

**MINUTES
HAMILTON TOWN COUNCIL
REGULAR MEETING
MARCH 11, 2013**

The regular meeting of the Hamilton Town Council was convened at 7:00 PM with the following attendance:

PRESENT: Greg K. Wilmoth, Mayor
Michael Snyder, Council member
John Unger, Council member
David R. Simpson, Council member

ABSENT: Kenneth C. Wine, Vice Mayor
Brent Campbell, Council member
Dimitri Kesari, Council member

STAFF: Lori Jones, Treasurer
David Beniamino, Zoning Administrator
Maureen Gilmore, Town Attorney
Jennifer Helbert, Recorder

CALL TO ORDER:

Mayor Wilmoth called the regular meeting to order at 7:00PM.

GUESTS:

None

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Council member Unger made a motion to approve the minutes of February 11, 2013 as submitted.

Motion: Council member Unger
Second: Council member Simpson
Carried: 4-0-3

Wilmoth - Aye
Unger - Aye
Kesari - Absent

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Simpson -	Aye
Campbell -	Absent
Wine -	Absent
Snyder -	Aye

MAYOR'S REPORT:

Outstanding Items List – Mayor Wilmoth shared this list with the Council.

Hamilton Street Lights - Mayor Wilmoth stated that he was approached by Dominion Power about numbering the streetlights in Town so that they could receive service in a faster and more efficient manner. He stated that they wanted to put the streetlights into a GIS program which they have done. Mr. Beniamino requested that Dominion Power send him the GIS file so that he can add it to the Town's GIS program.

Speed Signs – Mayor Wilmoth stated that he went to the Board of Supervisors public comment section and spoke about that and he was told that it was taken out of the Committee and if he came and spoke about it then it would give the Town the opportunity to have the Board revisit it.

Private Well Adjacent to Well 14 – Mayor Wilmoth stated that he had received a letter from Loudoun County and wanted to share it with the rest of the Council. Mayor Wilmoth stated that he would speak with the Town Attorney about this item as well.

Keep Loudoun Beautiful Luncheon – Mayor Wilmoth stated that Council member Unger is usually the Town representative for this. Council member Unger stated that he would attend this luncheon. The Council decided that they would schedule a Hamilton Clean Up Day for next year.

VML Grant Received – Mayor Wilmoth stated that the Town received a grant from VML he stated that someone else ahead of them had received the grant but did not turn in all of their paperwork so VML moved down the line and Hamilton was the next in line to be awarded the grant.

WATER AND SEWER COMMITTEE:

East End Water Loop – Mayor Wilmoth stated that he spoke with Dave Rigby about the water loop and Mr. Rigby was going to do a plan for the Town that could be sent to VDH to approve at which time the Town would do an as-built for the record. He stated that they have also spoken with surveyors to work on easements and plats.

SCADA Update – Mayor Wilmoth stated that there are no issues with this item.

Sewer on North Reid Street – Mayor Wilmoth stated that this is a resident that is hooked to the Town’s sewer line and he has an issue in his piece of the lateral. He stated that the owner has stated that he was going to take care of the problem and put a clean out there.

The Council discussed purchasing a lateral camera. Mayor Wilmoth stated that he would look into the cost of purchasing a camera.

Storage Tank – Mayor Wilmoth stated that he has received some pricing on painting the 500,000 gallon storage tank. He stated that it was looked at last year and they were told that it needed to be done this year.

Harmony Tower – Mayor Wilmoth stated that there is a small leak at the Harmony Tower, he stated that they had someone here to look at it but he is going to do some research into how to fix it.

PARKS AND RECREATION COMMITTEE:

Hamilton Day – Carrie Michon came forward to update the Council on Hamilton Day.

Reston Bike Club – Request to Use Park for 2013 Century Ride – Council member Unger indicated that they have redone their route and they will only be stopping in Hamilton once. Council member Unger made a motion to allow Reston Bike Club to use the Hamilton Park on August 13, 2013 for their Annual Century Ride.

Motion: Council member Unger
Second: Council member Simpson
Carried: 4-0-3

Wilmoth - Aye
Unger - Aye
Kesari - Absent
Simpson - Aye
Campbell - Absent
Wine - Absent
Snyder - Aye

Council member Unger updated the Council on the blue bird path that was built by one of the Eagle Scouts.

TREASURER’S REPORT:

Monthly Treasurer’s Report – Ms. Jones issued a report to the Council and answered any questions that they had about the report.

Council member Unger made a motion to accept the Treasurer's Report as submitted.

Motion: Council member Unger
Second: Council member Simpson
Carried: 4-0-3

Wilmoth -	Aye
Unger -	Aye
Kesari -	Absent
Simpson -	Aye
Campbell -	Absent
Wine -	Absent
Snyder -	Aye

Water Disconnections – Ms. Jones updated the Council on water disconnections.

FINANCE COMMITTEE:

FY 2014 Budget – Council member Unger stated that there is a meeting on Wednesday to begin looking at the budget.

PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:

Mr. Beniamino stated that he has distributed all changes that came out of the last work session to each Council member. He stated that he would like to schedule another work session so he can get things finalized.

Mr. Beniamino stated that he would like to recommend to the Town that they retain an engineering firm to review items.

Ms. Gilmore recommended using a Basic Ordering Agreement (BOA) so that they could use different engineers depending on the job that was needed. Council agreed that that was the best path to follow.

PERSONNEL COMMITTEE:

None scheduled

PLANNING COMMISSION:

Next Meeting – March 20, 2013

Chairman McCann stated that they would be reviewing the final plat for Westham Estates and other than that item the Planning Commission is waiting for the Council to finish their review of the Zoning Ordinance and send it back to the Planning Commission for public hearing.

OLD BUSINESS:

Loudoun County BOS Action Item, March 13, 2013 Public Hearing – Intent to Amend Chapter 1026 (addressing) of the Loudoun County Codified Ordinances – This item is for informational purposes only.

Business License Draft Application – Ms. Jones stated that it was recently brought to the Town’s attention that their Business License Application did not match the Ordinance so they have taken Purcellville’s current form and modified it to fit Hamilton’s needs. Ms. Jones asked that if any Council members have comments on the form to please let her know.

NEW BUSINESS:

Loudoun Count Health Department Request for April Meeting – Proclaim May as Lyme Disease Awareness Month – Ms. Jones indicated that there is some information that does not come out until the end of March that needs to be included in the proclamation but she wanted to let Council know that it will be in the packet for April.

Request to Install Plaque at Hamilton Park or Hamilton ES Honoring Connie McCray – Council asked Ms. Jones if she could contact the Hamilton PTA to help with honoring Ms. McCray.

Application for Sewer Connection at 39244 East Colonial Highway – Ms. Jones confirmed that this property is in the sewer tax district and are eligible for sewer connection. Council member Snyder made a motion that the Town Council grant the sewer connection to Mazel Mason as 39244 East Colonial Highway for a single residential structure sewer connection.

Motion: Council member Snyder
Second: Council member Unger
Carried: 4-0-3

Wilmoth - Aye
Unger - Aye
Kesari - Absent
Simpson - Aye
Campbell - Absent
Wine - Absent
Snyder - Aye

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CLOSED SESSION: Council member Snyder made a motion that the Hamilton Town Council recess its open meeting and convene a closed session. To discuss the following:

- 1) Consultation with Legal Counsel regarding zoning enforcement matters requiring legal advice. The exception is provided in Code of Virginia Section 2.2-3711(A)(7), as amended.

Motion: Council member Snyder
Second: Council member Unger
Carried: 4-0-3

Wilmoth - Aye
Unger - Aye
Kesari - Absent
Simpson - Aye
Campbell - Absent
Wine - Absent
Snyder - Aye

Council member Snyder made a motion that the Hamilton Town Council adjourn the closed session and reconvene the open meeting.

Motion: Council member Snyder
Second: Council member Unger
Carried: 4-0-3

Wilmoth - Aye
Unger - Aye
Kesari - Absent
Simpson - Aye
Campbell - Absent
Wine - Absent
Snyder - Aye

Council member Snyder made a motion that the Hamilton Town Council certify that while in closed session, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

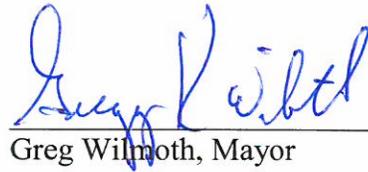
Motion: Council member Snyder
Second: Council member Unger
Carried: 4-0-3

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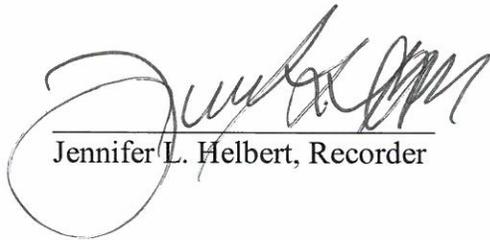
Wilmoth -	Aye
Unger -	Aye
Kesari -	Absent
Simpson -	Aye
Campbell -	Absent
Wine -	Absent
Snyder -	Aye

ADJOURNMENT:

There being no further business the meeting adjourned at 7:58 PM.



Greg Wilmoth, Mayor



Jennifer L. Helbert, Recorder