

**MINUTES
HAMILTON TOWN COUNCIL
REGULAR MEETING
OCTOBER 7, 2013**

The regular meeting of the Hamilton Town Council was convened at 7:00 PM with the following attendance:

PRESENT: Greg K. Wilmoth, Mayor
Kenneth C. Wine, Vice Mayor
Michael Snyder, Council member
Dimitri Kesari, Council member

ABSENT: John Unger, Council member
David R. Simpson, Council member
Brent Campbell, Council member

STAFF: Lori Jones, Treasurer
David Beniamino, Zoning Administrator
Maureen Gilmore, Town Attorney
Jennifer Helbert, Recorder

CALL TO ORDER:

Mayor Wilmoth called the regular meeting to order at 7:00PM.

GUESTS:

Jeff Mitchell & Megan Jollon with Mitchell & Company, PC came forward to give a report on the FY13 Comprehensive Annual Financial Report

PUBLIC COMMENT:

None Scheduled

APPROVAL OF MINUTES:

Council member Kesari made a motion to approve the minutes of September 9, 2013 as submitted.

Motion: Council member Kesari
Second: Council member Snyder
Carried: 4-0 with Unger, Simpson
and Campbell absent

Wilmoth - Aye
Unger - Absent
Kesari - Aye

Simpson -	Absent
Campbell -	Absent
Snyder -	Aye
Wine -	Aye

MAYOR'S REPORT:

Agreement with Kotecki Regarding Private Well in Easement – Mayor Wilmoth stated that there is an agreement attached to the agenda and the Town is following up with the Koteckis. Mayor Wilmoth stated that he has had good open discussions but will let the Town know as things move forward.

Sewer System and Flushable Toweletts – Mayor Wilmoth stated that this is becoming an issue because they are not biodegradable and can clog up the sewer system. Council member Snyder recommended getting information about the cost to clear these clogs and then let people know the cost and what the issue is or could be.

Letter to Congressman Wolf– Mayor Wilmoth stated that Ms. Gilmore drafted a letter to Congressman Wolf about moving the utility pole across the street from Town Hall. Mayor Wilmoth signed and sent the letter.

Painting of Front of Town Office – Weekend of October 12, 2013 – Mayor Wilmoth indicated that this painting would take place the weekend of October 12, 2013.

Outstanding Items List – For reference for the Council from the Mayor.

WATER AND SEWER COMMITTEE:

Painting of South Rogers Street Tank Mayor Wilmoth stated that because of the weather this project was pushed back a week, they will probably begin next week.

Utility Services Contract on Harmony Water Tower/Tank – Mayor Wilmoth stated that this tank was painted several years ago and just prior to the painting the company notified the Town that there was a leak. The leak was repaired when the tank was painted, however the leak has shown up again. Mayor Wilmoth indicated that the contract is almost up with the contractor who has been painting and servicing the tank and would like to know how the Council feels about terminating the contract. The Council agreed that they did not want to continue the contact with this contractor and asked Ms. Gilmore to look into options for the Town.

East End Loop – Mayor Wilmoth stated that he has plans out to contractors and will be getting bids October 15th. He believes we are getting close to moving forward with this project.

PARKS AND RECREATION COMMITTEE:

Luminary Display – Mayor Wilmoth stated that these will be done weather permitting on Christmas Eve.

Hamilton Day – Mayor Wilmoth stated that Hamilton Day will be on April 26, 2014.

TREASURER’S REPORT:

Monthly Treasurer’s Report – Ms. Jones issued a report to the Council and answered any questions that they had about the report.

Council member Kesari made a motion to accept the Treasurer’s Report as submitted.

Motion: Council member Kesari
Second: Council member Snyder
Carried: 4-0 with Unger, Simpson
and Campbell absent

Wilmoth -	Aye
Unger -	Absent
Kesari -	Aye
Simpson -	Absent
Campbell -	Absent
Snyder -	Aye
Wine -	Aye

FINANCE COMMITTEE:

None Scheduled

PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:

Zoning Ordinance Public Input Session – Tuesday, October 15, 2013 – Mr. Beniamino stated that Planning Commission members and he will be present to answer any questions the public may have about the changes to the Zoning Ordinance. He also stated that people can also get in touch with him over the phone or through email and he will be happy to answer any of the public’s questions as well.

PERSONNEL COMMITTEE:

Mayor Wilmoth stated that Nathan Smith has received his Class IV Water Operator License in the past month so he is now licensed for Water IV and Wastewater IV.

PLANNING COMMISSION:

ZORC Meeting – Wednesday, October 16, 2013 – Mr. McCann stated that they would be hearing the public on October 15th then the Planning Commission will hold a public hearing in November then it will move to the Town Council.

OLD BUSINESS:

Planning Commission Vacancy – Unexpired Term through July 2015.

Codification of Town Ordinances – MuniCode – Ms. Gilmore stated that she and Ms. Jones are working on this item.

ZOAM 2013-0006 JLM Utilities Requirement – Loudoun County Planning Commission – Mr. Beniamino went over the above item with the Council and indicated that he has been attending these meetings to look out for the Town's interests. The Council requested that Ms. Gilmore and Mr. Beniamino both attend the next meeting regarding this item.

NEW BUSINESS:

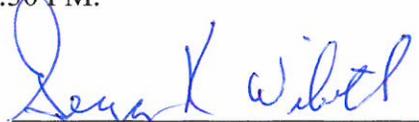
Halloween Hours – Thursday, October 31, 2013 – 5:00PM – 9:00PM

Principal Pre-Payment on Sewer Loan and Compliance Items – Ms. Jones indicated to Council that the Town will be making an extra principal payment towards the principal of the loan.

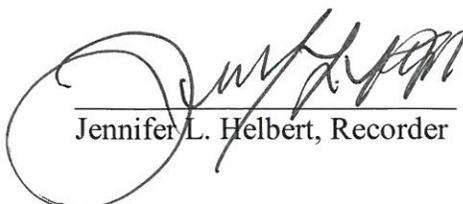
Sewer Connection Application - 270 South St. Paul Street – This application did not come in.

ADJOURNMENT:

There being no further business the meeting adjourned at 8:30 PM.



Greg Wilmoth, Mayor



Jennifer L. Helbert, Recorder