aye  
Wine - Aye  
Clark - Aye

**Authorize FY2016 Budget Public Hearing** - Council member Kesari made a motion to authorize a public hearing for FY2016 Budget for May 11, 2015.

Motion: Council member Kesari  
Second: Council member Snyder  
Carried: 5-0-2

Simpson - Aye  
Unger - Absent  
Kesari - Aye  
Green - Absent  
Snyder - Aye  
Wine - Aye  
Clark - Aye

**Authorize Public Hearing for Codified Ordinances** - Council member Kesari made a motion to authorize a public hearing for Codified Ordinances rescheduled for May 11, 2015.

Motion: Council member Kesari  
Second: Council member Snyder  
Carried: 5-0-2

Simpson - Aye

Town Council  
Regular Meeting Minutes  
March 9, 2015

Unger - Absent  
Kesari - Aye  
Green - Absent  
Snyder - Aye  
Wine - Aye  
Clark - Aye

**Authorize Public Hearing for Verizon SUP-14-003** – Council member Kesari made a motion to authorize a public hearing for Verizon SUP-14-003 for April 13, 2015.

Motion: Council member Kesari  
Second: Council member Snyder  
Carried: 5-0-2

Simpson - Aye  
Unger - Absent  
Kesari - Aye  
Green - Absent  
Snyder - Aye  
Wine - Aye  
Clark - Aye

**CLOSED SESSION:**

Vice Mayor Wine made a motion that the Hamilton Town Council recess its regular meeting and convene a closed session to discuss the acquisition of real property for a public purpose as authorized by Code of Virginia Section 2.2-3711(A)(3) as amended. The following individuals are invited to attend the closed session:

All Town Council Members  
Maureen K. Gilmore, Town Attorney  
Jennifer Helbert, Recorder

Motion: Vice Mayor Wine  
Second: Council member Kesari  
Carried: 5-0-2

Simpson - Aye  
Unger - Absent  
Kesari - Aye  
Green - Absent  
Snyder - Aye  
Wine - Aye  
Clark - Aye

Town Council  
Regular Meeting Minutes  
March 9, 2015

Vice Mayor Wine made a motion that the Hamilton Town Council adjourn its closed session and reconvene its regular meeting.

Motion: Vice Mayor Wine  
Second: Council member Kesari  
Carried: 5-0-2

Simpson - Aye  
Unger - Absent  
Kesari - Aye  
Green - Absent  
Snyder - Aye  
Wine - Aye  
Clark - Aye

Council member Snyder made a motion that the Hamilton Town Council adopt Resolution No: 2015-03, to certify that while in closed session, the participants discussed this matter as well as pending litigation to wit Town Council of Hamilton vs. County of Loudoun regarding Well 14 for which the closed session was convened.

Motion: Council member Snyder  
Second: Council member Kesari  
Carried: 5-0-2

Simpson - Aye  
Unger - Absent  
Kesari - Aye  
Green - Absent  
Snyder - Aye  
Wine - Aye  
Clark - Aye

**ADJOURNMENT:**

There being no further business the meeting adjourned at 8:15 PM.

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David Simpson, Mayor

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Jennifer L. Helbert, Recorder

**Treasurer's Report**  
**as of March 31, 2015 - All Funds Summary**

<b>Investment Summary</b>	<b>3/31/2015</b>	<b>2/28/2015</b>	<b>1/31/2015</b>	<b>12/31/2014</b>
BB&T Checking General	\$ 113,595.30	\$ 141,994.95	\$ 150,322.94	\$ 161,711.61
Water	89,127.32	86,867.51	83,370.57	75,034.31
Sewer	727,394.55	727,002.70	635,540.39	656,728.82
Total BB&T Checking	<u>\$ 930,117.17</u>	<u>\$ 955,865.16</u>	<u>\$ 869,233.90</u>	<u>\$ 893,474.74</u>
BB&T CDs	674,408.42	674,408.42	674,408.42	674,408.42
Wells Fargo Money Market	338,982.77	338,953.98	338,844.43	338,873.21
Cardinal Bank Money Market & CDs	828,314.14	828,187.39	827,706.51	827,954.84
LGIP	308,292.48	308,260.97	308,177.13	308,203.78
<b>Total All Funds</b>	<u><b>\$ 3,080,114.98</b></u>	<u><b>\$ 3,105,675.92</b></u>	<u><b>\$ 3,018,370.39</b></u>	<u><b>\$ 3,042,914.99</b></u>

**OPERATING BUDGET TO ACTUALS thru 3/31/2015**

Budgeted Revenue (9 months)	\$ 1,078,812.00
Actual Revenue (9 months)	<u>996,794.55</u>
<b>Revenue Over (Under) Budget</b>	<u><b>\$ (82,017.45)</b></u>
Budgeted Expenses (9 months)	\$ 1,040,091.75
Actual Expenses (9 months)	<u>982,862.06</u>
<b>Expenses Under (Over) Budget</b>	<u><b>\$ 57,229.69</b></u>

**Community Park & Fire Department Funds**

<b>Town General Fund Park Maintenance Accounts</b>	
BB&T Money Market Account	\$ 6,484.60
BB&T CD	<u>8,997.65</u>
Total Town GF Park Maintenance Accounts	<u><u>\$ 15,482.25</u></u>
<b>Park Committee Donations</b>	
Cardinal Bank Checking Account	<u><u>\$ 1,790.72</u></u>
<b>Fire Department Fund</b>	
BB&T Money Market Account	<u><u>\$ 16,747.92</u></u>

**Water & Sewer Activity - March 2015**

n/a	Regular Cycle Water/Sewer Bills
129	Regular Delinquent Bills
1	Water turn-offs Due to Non Payment
	New Accounts Created
3	Adjustments (leak or misread)
	Adjustments (pool fills)
	New Water Connections
	New Sewer Connections

**Accounts Payable & Payroll Activity - March 2015**

41 # Accounts Payable Checks	
\$ 68,817.93	Accounts Payable Checks (List attached)
7 # Employees	
\$ 29,399.10	Payroll Expense
\$ 3,417.14	Retirement Expense

**Treasurer's Report  
as of March 31, 2015 - General Fund**

	<b>FY TO DATE BUDGET ANALYSIS</b>				<b>% TOTAL BUDGET SPENT</b>
	<b>FY2015</b>	<b>9 Months</b>	<b>ACTUAL</b>	<b>(UNDER) OVER</b>	
	<b>BUDGET</b>	<b>BUDGET</b>	<b>3/31/2015</b>	<b>BUDGET</b>	
<b>EXPENDITURES</b>					
Wages & Payroll Taxes	\$ 111,956	\$ 83,967	\$ 75,871.41	\$ (8,095.59)	67.77%
Retirement Contribution	6,818	5,114	4,974.03	(139.47)	72.95%
Health Insurance	21,856	16,392	15,047.14	(1,344.86)	68.85%
Membership Dues	603	452	141.96	(310.29)	23.54%
General Office Expense	35,520	26,640	18,268.93	(8,371.07)	51.43%
Legal Services/Codification	47,000	35,250	27,573.89	(7,676.11)	58.67%
Engineering Services	5,000	3,750	585.00	(3,165.00)	11.70%
Audit	12,400	9,300	13,500.00	4,200.00	108.87%
Trash/Recycling	44,200	33,150	32,958.02	(191.98)	74.57%
Mowing	12,000	9,000	9,510.00	510.00	79.25%
Street Lights	6,600	4,950	4,522.77	(427.23)	68.53%
Insurance & Workman's Comp	15,105	11,329	-321.00	(11,649.75)	-2.13%
Donations	2,000	1,500	0.00	(1,500.00)	0.00%
Planning Commission & Services	6,000	4,500	4,596.70	96.70	76.61%
Recreation & Activity	2,500	1,875	3,985.00	2,110.00	159.40%
Transfers Out - CIP & Fire Dept	35,700	26,775	27,858.00	1,083.00	78.03%
Contingencies	3,201	2,401	2,740.72	339.97	85.62%
<b>TOTAL EXPENDITURES</b>	<b>\$ 368,459</b>	<b>\$ 276,344</b>	<b>\$ 241,812.57</b>	<b>\$ (34,531.68)</b>	<b>65.63%</b>
<b>REVENUE</b>					
Real Estate Taxes	\$ 181,180	\$ 135,885	\$ 93,008.28	\$ (42,876.72)	51.33%
Personal Property Taxes	38,496	28,872	38,994.80	10,122.80	101.30%
Prior Year Taxes	2,100	1,575	2,236.81	661.81	106.51%
Penalty/Interest on Taxes	700	525	845.88	320.88	120.84%
Automobile Decals	10,000	7,500	11,122.72	3,622.72	111.23%
Zoning Fees	2,000	1,500	3,625.00	2,125.00	181.25%
Interest	1,527	1,145	818.00	(327.25)	53.57%
Sales Taxes	42,000	31,500	30,087.05	(1,412.95)	71.64%
Utility Taxes	28,000	21,000	21,831.28	831.28	77.97%
BPOL Taxes	10,000	7,500	11,741.50	4,241.50	117.42%
Fire Programs Grant	9,000	6,750	9,000.00	2,250.00	100.00%
Park Reservation Fees	700	525	950.00	425.00	135.71%
Prior Year Surplus	35,611	26,708	0.00	(26,708.25)	0.00%
Litter Grant/Misc Income	7,145	5,359	5,928.04	569.29	82.97%
<b>TOTAL REVENUE</b>	<b>\$ 368,459</b>	<b>\$ 276,344</b>	<b>\$ 230,189.36</b>	<b>\$ (46,154.89)</b>	<b>62.47%</b>
<b>Surplus (Deficit) \$ (11,623.21)</b>					

**Treasurer's Report  
as of March 31, 2015 - Water Fund**

	<b>FY TO DATE BUDGET ANALYSIS</b>				<b>% TOTAL BUDGET SPENT</b>
	<b>FY2015 BUDGET</b>	<b>9 Months BUDGET</b>	<b>ACTUAL 3/31/2015</b>	<b>(UNDER) OVER BUDGET</b>	
<b>EXPENDITURES</b>					
Wages & Payroll Taxes	\$ 132,912	\$ 99,684	\$ 78,205.29	\$ (21,478.71)	58.8%
Retirement Contribution	10,430	7,823	7,451.65	(370.85)	71.4%
Health Insurance	25,459	19,094	16,061.53	(3,032.72)	63.1%
General Office Expense	3,400	2,550	2,870.12	320.12	84.4%
Workman's Comp/Liability	9,160	6,870	1,146.00	(5,724.00)	12.5%
System Consultant	10,000	7,500	0.00	(7,500.00)	0.0%
Electricity	37,000	27,750	23,252.04	(4,497.96)	62.8%
Truck Supplies & Repair	7,500	5,625	4,267.19	(1,357.81)	56.9%
Chemicals & Water Testing	10,000	7,500	5,086.82	(2,413.18)	50.9%
Water Intgration	31,860	23,895	23,895.00	0.00	75.0%
Repairs - Plant & Equipment	20,000	15,000	17,735.66	2,735.66	88.7%
Repairs - Lines & Hydrants	15,000	11,250	2,340.98	(8,909.02)	15.6%
Repairs Bldg/Grounds	1,000	750	1,983.40	1,233.40	198.3%
Safety Supplies	1,000	750	598.88	(151.12)	59.9%
Cross Connection Program	200	150	0.00	(150.00)	0.0%
2002 VRA Bond Debt Pmt	112,203	84,152	112,203.00	28,050.75	100.0%
Training, Licenses & Dues	1,620	1,215	1,070.00	(145.00)	66.0%
Contingencies	10,569	7,927	2,684.44	(5,242.31)	25.4%
Transfer to CIP	45,125	33,844	17,658.00	(16,185.75)	39.1%
<b>TOTAL EXPENDITURES</b>	<b>\$ 484,438</b>	<b>\$ 363,329</b>	<b>\$ 318,510.00</b>	<b>\$ (44,818.50)</b>	<b>65.7%</b>
<b>REVENUE</b>					
Water Service Charges	\$ 269,650	\$ 202,238	\$ 184,183.17	\$ (18,054.33)	68.3%
Connection Fees	10,200	7,650	0.00	(7,650.00)	0.0%
VRA Bond Surcharge	77,000	57,750	51,889.00	(5,861.00)	67.4%
Cell Towner Antenna Lease	70,000	52,500	60,544.97	8,044.97	86.5%
Interest	919	689	464.10	(225.15)	50.5%
Transfers In / PY Surplus	56,669	42,502	17,658.00	(24,843.75)	31.2%
<b>TOTAL REVENUE</b>	<b>\$ 484,438</b>	<b>\$ 363,329</b>	<b>\$ 314,739.24</b>	<b>\$ (48,589.26)</b>	<b>65.0%</b>
<b>Surplus (Deficit) \$</b>				<b>(3,770.76)</b>	

**Treasurer's Report  
as of March 31, 2015 - Sewer Fund**

	<b>FY TO DATE BUDGET ANALYSIS</b>				<b>% TOTAL</b>
	<b>FY2015 BUDGET</b>	<b>9 Months BUDGET</b>	<b>ACTUAL 3/31/2015</b>	<b>(UNDER) OVER BUDGET</b>	<b>BUDGET SPENT</b>
<b>EXPENDITURES</b>					
<b>Operating</b>					
Wages & Payroll Taxes	\$ 119,732	\$ 89,799	\$ 77,580.76	\$ (12,218.24)	64.8%
Retirement Contribution	10,971	8,228	7,926.01	(302.24)	72.2%
Health Insurance	26,433	19,825	17,883.33	(1,941.42)	67.7%
Workers Comp/Liability	7,330	5,498	(20.00)	(5,517.50)	-0.3%
System Consultant	10,000	7,500	-	(7,500.00)	0.0%
General Office Expense	5,300	3,975	4,820.18	845.18	90.9%
Sewer Operations	16,000	12,000	10,868.00	(1,132.00)	67.9%
Electricity	32,000	24,000	21,014.00	(2,986.00)	65.7%
Truck & Generator	6,500	4,875	5,083.00	208.00	78.2%
Chemicals & Lab Testing	59,000	44,250	44,021.96	(228.04)	74.6%
Repairs - Plant & Equipment	12,500	9,375	7,206.09	(2,168.91)	57.6%
Repairs - Sewer Lines	8,000	6,000	-	(6,000.00)	0.0%
Repairs Bldg/Grounds	2,500	1,875	1,177.26	(697.74)	47.1%
Safety Supplies	1,000	750	580.73	(169.27)	58.1%
Training & Licenses	1,300	975	-	(975.00)	0.0%
2010 Water Bond Debt	12,467	9,350	12,467.00	3,116.75	100.0%
1999 VRA Sewer Loan Pmt	218,835	164,126	249,028.46	84,902.21	113.8%
Grinder Pumps/Maintenance	23,774	17,831	5,120.66	(12,709.84)	21.5%
Contingencies	3,931	2,948	3,298.05	349.80	83.9%
Transfer to CIP	100,226	75,170	14,061.44	(61,108.06)	14.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 677,799</b>	<b>\$ 508,349</b>	<b>\$ 482,116.93</b>	<b>\$ (26,232.32)</b>	<b>71.1%</b>
<b>REVENUE</b>					
Sewer Service Charges	\$ 293,501	\$ 220,126	\$ 189,221.64	\$ (30,904.11)	64.5%
Connection Fees	15,000	11,250	-	(11,250.00)	0.0%
Interest	1,544	1,158	477.72	(680.28)	30.9%
Surcharge for Sewer Loan	37,000	27,750	25,473.50	(2,276.50)	68.8%
County Contribution Loan	88,000	66,000	88,000.00	22,000.00	100.0%
Prior Year Surplus	111,919	83,939	14,061.44	(69,877.81)	12.6%
Sewer Tax District Loan	130,835	98,126	134,631.65	36,505.40	102.9%
	<b>\$ 677,799</b>	<b>\$ 508,349</b>	<b>\$ 451,865.95</b>	<b>\$ (56,483.30)</b>	<b>66.7%</b>
<b>Surplus (Deficit) \$ (30,250.98)</b>					

**Treasurer's Report  
as of March 31, 2015 - CIP**

**FY2015 DATA**

<b>GENERAL FUND CIP</b>	<b>BUDGET</b>	<b>Actual 3/31/2015</b>	<b>(UNDER) OVER BUDGET</b>	<b>% Total Budget</b>
<b>Expenditures</b>				
Streets & Sidewalks	\$ 20,000	\$ 18,858.00	\$ (1,142.00)	94.29%
<b>Total Expenditures</b>	<b>\$ 20,000</b>	<b>\$ 18,858.00</b>	<b>\$ (1,142.00)</b>	<b>94.29%</b>
<b>Revenue</b>				
Transfer In from General Fund	\$ 20,000	18,858.00	\$ (1,142.00)	94.29%
<b>Total Revenue</b>	<b>\$ 20,000</b>	<b>\$ 18,858.00</b>	<b>\$ (1,142.00)</b>	<b>94.29%</b>
 <b>WATER FUND CIP</b>				
<b>Expenditures</b>				
New Truck	16,000	11,373.45	(4,626.55)	71.08%
Other Improvements	75,000	4,310.00	(70,690.00)	5.75%
Water Meter Replacement	3,000	1,974.92	(1,025.08)	65.83%
Hydrant Replacement	4,000	0.00	(4,000.00)	0.00%
<b>Total Expenditures</b>	<b>\$ 98,000</b>	<b>\$ 17,658.37</b>	<b>\$ (80,341.63)</b>	<b>18.02%</b>
<b>Revenue</b>				
Transfer In From Water Fund	\$ 43,700	\$ 17,658.00	\$ (26,042.00)	40.41%
Availability Fees	54,300	0.00	(54,300.00)	0.00%
<b>Total Revenue</b>	<b>\$ 98,000</b>	<b>\$ 17,658.00</b>	<b>\$ (80,342.00)</b>	<b>18.02%</b>
 <b>SEWER FUND CIP</b>				
<b>Expenditures</b>				
I & I Program	\$ 100,000	\$ 2,687.99	(97,312.01)	2.69%
New Truck	16,000	11,373.45	(4,626.55)	71.08%
Sewer Improvement Fund	20,000	0.00	(20,000.00)	0.00%
<b>Total Expenditures</b>	<b>\$ 136,000</b>	<b>\$ 14,061.44</b>	<b>\$ (121,938.56)</b>	<b>10.34%</b>
<b>Revenue</b>				
Transfer In From Sewer Fund	\$ 98,800	\$ 14,061.44	\$ (84,738.56)	14.23%
Availabilitiy Fees	37,200	0.00	(37,200.00)	0.00%
<b>Total Revenue</b>	<b>\$ 136,000</b>	<b>\$ 14,061.44</b>	<b>\$ (121,938.56)</b>	<b>10.34%</b>

**Treasurer's Report - April 13, 2015 Council Meeting  
Check Listing March 2015**

<b>CHECK#</b>	<b>PAYEE</b>	<b>PURPOSE</b>	<b>AMOUNT</b>
18385	American Express	Bleach & Paper Towels	208.58
18386	BROWNING EQUIPMENT	Oil & Oil Mix	119.44
18387	DE LAGE LANDEN	Copier Lease	135.00
18388	DOMINION VIRGINIA POWER	Electricity	7,954.37
18389	DOMINION VIRGINIA POWER	Relocation of Utility Pole	18,858.42
18390	GILMORE MAUREEN K.	Legal Services February 2015	3,135.00
18391	HOME DEPOT CREDIT SERVICES	Light Bulbs & Supplies	158.48
18392	INSTRULOGIC CORPORATION	Monthly Scada	2,655.00
18393	LOUDOUN COUNTY CENTRAL GARAGE	Vehicle Fuel	320.90
18394	NICHOLS HARDWARE	Misc Supplies	32.74
18395	PIFER OFFICE SUPPLY	Quarterly Copier Maintenance	139.57
18396	PURCELLVILLE COPY	Plan Copies	27.00
18397	SHENANDOAH VALLEY WATER COMPANY	Office Water Cooler	25.50
18398	SOUTHERN STATES	Lime	91.80
18399	US BANK OPERATIONS CENTER	Water Loan Interest Payment	16,765.00
18400	USA BLUEBOOK	Water Testing Supplies	594.48
18401	USA Septic Services LLC	Pump & Haul	1,500.00
18402	VUPS	Miss Utilities	26.25
18403	Advance Auto Parts	Misc Truck Parts	19.87
18404	AMERICAN DISPOSAL SERVICES INC	Trash/Recycling Services	3,657.74
18405	ANTHEM BLUE CROSS BLUE SHIELD	Health Insurance	5,550.00
18406	BB&T BANKCARD CORPORATION	Office Supplies/Internet/Postage	869.62
18407	BEAL RUSSELL	Planning Commission	50.00
18408	BORST LARISSA	Planning Commission	50.00
18409	CARLSON LESLIE F.	Planning Commission	50.00
18410	DE LAGE LANDEN	Copier Lease	135.00
18411	FIDELITY ENGINEERING CORP	Generator Repair	115.00
18412	GREEN CRAIG	Planning Commission	50.00
18413	HAMILTON SERVICE CENTER	Truck Maintenance	74.83
18414	HELBERT JENNIFER	Recorder Services	420.00
18415	JOINER MICRO LABORATORIES, INC	Lab Testing	1,760.00
18416	LOUDOUN LUMBER CO INC	Park Supplies	12.47
18417	MCCANN ROBERT E.	Planning Commission	75.00
18418	PETTY CASH	Misc Office Expenses	46.42
18419	POSTMASTER HAMILTON	Utility Bill Mailing	339.94
18420	UNIVAR USA INC	Chemicals	1,803.94
18421	VEPGA	Annual Membership	57.00
18422	VERIZON	Telephone	657.79
18423	VERIZON WIRELESS	Cell Phones	215.56
18424	VOID		
18425	WILMOTH GREG K.	Planning Commission	50.00
		<b>TOTAL</b>	<b>68,807.71</b>



TOWN OF HAMILTON PROCLAMATION  
Lyme Disease Awareness Month, May 2015

**WHEREAS**, the health and safety of all Hamilton residents is important to the happiness, prosperity and well-being of our Town's families and communities; and

**WHEREAS**, according to the Centers for Disease Control and Prevention, Lyme disease is the most commonly reported vector borne illness in the United States; and

**WHEREAS**, 192 new cases of Lyme disease in Loudoun County in 2014; and

**WHEREAS**, the CDC estimates that the total number of people diagnosed with Lyme disease in the United States is roughly 10 times higher than the yearly reported number of cases and that many more cases may go undiagnosed each year; and

**WHEREAS**, the Loudoun Lyme Disease Commission has been actively addressing the board of Supervisors 10 Point Plan to Mitigate Lyme Disease in Loudoun County; and

**WHEREAS**, Lyme disease is almost always caused by the bite of an infected black legged tick and is caused by a type of bacteria that gives early symptoms, such as a bulls-eye rash, fever, aching muscles, headache, and fatigue; and

**WHEREAS**, checking for ticks and proper tick removal are imperative, and if done correctly and promptly, can aid in the prevention of the disease; and

**THEREFORE BE IT RESOLVED** that the Hamilton Town Council hereby proclaims May 2015 as LYME DISEASE AWARENESS MONTH in the Town of Hamilton

**PROCLAIMED** this 13<sup>th</sup> day of April 2015.

\_\_\_\_\_  
Mayor David Simpson

\_\_\_\_\_  
Kenneth Wine, Vice Mayor

\_\_\_\_\_  
John Unger, Council Member

\_\_\_\_\_  
Michael Snyder, Council Member

\_\_\_\_\_  
Matthew Clark, Council Member

\_\_\_\_\_  
Craig Green, Council Member

\_\_\_\_\_  
Dimitri Kesari, Council Member

RECEIVED

APR 02 2015

Town of Hamilton



2 April 2015

Town of Hamilton  
PO Box 130  
Hamilton, VA. 20159

The Reston Bicycle Club would like to thank the Town of Hamilton for the use of the Hamilton Community Park which we have used for several years for our Annual Century ride. Your policy of allowing us to use the park as one of our rest stops for our bicycle ride is very much appreciated.

Once again, we are looking forward to this year's Annual Century Ride Event, our 33<sup>rd</sup> **yearly** century event, which is scheduled for **23 August 2015**. The ride will follow the same general format as last year's event.

Reston Bicycle Club would again like to use the Hamilton Community Park as a rest stop from early morning (6:00 AM) until early afternoon (2:00 PM) and request permission, and if needed, a reservation for use of the pavilion for that day.

Again, **thanks** for your support in past years and please let us know if we can use the park for this year's event.

Sincerely,

Kenneth Thompson  
Treasurer, Reston Bicycle Club

703-476-4106 (Cell: 703-505-8955)  
[kenneththompson@att.net](mailto:kenneththompson@att.net)

*Reston Bicycle Club* ☺ *P.O. Box 3389* ☺ *Reston, Virginia 20195*

Code of the Town of Hamilton, Virginia  
Chapter 12 ENVIRONMENT  
Article I, Section 12-4  
Removal of Snow and Ice From Sidewalks

- a. It shall be the duty of every occupant or owner of property to remove snow, sleet, ice or other substances from the public sidewalk(s) abutting the property owned or occupied, within \_\_ hours after the snow, sleet or ice has ceased to fall. In the event that snow, sleet or ice cannot be removed without injury to the sidewalk or footway, it shall be covered within \_ hours with sand, ashes or other substance that will make the surfaces safe for travel. These requirements shall not apply when the occupant or owner is unable to remove snow, sleet or ice because of a physical disability.
- b. Failure to remove or cover snow, sleet, ice or other substances as described in section 1 shall be unlawful. Upon notice from the Town, a property owner shall within 24 hours of receipt of said notice, remove the snow, sleet or ice, or the Town through its agents or employees may elect to remove the snow, sleet or ice, bill the owner or occupant of the property for the costs, in which event the cost or expenses may be collected as taxes are collected and/or issue a civil penalty of \$\_\_\_ citation to the owner or occupant of the property.
- c. Every charge authorized by this section in excess of \$200.00 with which the owner of any such property shall have been assessed and which remains unpaid shall constitute a lien against such property ranking on a parity with liens for unpaid local taxes and enforceable in the same manner as provided in Code of Virginia, title 58.1, ch. 39, arts. 3 and 4 (Code of Virginia, §§ 58.1-3940 et seq., 58.1-3965 et seq.) The Town may waive such liens in order to facilitate the sale of the property. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.
- d. Any violations of the section shall be subject to a civil penalty, not to exceed \$\_\_\_ for the first violation or violations arising from the same set of operative facts. The civil penalty for subsequent violations not arising from the same set of operative facts within 12 months of the first violation shall not exceed \$\_\_\_\_\_. Each business day during which the same violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same set of operative facts result in civil penalties that exceed a total of \$3,000.00 in a 12-month period. The civil penalties are in addition to any costs the property owner incurs as a result of the failure to comply with this section.
- e. In the event three civil penalties have been previously imposed on the same property owner for the same or similar violation, not arising from the same set of operative facts, within a 24-month period, the fourth violation shall be a class 3 misdemeanor.

**State law reference**— Authority for above section, Code of Virginia, §§ 15.2-1115, 15.2-901.