

**MINUTES
HAMILTON TOWN COUNCIL
REGULAR MEETING
MAY 13, 2013**

The regular meeting of the Hamilton Town Council was convened at 7:00 PM with the following attendance:

PRESENT: Greg K. Wilmoth, Mayor
Kenneth C. Wine, Vice Mayor
David R. Simpson, Council member
Dimitri Kesari, Council member
Brent Campbell, Council member – Late 7:10PM
Michael Snyder, Council member

ABSENT: John Unger, Council member

STAFF: Lori Jones, Treasurer
David Beniamino, Zoning Administrator
Maureen Gilmore, Town Attorney
Jennifer Helbert, Recorder

CALL TO ORDER:

Mayor Wilmoth called the regular meeting to order at 7:00PM.

PUBLIC HEARING:

- 1) Town of Hamilton Tax Equalization Public Hearing

There being no public comment the hearing was closed.

GUESTS:

None

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Vice Mayor Wine made a motion to approve the minutes of April 8, 2013 as submitted.

Motion: Vice Mayor Wine

Second: Council member Kesari
Carried: 5-0-2 with Campbell and Unger
absent

Wilmoth -	Aye
Unger -	Absent
Kesari -	Aye
Simpson -	Aye
Campbell -	Absent
Snyder -	Aye
Wine -	Aye

MAYOR'S REPORT:

Outstanding Items List – Mayor Wilmoth shared this list with the Council.

Monitoring Data Loggers – Triad E-Mail - Mayor Wilmoth stated that they have offered their assistance and indicated that they batteries would eventually need to be changed.

Private Well Adjacent to Well 14 and Easement – Mayor Wilmoth stated that it has come to everyone's attention that the well has been placed within an easement that the Town owns.

WATER AND SEWER COMMITTEE:

East End Water Loop – Mayor Wilmoth stated that he walked the proposed easement with a contractor that will give the Town an estimate to do the work. He stated that he is working to try to get the project started.

Painting South Rogers Ground Storage Tank – Mayor Wilmoth stated that he entered into a contract for the painting of the storage tank and he hopes to have them out in September after the summer demand is over. Mayor Wilmoth stated that he is going to put a line item in the CIP to replace all of the valves between the tower and the ground storage tanks. He estimates the amount to be \$9,000.

FRIDAY STORM: Mayor Wilmoth stated that the control for the SCADA was hit by lightening and went out. He stated that because it was an obvious lightening strike the Town will be working with VML on the cost.

PARKS AND RECREATION COMMITTEE:

Hamilton Day – Mayor Wilmoth stated that he has not heard all of the feedback about how things went but he believes it went well. He stated that he will be sending out the Thank You notes in the next week.

Playground Repair and/or Replacement – Vice Mayor Wine stated that he has spoken with a company that will come out and inspect the playground equipment and advise the Town on what needs to be repaired or replaced. The Council decided that they would get together and inspect the playground themselves and take notes that they will put into minutes.

TREASURER’S REPORT:

Monthly Treasurer’s Report – Ms. Jones issued a report to the Council and answered any questions that they had about the report.

Council member Unger made a motion to accept the Treasurer’s Report as submitted.

Motion: Council member Snyder
Second: Council member Kesari
Carried: 6-0-1 with Unger absent

Wilmoth - Aye
Unger - Absent
Kesari - Aye
Simpson - Aye
Campbell - Aye
Snyder - Aye
Wine - Aye

FINANCE COMMITTEE:

FY 2014 Budget - Mayor Wilmoth stated that a budget workshop was held on May 1, 2013.

Budget Public Hearing – Mayor Wilmoth stated that the Public Hearing is scheduled for June 10, 2013. He also stated that there is a need for a Special Meeting on Monday, June 17, 2013 to approve the budget.

PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:

Zoning Ordinance Changes

Mr. Beniamino stated that quite a bit of direction was given to him at the April workshop. He went over some of those items with Council. Mr. Beniamino also discussed Mr. Green’s property as well.

Mr. McCann asked for a firm date for the Council to complete their review.

The Council decided that they would like to meet for another worksession regarding the Zoning Ordinance changes on Monday, June 17, 2013 immediately following the Special Town Council meeting.

PERSONNEL COMMITTEE:

None Scheduled

PLANNING COMMISSION:

Planning Commission Meeting of May 15, 2013 - Chairman McCann stated that he would cancel the May Planning Commission meeting and hold the next meeting on Wednesday, June 19, 2013.

Sprint/Nextel Special Use Permit Application - Planning Commission Public Hearing to be scheduled Wednesday, June 19, 2013 at 7:00pm in the Town Office.

OLD BUSINESS:

Addressing Agreement with Loudoun County – Mr. Beniamino stated that he has been working with the County on this item and he has two documents for the Council to review one is an Addressing Agreement between the Town and the County and the other is a map showing Hamilton's addressing responsibilities.

Engineering Services RFP– Mr. Beniamino and Mrs. Gilmore explained this process to the Council. Council decided that they would like to send out the RFP on May 31, 2013 and have the RFP's returned to the Town by Monday, July 8, 2013 at 11AM. The review committee will consist of Mayor Wilmoth and Council members Simpson, Unger and Snyder.

Hamilton Meadows Street Acceptance – The Town received a letter from VDOT accepting Hamilton Meadows.

VDOT FY2014-2019 Six Year Improvement Program Public Hearing Notice – This item is for information purposes.

NEW BUSINESS:

Special Meeting to Adopt FY2014 Budget and Various FY2014 Resolution – Council member Snyder made a motion that the Hamilton Town Council authorize a special meeting on June 17, 2013 at 7:00 PM to adopt the FY2014 Budget and to approve the FY2014 Appropriations Resolution and the FY2014 VRS Member Contributions by Salary Reduction for Counties, Cities, Towns and other Political Subdivisions Resolution.

Motion: Council member Snyder
Second: Council member Kesari

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Carried: 6-0-1 with Unger absent

Wilmoth -	Aye
Unger -	Absent
Kesari -	Aye
Simpson -	Aye
Campbell -	Aye
Snyder -	Aye
Wine -	Aye

Annexation/BLA – Mr. Beniamino stated that this item came out of the last worksession. He stated that a request was made to send a letter to Supervisor Higgins with Loudoun County to explore the possibility of annexing some of the JLMA. The Council decided that they would like to add a line item to the budget for Engineering Services. Council decided not to send the letter at this time but to look into this option further.

CLOSED SESSION: Vice Mayor Wine made a motion that the Hamilton Town Council recess its open meeting and convene a closed session. To discuss the following:

- 1) Consultation with Legal Counsel pertaining to the discussion of actual and/or probable litigation. This includes consultation with legal counsel employed or retained by the public body regarding specific legal matters concerning the provision of legal advice by such council. The exception is provided in Code of Virginia Section 2.2-3711(A)(7), as amended.

Motion: Vice Mayor Wine
Second: Council member Kesari
Carried: 6-0-1 with Unger absent

Wilmoth -	Aye
Unger -	Absent
Kesari -	Aye
Simpson -	Aye
Campbell -	Aye
Snyder -	Aye
Wine -	Aye

Vice Mayor Wine made a motion that the Hamilton Town Council adjourn the closed session and reconvene the open meeting.

Motion: Vice Mayor Wine
Second: Council member Kesari

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Carried: 6-0-1 with Unger absent

Wilmoth - Aye
Unger - Absent
Kesari - Aye
Simpson - Aye
Campbell - Aye
Snyder - Aye
Wine - Aye

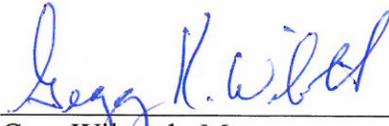
Vice Mayor Wine made a motion that the Hamilton Town Council certify that while in closed session, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

Motion: Vice Mayor Wine
Second: Council member Kesari
Carried: 6-0-1 with Unger absent

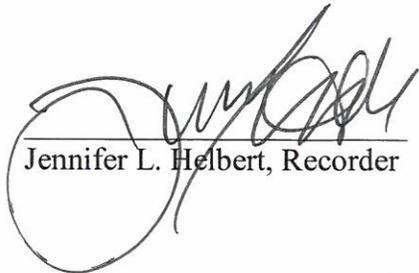
Wilmoth - Aye
Unger - Absent
Kesari - Aye
Simpson - Aye
Campbell - Aye
Snyder - Aye
Wine - Aye

ADJOURNMENT:

There being no further business the meeting adjourned at 9:40 PM.



Greg Wilmoth, Mayor



Jennifer L. Helbert, Recorder