

**AGENDA**  
**TAX EQUALIZATION PUBLIC HEARING**  
**FY2014 TAX RATE**  
Monday, May 13, 2013  
7:00 PM

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**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**  
**DETERMINATION OF QUORUM**

- Town of Hamilton Tax Equalization Public Hearing Notice (Pg. 3)
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**AGENDA**  
**TOWN COUNCIL MEETING**  
**HAMILTON, VA**  
Monday, May 13, 2013  
*Will begin immediately following the public hearing*

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**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**  
**DETERMINATION OF QUORUM**

**GUESTS**

**PUBLIC COMMENT**

**MINUTES – Discussion and Approval**

- Town Council Meeting – April 8, 2013 (Pgs. 4-10)

**MAYOR’S REPORT**

- Outstanding Items List (Pg. 11)
- Monitoring Data Loggers – Triad E-Mail (Pg. 12)
- Private Well Adjacent to Well 14 and Easement

**WATER & SEWER COMMITTEE** (Campbell, Snyder, Wilmoth, Wine)

- East End Water Loop
- Painting S Rogers Ground Storage Tank

**PARKS & RECREATION COMMITTEE** (Campbell, Unger, Wilmoth, Wine)

- Hamilton Day
- Playground Repair and/or Replacement (Pg. 13)

## **TREASURER'S REPORT** (Jones)

- Monthly Treasurer's Report (Pgs. 14-19)
- Utility Disconnections

## **FINANCE COMMITTEE** (Simpson, Unger, Wilmoth, Wine)

- FY2014 Budget – Budget Workshop of May 1, 2013 (Pgs. 20-24)
- Budget Public Hearing Scheduled for June 10, 2013
- Need for Special Meeting, no earlier than June 17, 2013 (authorize under New Business)

## **PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE** (Kesari, Wilmoth, Wine)

- Zoning Ordinance Changes (all changes discussed to be sent as separate attachment)
- Public Use District (report to follow as separate attachment)

## **PERSONNEL COMMITTEE** (Simpson, Wilmoth, Wine)

## **PLANNING COMMISSION** (McCann, Kesari)

- Next Planning Commission Meeting May 15, 2013
- Sprint/Nextel Special Use Permit Application

## **OLD BUSINESS**

- Addressing Agreement with Loudoun County (Pgs. 25-26)
- Business License Draft Application presented March 11, 2013 – Town Council Comments
- Engineering Services RFP
- Hamilton Meadows Street Acceptance (Pgs. 27-28)
- VDOT FY2014-2019 Six Year Improvement Program Public Hearing Notice (Pgs. 29-30)

## **NEW BUSINESS**

- Special Meeting to Adopt FY2014 Budget and various FY2014 Resolutions

*I move that the Hamilton Town Council authorize a special meeting on \_\_\_\_\_ at 7:00pm to adopt the FY2014 Budget and to approve the FY2014 Appropriations Resolution and the FY2014 VRS Member Contributions by Salary Reduction for Counties, Cities, Towns and Other Political Subdivisions Resolution.*

- Annexation/BLA (report to follow as separate attachment)

## **ADJOURNMENT**

**NOTICE OF PUBLIC HEARING  
TOWN OF HAMILTON, VIRGINIA**

**PROPOSED REAL PROPERTY TAX EQUALIZATION**

The Town of Hamilton will hold a public hearing at the Hamilton Town Office, 53 East Colonial Highway, Hamilton, Virginia, on May 13, 2013, at 7:00 p.m. for the purpose of receiving comment on the proposed real estate tax rate for fiscal year 2013/2014. The previous year's tax rate was \$.28 per \$100 of assessed value. Town Council has proposed a tax rate of \$.28 per \$100 of assessed value for the fiscal year 2013/2014.

**SUMMARY OF REAL ESTATE PROPERTY TAX RATES**

Tax Year	2011/2012 Appropriated	2012/2013 Appropriated	2013/2014 Proposed
Tax Rate	\$.28	\$.28	\$.28
Assessed Value of Real Estate	\$59,824,800	\$59,495,400	\$60,764,340

1. Assessment increase: Total assessed value of real property, excluding additional assessments due to new construction improvements to property exceeds last year's total assessed value of real property by 2.1 percent.
2. Lowered rate necessary to offset increased assessment. The tax rate which would levy the same amount of real estate tax as last year when multiplied by the new total assessed value of real estate with the exclusion mentioned above would be \$.274 per \$100 assessed value. This rate will be known as the "lowered tax rate."
3. Effective Rate: The Town of Hamilton proposes to adopt the tax rate of \$.28 per \$100 assessed value. The difference between the lowered tax rate and the proposed rate would be \$.006 per \$100, or 2.19 percent. This difference will be known as the "effective tax rate increase". Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.
4. Proposed Total Budget Increase: Based on the proposed real property tax rate and changes in other revenues, the total budget of the Town of Hamilton will be more than last year's by 4.6 percent.
5. There is no plan to increase the tax rate above that of last year. However, due to the fact that assessments have increased, the tax revenue will increase.

The regularly scheduled Town Council meeting will begin immediately after the public hearing.

Gregory K. Wilmoth, Mayor  
Town of Hamilton

**MINUTES  
HAMILTON TOWN COUNCIL  
REGULAR MEETING  
APRIL 8, 2013**

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The regular meeting of the Hamilton Town Council was convened at 7:00 PM with the following attendance:

**PRESENT:** Greg K. Wilmoth, Mayor  
Kenneth C. Wine, Vice Mayor  
John Unger, Council member  
David R. Simpson, Council member  
Brent Campbell, Council member  
Dimitri Kesari, Council member - Late

**ABSENT:** Michael Snyder, Council member

**STAFF:** Lori Jones, Treasurer  
David Beniamino, Zoning Administrator  
Maureen Gilmore, Town Attorney  
Jennifer Helbert, Recorder

**CALL TO ORDER:**

Mayor Wilmoth called the regular meeting to order at 7:00PM.

**GUESTS:**

The Honorable Congressman Wolf's, Director of Community Outreach, Mr. Stagemeyer came forward to introduce himself to the Council.

**PUBLIC COMMENT:**

None

**APPROVAL OF MINUTES:**

Council member Unger made a motion to approve the minutes of March 11, 2013 as amended.

Motion: Council member Unger  
Second: Vice Mayor Wine  
Carried: 5-0-2

Wilmoth - Aye  
Unger - Aye  
Kesari - Absent  
Simpson - Aye

Campbell - Aye  
Wine - Aye  
Snyder - Absent

**MAYOR'S REPORT:**

**Outstanding Items List** – Mayor Wilmoth shared this list with the Council.

**Hamilton Street Lights** - Mayor Wilmoth stated that there were approximately 10 streetlights that were found to be outside of the Town limits that the Town had been paying for that now the County has accepted and will be paying for through Dominion Power.

**Radar Speed Signs** – Mayor Wilmoth stated that the speed signs requested by the Town of Hamilton have been put back into the County's CIP budget.

**Letter to LC BOS Regarding Private Well Adjacent to Well 14** – Mayor Wilmoth stated that Council member Snyder had asked that he write a letter to the Board of Supervisors and a copy of the letter is in the packet and was forwarded to the Board of Supervisors last week.

**Flagger School** – Mayor Wilmoth stated the Town held a flagger school with the Ruritan Club so that they could assist with Hamilton Day.

**WATER AND SEWER COMMITTEE:**

**East End Water Loop** – Mayor Wilmoth stated that a proposal was sent to VDH and he is expecting an email from them with questions.

**Sewer on East Colonial Highway**– Mayor Wilmoth stated that the resident that lives there put in a clean out in January and it looked like that would take care of the problems, however an issue came up a month later and Hamilton had the Town of Berryville come out and camera the line and they realized that there was a root hanging down that was causing the problem so the Town ran a sleeve inside the line and that took care of the issue.

**Painting South Rogers Ground Storage Tank**– Mayor Wilmoth stated that the painting of the South Rogers Ground Storage Tank is something that he has in the budget for this coming year but the issue the Town is facing is that if they wait for the budget to be approved it could probably not be completed this year because of needed VDH approval. Mayor Wilmoth stated that he has funding in the CIP for water improvements so he is looking for the authority to negotiate a contract to have this done this year.

Council member Kesari made a motion to authorize the Mayor to negotiate a contract to pain the tank on South Rogers.

Motion: Council member Kesari  
Second: Council member Simpson

Carried: 6-0-1 with Snyder absent

Wilmoth -	Aye
Unger -	Aye
Kesari -	Aye
Simpson -	Aye
Campbell -	Aye
Wine -	Aye
Snyder -	Absent

**PARKS AND RECREATION COMMITTEE:**

**Hamilton Day** – Mayor Wilmoth stated that there are flyers up and the Town has contacted the County to obtain an event permit.

**TREASURER’S REPORT:**

**Monthly Treasurer’s Report** – Ms. Jones issued a report to the Council and answered any questions that they had about the report.

Council member Unger made a motion to accept the Treasurer’s Report as submitted.

Motion: Council member Unger  
Second: Council member Kesari  
Carried: 6-0-1 with Snyder absent

Wilmoth -	Aye
Unger -	Aye
Kesari -	Aye
Simpson -	Aye
Campbell -	Aye
Wine -	Aye
Snyder -	Absent

**Utility Account Penalty Calculations** – Ms. Jones stated that Hamilton is part of a users group for the LOGICS financial software the smaller jurisdictions found that they were more effective as a group. She stated that they have found that the way the penalties are being calculated on the water bills is incorrect. She stated that she went back and looked at individual accounts and there seems to be about 30 accounts that are affected and she is analyzing each account to find out if the Town owes them a credit.

Council consented to notify the residents of their intent to charge interest on delinquent water bills. This notice will be placed on the July 1<sup>st</sup> water bills when they go out to the residents.

Town Council  
Regular Meeting Minutes  
April 8, 2013

Council member Unger made a motion that the Town include charging an interest rate of 10% on delinquent water accounts as outlined in Virginia State Code Section 15.2-105.

Motion: Council member Unger  
Second: Council member Campbell  
Carried: 5-1-1 with Kesari voting Nay and Snyder  
absent

Wilmoth -	Aye
Unger -	Aye
Kesari -	Nay
Simpson -	Aye
Campbell -	Aye
Wine -	Aye
Snyder -	Absent

Council member Unger made a friendly amendment that this penalty begin being assessed on July 1, 2013.

**Logics Letter of Project Commitment** – Ms. Jones explained the commitment letter to the Council.

**FINANCE COMMITTEE:**

**FY 2014 Budget** – There will be a meeting on April 9, 2013 at 10AM.

**Schedule Town Council Budget Workshop** – Council agreed to May 1<sup>st</sup> at 7PM for the workshop.

**Public Hearings Schedule** – The schedule is as follows:

May 13, 2013 – Tax Equalization Public Hearing  
June 10, 2013 – Budget Public Hearing

**PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:**

Zoning Ordinance Work Shop scheduled for April 18<sup>th</sup> at 7PM.

**PERSONNEL COMMITTEE:**

**Emergency Closing Policy** – Council member Simpson stated that he has researched other jurisdictions and has come up with a policy for the Town. He presented the Policy to the Council for review and approval.

Town Council  
Regular Meeting Minutes  
April 8, 2013

Council member Campbell made a motion to adopt the policy as submitted.

Motion: Council member Campbell  
Second: Vice Mayor Wine  
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye  
Unger - Aye  
Kesari - Aye  
Simpson - Aye  
Campbell - Aye  
Wine - Aye  
Snyder - Absent

**PLANNING COMMISSION:**

**Westham Estates** – Chairman McCann indicated that the Planning Commission at their last meeting reviewed and approve the Westham Estates final plat which is the old Assad property.

The next Planning Commission meeting will be May 15, 2013.

**OLD BUSINESS:**

**Addressing of Hamilton Properties Located Outside of Town of Hamilton Limits** – Mr. Beniamino stated that he met with the County GIS staff to digitize the Town to make it easier to add addresses to Town properties.

**Business License Draft Application Presented** – Ms. Jones indicated that the information was presented in the packet and asked that if anyone has any comments to let her know.

**Proclaim May as Lyme Disease Awareness Month** – Vice Mayor Wine made a motion that the Town of Hamilton proclaim May as Lyme Disease Awareness Month.

Motion: Vice Mayor Wine  
Second: Council member Campbell  
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye  
Unger - Aye  
Kesari - Aye  
Simpson - Aye  
Campbell - Aye  
Wine - Aye

Town Council  
Regular Meeting Minutes  
April 8, 2013

Snyder - Absent

**Sprint Request for Antenna Upgrade on the South Rogers Street Water Tower** – Mr. Beniamino indicated that Sprint would like to upgrade their service from 3G to 4G.

**NEW BUSINESS:**

**Applications for Water and Sewer Connections** –

17643 and 17632 Hamilton Heights Court – Council member Campbell made a motion to approve the application for utility connections for 17643 and 17632 Hamilton Heights Court.

Motion: Council member Campbell  
Second: Council member Kesari  
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye  
Unger - Aye  
Kesari - Aye  
Simpson - Aye  
Campbell - Aye  
Wine - Aye  
Snyder - Absent

12 Ladysmith Court – Council member Campbell made a motion to approve the application for utility connection at 12 Ladysmith Court.

Motion: Council member Campbell  
Second: Council member Kesari  
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye  
Unger - Aye  
Kesari - Aye  
Simpson - Aye  
Campbell - Aye  
Wine - Aye  
Snyder - Absent

Town Council  
Regular Meeting Minutes  
April 8, 2013

**Tax Equalization Public Hearing Authorization** – Council member Unger made a motion that the Hamilton Town Council authorize a FY2014 Tax Equalization public hearing at 7:00 PM prior to the May 13, 2013 Town Council meeting.

Motion: Council member Unger  
Second: Council member Simpson  
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye  
Unger - Aye  
Kesari - Aye  
Simpson - Aye  
Campbell - Aye  
Wine - Aye  
Snyder - Absent

**Budget Public Hearing Authorization** – Council member Unger made a motion that the Hamilton Town Council authorize a public hearing for the FY2014 budget at 7:00 PM prior to the June 10, 2013 Town Council meeting.

Motion: Council member Unger  
Second: Vice Mayor Wine  
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye  
Unger - Aye  
Kesari - Aye  
Simpson - Aye  
Campbell - Aye  
Wine - Aye  
Snyder - Absent

**ADJOURNMENT:**

There being no further business the meeting adjourned at 8:02 PM.

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Greg Wilmoth, Mayor

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Jennifer L. Helbert, Recorder

**Town of Hamilton**  
**Outstanding Projects/Issues as of May 8, 2013**  
*(Text in Bold & Italics are changes)*

	Project/Issue	Action Needed
1	W & S Ordinances	Maureen & Lori working on changes; new format. Will forward draft to TC.
2	Grinder Pump Contract	Discussed at Oct 9 <sup>th</sup> Water & Sewer Committee Meeting. Maureen will incorporate proposed changes to Ordinance in draft to be forwarded to TC.
3	Raw waterline at Harmony – Trees planted over line	Still pending. Have been in contact with LCPS.
4	Hamilton Meadows Bond Release	<i>Streets now in VDOT system.</i>
5	Zoning Ordinance Changes	<i>David to prepare final copy of all changes to go Council members.</i>
6	Sprint changes to equipment on S Rogers street tank	<i>Special Use Permit application received from Sprint. Planning Commission to set a date for public hearing and meeting to discuss.</i>
7	Security Cameras for Office	Ordered and arrived. Need to be installed.
8	Surplus Equipment in Basement	Lori to take inventory.
9	Codification of Town Ordinances	Zoning to be sent after TC adopts all changes.
10	East End Water Loop	<i>Engineer contracted to prepare easements. Waste Water Management proposal to prepare waterline plans per VDH requirement.</i>
11	FEMA National Flood Insurance Program	Communicating with LC & other town to determine how/if the town will become a member of the program.
12	ME Flow Recommendations	Clean T/D Coil & Blower Wheel? \$383
13	Speed Signs	<i>Approved as a CIP item in Loudoun County FY2014 budget.</i>
14	<i>S Rogers Street Tank Painting</i>	<i>50% deposit to contractor to paint in the fall.</i>
15	<i>Annexation/BLA</i>	<i>Council discussing.</i>
16	<i>Verizon Cell Antenna Site</i>	<i>Contacted by Verizon beginning of May for possible antenna site for lease.</i>
17	<i>Easement near well 14 – request to vacate</i>	<i>Property owner requesting to vacate easement for emergency access road. Maureen, David &amp; town office researching.</i>

**Town of Hamilton**

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**From:** Maloyasi@aol.com  
**Sent:** Thursday, May 02, 2013 3:07 PM  
**To:** hamilton.mayor@comcast.net  
**Cc:** bmikalik@triadeng.com  
**Subject:** Monitoring-Data Loggers

Mayor Wilmouth,

I hope all is going well and wanted to take a moment to follow up with you. I wanted to get an update from you if I could regarding the County's stance/response regarding any further monitoring at the well sites that had been fitted with down-well dataloggers. In the event that the Town desired to have any further monitoring services conducted at this time, we would be glad to offer you our assistance. If the Town and County have agreed not to monitor the wells further and if the town sought to have the down well probes and cables removed from the wells we could provide assistance with that work. Each well has a down well probe (approximately 10 inches long that is connected with approximately 50 feet of cable). The cable is fastened to the top of the well casing.

The probes were fitted with batteries that may have reached their useful lifetimes. Installation of the earliest probes took place in January of 2009. Please contact me at your earliest convenience if we can provide you with any assistance. TRIAD and ASI have appreciated the opportunity to provide the Town of Hamilton with hydrogeologic consulting services and we welcome the opportunity to assist you with any of your project needs in the future.

Best Regards,  
Mike

cc: Bill Mikalik, TRIAD

Michael L. Maloy, CPG  
Sr. Geologist, Principal  
Analytical Services, Inc.  
402 N. West Street  
Culpeper, Virginia 22701  
office (540) 829-5640 ext. 1002  
cell (540) 272-0573



## PLAYGROUND INSPECTION AGREEMENT

### **What this agreement is all about**

Like all machinery in constant use, your playground needs regular maintenance. To help you with this job, we've provided you with a maintenance guide booklet when the playground was completed. Apart from our life-of-the-playground telephone support and advice, the end of construction is where our active involvement ends and you pick up the responsibility for maintenance.

Many of our customers, however, have asked us to remain involved and actively support their efforts to keep the playground as safe, sturdy and as attractive as the day construction was completed.

### **What we will do**

Under this agreement, Learning Structures Inc. will send a Certified Playground Safety Inspector to your playground on a date, which we mutually agree is convenient. That visit, (or visits if we have agreed to more than one) will be conducted in accordance with the Cost Proposal listed below. The inspector will:

1. Inspect key areas for signs of wear or vandalism.
2. Check all bolts & fasteners.
3. Examine and assess all moving parts.
4. Audit playground structures and surroundings for compliance with current CPSC and ASTM guidelines for public playground safety.
5. Complete and mail a comprehensive inspection report, including recommendations for any remedial work required to keep your playground safe and attractive.

### **Your benefits from this agreement**

The real value of this visit is our professional, experienced assessment of the state of the playground, and the advice we provide to help your on-site staff or volunteers in their efforts to keep the playground safe and enjoyable. We see dozens of playgrounds every year, so we know just what wear and tear to look for and how it can be fixed quickly and inexpensively before it becomes a problem.

You will get:

1. Regular professional assessment.
2. Specific written maintenance advice.

3. Site-specific guidance for your maintenance staff or volunteers during our maintenance visit.
4. Useful independent documentation of playground condition over time.
5. Constructive and creative suggestions for improving your playground to keep it current with your changing needs.

### **Insurance**

All of our employees are covered by workers compensation insurance.

### **Emergency visits**

The cost of this agreement is based on the assumption that we can schedule visits when we are likely to have a safety inspector traveling in your general area, so that travel costs to a specific site can be minimal. As a result, this agreement does not include emergency visits. However, we are always eager to help you in any unforeseen emergency. In these situations, our standard rates for labor, parts and travel expenses will apply.

### **Terms of payment**

Net 30 days after the invoice date. If we do not receive your payment within 30 days, you will pay us interest either at the rate of 1% per month on the unpaid balance, or the maximum allowed by law, whichever is lower.

### **Limitations of the agreement**

This agreement does not make us responsible for maintaining your playground. That responsibility, along with maintaining the proper ground cover, is the sole responsibility of the client. The agreement allows us to help you by providing professional advice and reliable feedback about your specific playground. This help does not replace the need for regular maintenance by on-site staff or volunteers. This agreement is to help you maintain the playground and does not imply that we will redesign or modify the playground to meet changing government codes or regulations without incurring additional costs.

We reserve all rights that are not specifically expressed in this agreement, and we do not have any liability for special or consequential damage arising from the use of the playground.

### **Playground Site and Contact:**

Hamilton Community Playground  
Hamilton, VA

Contact: Lori Jones, Treasurer  
[Lori.jones@town.hamilton.va.us](mailto:Lori.jones@town.hamilton.va.us)  
540-338-2811

### **Cost Proposal for 2013 Inspection:**

\$1850

Authorized Signature: \_\_\_\_\_  
(Accepting the terms and conditions of this Agreement on behalf of the client)

Date: \_\_\_\_\_

**Treasurer's Report**  
**as of April 30, 2013 - All Funds Summary**

<b>Investment Summary</b>	<b>4/30/2013</b>	<b>3/31/2013</b>	<b>2/28/2013</b>	<b>1/31/2013</b>
BB&T Checking General	\$ 64,580.64	\$ 68,611.84	\$ 73,476.14	\$ 74,649.63
Water	(92,282.10)	(172,305.66)	(157,007.51)	(179,900.44)
Sewer	561,697.15	500,393.64	518,769.31	423,170.44
Total BB&T Checking	<u>\$ 533,995.69</u>	<u>\$ 396,699.82</u>	<u>\$ 435,237.94</u>	<u>\$ 317,919.63</u>
BB&T CDs	671,959.31	669,028.40	669,028.40	669,028.40
Wells Fargo Money Market	338,307.36	338,279.56	338,250.83	338,214.69
Cardinal Bank Money Market & CDs	824,950.51	824,723.32	824,487.92	824,275.37
LGIP	307,636.26	307,596.50	307,561.09	307,561.09
<b>Total All Funds</b>	<u><u>\$ 2,676,849.13</u></u>	<u><u>\$ 2,536,327.60</u></u>	<u><u>\$ 2,574,566.18</u></u>	<u><u>\$ 2,456,999.18</u></u>

**OPERATING BUDGET TO ACTUALS thru 4/30/2013**

Budgeted Revenue - 10 Months	\$ 1,018,305.00 <sup>1</sup>
Actual Revenue - 10 Months	<u>980,551.26</u>
<b>Revenue Over (Under) Budget</b>	<u><u>\$ (37,753.74)</u></u>
Budgeted Expenses - 10 Months	\$ 981,659.83 <sup>1</sup>
Actual Expenses - 10 Months	<u>949,317.98</u>
<b>Expenses Under (Over) Budget</b>	<u><u>\$ 32,341.85</u></u>

**Community Park Funds**

<b>Town General Fund Park Maintenance Accounts</b>	
BB&T Money Market Account	\$ 6,482.02
BB&T CD	<u>8,984.00</u>
Total Town GF Park Maintenance Accounts	<u><u>\$ 15,466.02</u></u>
<b>Park Committee Donations</b>	
Cardinal Bank Checking Account	<u><u>\$ 1,790.72</u></u>

**Water & Sewer Activity - April 2013**

726	Regular Cycle Water/Sewer Bills
	Regular Delinquent Bills
	Water turn-offs Due to Non Payment
	Final Bills
5	New Accounts Created
	Adjustments (leak or misread)
	Adjustments (pool fills)
	Changed out meters
	New Water Connections
	New Sewer Connections

**Accounts Payable & Payroll Activity**

26 # Accounts Payable Checks	\$46,764.06	Accounts Payable Checks (List attached)
7 # Employees	\$18,109.69	Payroll Expense
\$ 2,120.20		Retirement Expense

<sup>1</sup> Does not include PY Transfers In nor Transfers between funds.

**Treasurer's Report**  
**as of April 30, 2013 - General Fund**

	<b>FY TO DATE BUDGET ANALYSIS</b>				<b>% TOTAL</b>
	<b>FY2013</b>	<b>10 Months</b>	<b>ACTUAL</b>	<b>(UNDER) OVER</b>	<b>BUDGET</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>4/30/2013</b>	<b>BUDGET</b>	<b>SPENT</b>
<b>EXPENDITURES</b>					
Wages & Payroll Taxes	\$ 78,027	\$ 65,023	\$ 63,332.23	\$ (1,690.27)	81.17%
Retirement Contribution	4,405	3,671	4,174.86	504.03	94.78%
Health Insurance	19,498	16,248	14,020.80	(2,227.53)	71.91%
Membership Dues	591	493	185.00	(307.50)	31.30%
General Office Expense	41,790	34,825	14,038.71	(20,786.29)	33.59%
Legal Services/Codification	41,000	34,167	27,650.00	(6,516.67)	67.44%
Audit	12,000	10,000	12,400.00	2,400.00	103.33%
Trash/Recycling	42,000	35,000	34,589.18	(410.82)	82.36%
Mowing	14,000	11,667	7,635.55	(4,031.12)	54.54%
Street Lights	6,000	5,000	5,064.73	64.73	84.41%
Insurance & Workman's Comp	17,105	14,254	17,634.00	3,379.83	103.09%
Donations	2,000	1,667	0.00	(1,666.67)	0.00%
Planning Commission & Services	7,100	5,917	3,577.30	(2,339.37)	50.38%
Recreation & Activity	2,500	2,083	1,176.53	(906.80)	47.06%
Transfers Out-CIP & Fire Dept	40,250	33,542	7,200.00	(26,341.67)	17.89%
Contingencies	3,591	2,993	2,066.82	(925.68)	57.56%
<b>TOTAL EXPENDITURES</b>	<b>\$ 331,856</b>	<b>\$ 276,547</b>	<b>\$ 214,745.71</b>	<b>\$ (61,801.79)</b>	<b>64.71%</b>
<b>REVENUE</b>					
					<b>% REC'D</b>
Real Estate Taxes	\$ 159,190	\$ 132,658	\$ 86,783.28	\$ (45,875.05)	54.52%
Personal Property Taxes	34,496	28,747	38,001.26	9,254.59	110.16%
Prior Year Taxes	1,570	1,308	1,128.58	(179.75)	71.88%
Penalty/Interest on Taxes	500	417	806.21	389.54	161.24%
Automobile Decals	9,500	7,917	10,752.00	2,835.33	113.18%
Zoning Fees	800	667	2,230.00	1,563.33	278.75%
Interest	4,000	3,333	2,464.43	(868.90)	61.61%
Sales Taxes	44,000	36,667	41,047.05	4,380.38	93.29%
Utility Taxes	28,000	23,333	24,791.00	1,457.67	88.54%
BPOL Taxes	6,000	5,000	10,443.96	5,443.96	174.07%
Fire Programs Grant	8,000	6,667	0.00	(6,666.67)	-
Park Reservation Fees	400	333	925.00	591.67	231.25%
Prior Year Surplus	32,250	26,875	0.00	(26,875.00)	0.00%
Litter Grant/Misc Income	3,150	2,625	10,874.51	8,249.51	345.22%
<b>TOTAL REVENUE</b>	<b>\$ 331,856</b>	<b>\$ 276,547</b>	<b>\$ 230,247.28</b>	<b>\$ (46,299.39)</b>	<b>69.38%</b>
			<b>Surplus (Deficit) \$ 15,501.57</b>		

**Treasurer's Report  
as of April 30, 2013 - Water Fund**

	<b>FY TO DATE BUDGET ANALYSIS</b>				<b>% TOTAL BUDGET SPENT</b>
	<b>FY2013 BUDGET</b>	<b>10 Months BUDGET</b>	<b>ACTUAL 4/300/2013</b>	<b>(UNDER) OVER BUDGET</b>	
<b>EXPENDITURES</b>					
Wages & Payroll Taxes	\$ 89,711	\$ 74,759	\$ 66,034.26	\$ (8,724.91)	73.6%
Retirement Contribution	7,770	6,475	5,586.41	(888.59)	71.9%
Health Insurance	25,822	21,518	16,005.10	(5,513.23)	62.0%
General Office Expense	4,400	3,667	2,743.88	(922.79)	62.4%
Workman's Comp/Liability	7,500	6,250	7,780.00	1,530.00	103.7%
System Consultant	3,000	2,500	0.00	(2,500.00)	0.0%
Electricity & Circuits to Wells	39,000	32,500	31,143.40	(1,356.60)	79.9%
Truck Supplies & Repair	7,000	5,833	3,188.14	(2,645.19)	45.5%
Chemicals & Water Testing	12,000	10,000	13,759.83	3,759.83	114.7%
Repairs - Plant & Equipment	20,000	16,667	17,358.31	691.64	86.8%
Repairs - Lines & Hydrants	12,000	10,000	7,606.72	(2,393.28)	63.4%
Repairs Bldg/Grounds	1,000	833	889.84	56.51	89.0%
Safety Supplies	1,000	833	929.53	96.20	93.0%
Cross Connection Program	200	167	0.00	(166.67)	0.0%
Tank Painting & Control	22,000	18,333	11,186.48	(7,146.85)	50.8%
2002 VRA Bond Debt Pmt	100,961	84,134	111,352.50	27,218.33	110.3%
Training and Licenses	460	383	950.04	566.71	206.5%
Contingencies	622	518	400.85	(117.48)	64.4%
Transfer to CIP	115,700	96,417	0.00	(96,416.67)	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 470,146</b>	<b>\$ 391,788</b>	<b>\$ 296,915.29</b>	<b>\$ (94,873.04)</b>	<b>63.2%</b>
<b>REVENUE</b>					
Water Service Charges	\$ 250,000	\$ 208,333	\$ 176,217.77	\$ (32,115.56)	70.5%
Connection Fees	10,200	8,500	17,000.00	8,500.00	166.7%
VRA Bond Surcharge	76,000	63,333	57,760.00	(5,573.33)	76.0%
Cell Towner Antenna Lease	53,200	44,333	28,244.16	(16,089.17)	53.1%
Interest	1,660	1,383	1,068.38	(314.95)	64.4%
Transfers In / PY Surplus & GI	79,086	65,905	0.00	(65,905.00)	0.0%
<b>TOTAL REVENUE</b>	<b>\$ 470,146</b>	<b>\$ 391,788</b>	<b>\$ 280,290.31</b>	<b>\$ (111,498.02)</b>	<b>59.6%</b>
<b>Surplus (Deficit) \$ <u>(16,624.98)</u></b>					

**Treasurer's Report  
as of April 30, 2013 - Sewer Fund**

	<b>FY TO DATE BUDGET ANALYSIS</b>				<b>% TOTAL</b>
	<b>FY2013 BUDGET</b>	<b>10 Months BUDGET</b>	<b>ACTUAL 4/30/2013</b>	<b>(UNDER) OVER BUDGET</b>	<b>BUDGET SPENT</b>
<b>EXPENDITURES</b>					
<b>Operating</b>					
Wages & Payroll Taxes	\$ 103,111	\$ 85,926	\$ 88,247.87	\$ 2,322.04	85.6%
Retirement Contribution	9,050	7,542	7,525.85	(15.82)	83.2%
Health Insurance	28,884	24,070	18,847.10	(5,222.90)	65.3%
Workers Comp/Liability	8,004	6,670	8,303.00	1,633.00	103.7%
System Consultant	3,000	2,500	0.00	(2,500.00)	0.0%
General Office Expense	4,600	3,833	4,062.86	229.53	88.3%
Sewer Operations	13,000	10,833	8,060.00	(2,773.33)	62.0%
Electricity	30,000	25,000	24,757.92	(242.08)	82.5%
Truck & Generator	6,000	5,000	3,436.58	(1,563.42)	57.3%
Chemicals & Lab Testing	50,000	41,667	42,202.60	535.93	84.4%
Repairs - Plant & Equipment	10,000	8,333	3,154.61	(5,178.72)	31.5%
Repairs - Sewer Lines	10,000	8,333	1,286.00	(7,047.33)	12.9%
Reparis Bldg/Grounds	2,500	2,083	1,971.88	(111.45)	78.9%
Safety Supplies	500	417	942.59	525.92	188.5%
Training & Licenses	500	417	0.00	(416.67)	0.0%
2002 Water Bond Debt	11,220	9,350	12,372.50	3,022.50	110.3%
1999 VRA Sewer Loan Pmt	200,000	166,667	199,714.46	33,047.79	99.9%
Grinder Pumps/Maintenance	24,500	20,417	16,825.13	(3,591.54)	68.7%
Contingencies	8,431	7,026	3,146.03	(3,879.80)	37.3%
Transfer to CIP	8,000	6,667	0.00	(6,666.67)	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 531,300</b>	<b>\$ 442,750</b>	<b>\$ 444,856.98</b>	<b>\$ 2,106.98</b>	<b>83.7%</b>
<b>REVENUE</b>					
Sewer Service Charges	\$ 266,000	\$ 221,667	\$ 204,618.24	\$ (17,048.43)	76.9%
Connection Fees	25,000	20,833	35,000.00	14,166.67	140.0%
Interest	4,300	3,583	2,550.40	(1,032.93)	59.3%
Surcharge for Sewer Loan	36,000	30,000	27,911.50	(2,088.50)	77.5%
County Contribution Loan	88,000	73,333	88,000.00	14,666.67	100.0%
Sewer Tax District Loan	112,000	93,333	111,933.53	18,600.20	99.9%
<b>3</b>	<b>\$ 531,300</b>	<b>\$ 442,750</b>	<b>\$ 470,013.67</b>	<b>\$ 27,263.67</b>	<b>88.5%</b>
<b>Surplus (Deficit) \$</b>			<b><u>25,156.69</u></b>		

**Treasurer's Report  
as of April 30, 2013 - CIP**

**FY2013 DATA**

<b>GENERAL FUND CIP</b>	<b>BUDGET</b>	<b>Actual 4/30/2013</b>	<b>(UNDER) OVER BUDGET</b>	<b>% Total Budget</b>
<b>Expenditures</b>				
Streets & Sidewalks	\$ 30,000	\$ 0.00	\$ (30,000.00)	0.00%
<b>Total Expenditures</b>	<b>\$ 30,000</b>	<b>\$ 0.00</b>	<b>\$ (30,000.00)</b>	<b>0.00%</b>
<b>Revenue</b>				
Prior Year Surplus	\$ 30,000	0.00	\$ (30,000.00)	0.00%
<b>Total Revenue</b>	<b>\$ 30,000</b>	<b>\$ 0.00</b>	<b>\$ (30,000.00)</b>	<b>0.00%</b>
 <b>WATER FUND CIP</b>				
<b>Expenditures</b>				
Other Improvements (includes East Loop)	100,000	750.00	(99,250.00)	0.75%
Water Meter/Hydrant Replacement	20,000	9,478.32	(10,521.68)	47.39%
Water Integration	50,000	25,062.50	(24,937.50)	50.13%
<b>Total Expenditures</b>	<b>\$ 170,000</b>	<b>\$ 35,290.82</b>	<b>\$ (134,709.18)</b>	<b>20.76%</b>
<b>Revenue</b>				
Prior Year Surplus	\$ 115,700	\$ 0.00	\$ (115,700.00)	0.00%
Availability Fees	54,300	90,500.00	36,200.00	166.67%
<b>Total Revenue</b>	<b>\$ 170,000</b>	<b>\$ 90,500.00</b>	<b>\$ (79,500.00)</b>	<b>53.24%</b>
 <b>SEWER FUND CIP</b>				
<b>Expenditures</b>				
I & I Program	\$ 20,000	\$ 0.00	(20,000.00)	0.00%
Sewer Improvement Fund	50,000	0.00	(50,000.00)	0.00%
<b>Total Expenditures</b>	<b>\$ 70,000</b>	<b>\$ 0.00</b>	<b>\$ (70,000.00)</b>	<b>0.00%</b>
<b>Revenue</b>				
Prior Year Surplus	\$ 8,000	\$ 0.00	\$ (8,000.00)	0.00%
Availabilty Fees	62,000	86,800.00	24,800.00	140.00%
<b>Total Revenue</b>	<b>\$ 70,000</b>	<b>\$ 86,800.00</b>	<b>\$ 16,800.00</b>	<b>124.00%</b>

**Treasurer's Report - April 8, 2013 Council Meeting  
Check Listing April 1 - April 30 2013**

<b>CHECK#</b>	<b>PAYEE</b>	<b>PURPOSE</b>	<b>AMOUNT</b>
17403	Treasurer of VA - DVOT	Parade Permit	100.00
17404	Mark Davis	Meter Reading Help	160.00
17405	Home Depot Credit Services	Cleaning Supplies	79.79
17406	Instrulogic Corporation	Scada Monthly Contract	3,195.00
17407	Joiner Micro Laboratories inc	Lab Testing	5,120.00
17408	Loudoun County Central Garage	Vehicle Fuel	183.02
17409	Nichols Hardware	Misc Supplies	128.43
17410	Pifer Office Supply	Quarterly Copier Maintenance Fee	323.12
17411	Schenck Foods Co Inc	Bleach	385.44
17412	Shenandoah Valley Water Company	Office Water Cooler	31.50
17413	Southern States	Lime	54.90
17414	USA Bluebook	WWTP Supplies	663.10
17415	Utility Service Co Inc	Harmony Tank Quarterly Maintenance	2,796.62
17416	American Disposal Services Inc.	Trash & Recycling Pickup	3,461.67
17417	BB&T Bankcard Corporation	Postage & Office Supplies	148.09
17418	Broy & Sun Pump Service Inc.	Sewer Line Repair	1,421.00
17419	De Lage Landen	Copier Lease	135.00
17420	Dominion Virginia Power	Electricity	8,095.32
17421	Freemire & Associates Inc.	3 Grinder Pumps	16,631.05
17422	Maureen K Gilmore	March Legal Services	2,175.00
17423	Jennifer Helbert	March Recorder Services	210.00
17424	Blaire Henderson	Park Pavilion Rental Refund	25.00
17425	Sterling Septic & Sewer Inc	Pump & Haul 4 Loads	1,040.00
17426	USA Bluebook	Safety Supplies	102.91
17427	Virginia Employment Commission	Employment Info for Delinquent Accounts	75.00
17428	VUPS	Miss Utilities	23.10
<b>Total Checks</b>			<b>46,764.06</b>

## Town of Hamilton Budget FY2014 Public Hearing Draft All Funds Summary

<b>GENERAL FUND REVENUE</b>	
Real Estate Taxes	167,613
Personal Property Taxes & Decals	47,496
Zoning & Subdivision Permits	800
Interest Earned	2,056
Sales & Utility Taxes	76,000
BPOL Taxes	7,000
PY Surplus for CIP	18,250
Miscellaneous	13,050
<b>TOTAL GENERAL FUND REVENUE</b>	<b>332,265</b>
<b>GENERAL FUND EXPENSES</b>	
Wages & Employee Benefits	106,925
General Office Expense	41,203
Professional Services	65,400
Trash/Recycling	42,900
Mowing	12,000
Electric - Street Lights	5,000
Insurance & Workers Comp	15,062
Planning Commission & Services	6,150
Recreation & Activity	2,500
Transfer PY to CIP & Fire Dept	26,200
Misc (Donations, Contingencies)	8,925
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>332,265</b>
<b>BUDGET SURPLUS (DEFICIT)</b>	<b>(0)</b>

<b>SEWER FUND REVENUE</b>	
Sewer User Fees	263,500
Interest Earned	2,308
Sewer Surchg - VRLF Loan	36,000
County Contribution VRLF	88,000
Special Tax District VRLF	122,999
PY Surplus for CIP	0
Connections	15,000
<b>TOTAL SEWER FUND REVENUE</b>	<b>527,807</b>
<b>SEWER FUND EXPENSES</b>	
Wages & Employee Benefits	133,355
General Office Expense	6,000
Insurance & Workers Comp	7,330
Sewer Plant Operations	45,000
Chemicals & Lab Testing	54,000
Plant Equipment & Grounds Repair	19,000
Repairs Lines	8,000
VRLF Sewer & VRA Water Loans	223,680
Transfer PY Surplus to CIP	0
Grinder Pump Maintenance	18,210
Grinder Pumps	2,500
Misc (Contingencies, Permit)	10,732
<b>TOTAL SEWER FUND EXPENSES</b>	<b>527,807</b>
<b>BUDGET SURPLUS (DEFICIT)</b>	<b>0</b>

<b>WATER FUND REVENUE</b>	
Water User Fees	233,500
Water Surcharge - VRA Bond	76,000
Cell Tower Antenna Leases	60,000
Interest Earned	1,002
PY Surplus	204,800
Connections	6,800
<b>TOTAL WATER FUND REVENUE</b>	<b>582,102</b>
<b>WATER FUND EXPENSES</b>	
Wages & Employee Benefits	139,749
General Office Expense	4,400
Insurance & Workers Comp	9,160
Electricity & Circuits to Wells	37,000
Truck Fuel & Repairs	7,500
Chemicals & Water Testing	15,000
Repairs- Plant Equipment/Lines	36,200
Transfer PY Surplus to CIP	204,800
VRA Bond Debt	114,120
Misc (Bldg Repairs,Contingencies)	14,173
<b>TOTAL WATER FUND EXPENSES</b>	<b>582,102</b>
<b>BUDGET SURPLUS (DEFICIT)</b>	<b>(0)</b>

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## Town of Hamilton Budget FY2014 Public Hearing Draft General Fund Summary

Accot Account Description	FY 2013		FY 2014
	Budget	Est 6/30/2013	BUDGET
<b>GENERAL FUND REVENUE</b>			
Real Estate Taxes	159,190	169,883	166,103
Personal Property Taxes	34,496	38,001	37,496
Prior Year Taxes	1,570	1,442	960
Tax Penalties/Interest	500	850	550
Motor Vehicle Decals	9,500	10,700	10,000
Zoning & Subdivision Permits	800	1,180	800
Interest Earned	4,000	3,021	2,056
Sales Tax	44,000	50,315	48,000
Utility Taxes	28,000	29,513	28,000
BPOL (Business License Taxes)	6,000	10,400	7,000
Transfer from PY Surplus for Operating	2,250	0	18,250
Transfer from PY Surplus for CIP	30,000	0	0
Miscellaneous	11,550	19,734	13,050
Insurance Proceeds	0	37,373	0
<b>TOTAL GENERAL FUND REVENUE</b>	<b>331,856</b>	<b>372,414</b>	<b>332,265</b>

<b>GENERAL FUND EXPENSES</b>			
Permanent Salaries	72,681	72,413	74,658
Employer Share FICA	5,346	5,343	5,497
Retirement Contrib	4,405	3,800	6,318
Health Insurance	19,498	16,825	20,452
Membership Dues	591	591	603
General Office Expense	41,790	28,823	40,600
Legal Services	35,000	29,967	42,000
Engineering Services	0	0	5,000
Audit	12,000	12,400	12,400
Ordinance Codification	6,000	6,000	6,000
Trash/Recycling	42,000	42,000	42,900
Mowing	14,000	11,453	12,000
Electric - Street Lights	6,000	6,004	5,000
Insurance & Workers Comp	17,105	17,634	15,062
Donations	2,000	2,000	2,000
Planning Commission & Services	7,100	4,225	6,150
Recreation & Activity	2,500	1,711	2,500
Trans to GF CIP	30,000	0	0
Contingencies	3,590	2,786	6,926
Hamilton VFD Aid to Locaities	10,250	8,000	26,200
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>331,856</b>	<b>271,975</b>	<b>332,265</b>

**Surplus (Deficit)                      100,439                      (0)**

## Town of Hamilton Budget FY2014 Public Hearing Draft Water Fund Summary

Accc Account Description	FY 2013		FY 2014
	Budget	Est 6/30/2013	BUDGET
<b>WATER FUND REVENUE</b>			
Water User Fees	250,000	233,092	233,500
Connections	10,200	6,800	6,800
Water Surcharge - VRA Bond	76,000	77,013	76,000
Cell Tower Antenna Leases	53,200	50,348	60,000
Treanfer In From PY Surplus	79,086	0	204,800
Interest Earned	1,660	950	1,002
<b>TOTAL WATER FUND REVENUE</b>	<b>470,146</b>	<b>368,203</b>	<b>582,102</b>
<b>WATER FUND EXPENSES</b>			
Wages & Payroll Taxes	89,711	80,626	106,563
Retirement Contribution	7,770	7,482	8,741
Health Insurance	25,823	19,206	21,445
Staff Training & Membership Dues	300	790	300
Worker's Comp & Liability	7,500	7,780	9,160
Licenses	160	160	300
General Office Expense	4,400	3,750	3,800
Engineering Consultant	3,000	2,500	3,000
Electricity & Circuits to Wells	39,000	35,217	37,000
Truck Fuel & Repairs	7,000	4,251	7,500
Chemicals & Water Testing	12,000	18,346	15,000
Repairs- Plant Equipment	20,000	20,000	20,000
Additions - Plant Equipment			
Repairs- Lines/Hydrants	12,000	10,142	16,000
Repairs Bldg/Grounds	1,000	1,000	1,000
Safety Supplies	1,000	1,000	1,000
Tank Painting and Control	22,000	11,186	0
Well Water Monitoring	0	0	150
Cross connection program	200	0	200
VRA Bond Debt	100,961	111,353	114,120
Water Management Discretionary Fund	622	500	12,023
Trans to WF CIP	25,800	0	204,800
<b>TOTAL WATER FUND EXPENSES</b>	<b>380,247</b>	<b>335,290</b>	<b>582,102</b>
	<b>Surplus (Deficit)</b>	<b>32,913</b>	<b>(0)</b>



## Town of Hamilton Budget FY2014 Public Hearing Draft CIP

GEN FUND CIP EXPENDITURES	Project Totals	Actual FY08 & 09	Actual FY2010	Actual FY2011	Actual FY2012	Est FY2013	Balance To Complete	FY2014 Budget
Streets & Sidewalks	1,034,611	11,157	6,754	0	2,000	0	1,014,700	0
Radar Speed Signs	30,000						30,000	30,000
<b>Total General Fund CIP</b>	<b>1,064,611</b>	<b>11,157</b>	<b>6,754</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>1,044,700</b>	<b>30,000</b>
<b>WATER FUND CIP EXPENDITURES</b>								
Water Integration-SCADA	200,000			0	0	30,373	169,627	32,000
East End Water Loop	100,000	0		0	0	25,000	75,000	75,000
Water Meter Replacement	60,000	8,177	4,405	15,189	12,525	9,478	10,226	2,000
Meter Reading Equipment	15,000							15,000
Ground Storage Tank Refurb	109,000							109,000
Hydrant Replacement	4,000							4,000
Other (Well 6 to WTP)	4,000							4,000
<b>Total Water Fund CIP</b>	<b>492,000</b>	<b>8,177</b>	<b>4,405</b>	<b>15,189</b>	<b>12,525</b>	<b>64,851</b>	<b>254,853</b>	<b>241,000</b>
<b>SEWER FUND CIP EXPENDITURES</b>								
Infiltration Program	250,000	38,056	18,317	6,530	1,836	0	185,261	20,000
Sewer Improvement Fund	100,000						100,000	40,000
<b>Total Sewer Fund CIP</b>	<b>350,000</b>	<b>38,056</b>	<b>18,317</b>	<b>6,530</b>	<b>1,836</b>	<b>0</b>	<b>285,261</b>	<b>60,000</b>
<b>TOTAL CIP EXPENDITURES</b>	<b>1,906,611</b>	<b>57,390</b>	<b>29,476</b>	<b>21,719</b>	<b>16,361</b>	<b>64,851</b>	<b>1,584,814</b>	<b>331,000</b>
<b>GENERAL FUND CIP REVENUE</b>								
Transfer in from General Fund Operating								0
Loudoun County BOS Funding								30,000
<b>Total General Fund CIP Revenue</b>								<b>30,000</b>
<b>WATER FUND CIP REVENUE</b>								
Transfer in from Water Fund Operating								204,800
Availability Fees								36,200
<b>Total Water Fund CIP Revenue</b>								<b>241,000</b>
<b>SEWER FUND CIP REVENUE</b>								
Transfer in from Sewer Fund Operating								22,800
Availability Fees								37,200
<b>Total Sewer Fund CIP Revenue</b>								<b>60,000</b>
<b>TOTAL CIP REVENUE</b>								<b>331,000</b>
<b>TOTAL NEEDED FROM PRIOR YEAR SURPLUS</b>								

Addressing Agreement

This agreement is between the Town of Hamilton, Virginia (Town) and Loudoun County, Virginia (County).

The parties agree as follows:

1. Addresses are assigned to facilitate emergency response.
2. The assignment of addresses within the Town’s Joint Land Management Area (JLMA) must be coordinated by the two parties to ensure that structures are addressed to a basic standard that supports public safety. It is very important to avoid mixed Town (3 digit) and County (5 digit) addresses on the same street, odd and even numbers on the same side of the street and the addition of letters and half numbers.
3. The Town will assign addresses in the JLMA in those areas with existing Town (3 digit) addresses as identified on the attached map dated 4/9/2013 (Attachment 1).
4. The County will assign addresses in the JLMA in those areas with existing County (5 digit) addresses as identified on the attached map (Attachment 1).
5. The map may be amended by mutual consent from time to time as conditions change.
6. The Town and County will cooperate on ensuring that address information is transferred to the County’s Computer Aided Dispatching System and other public safety systems.

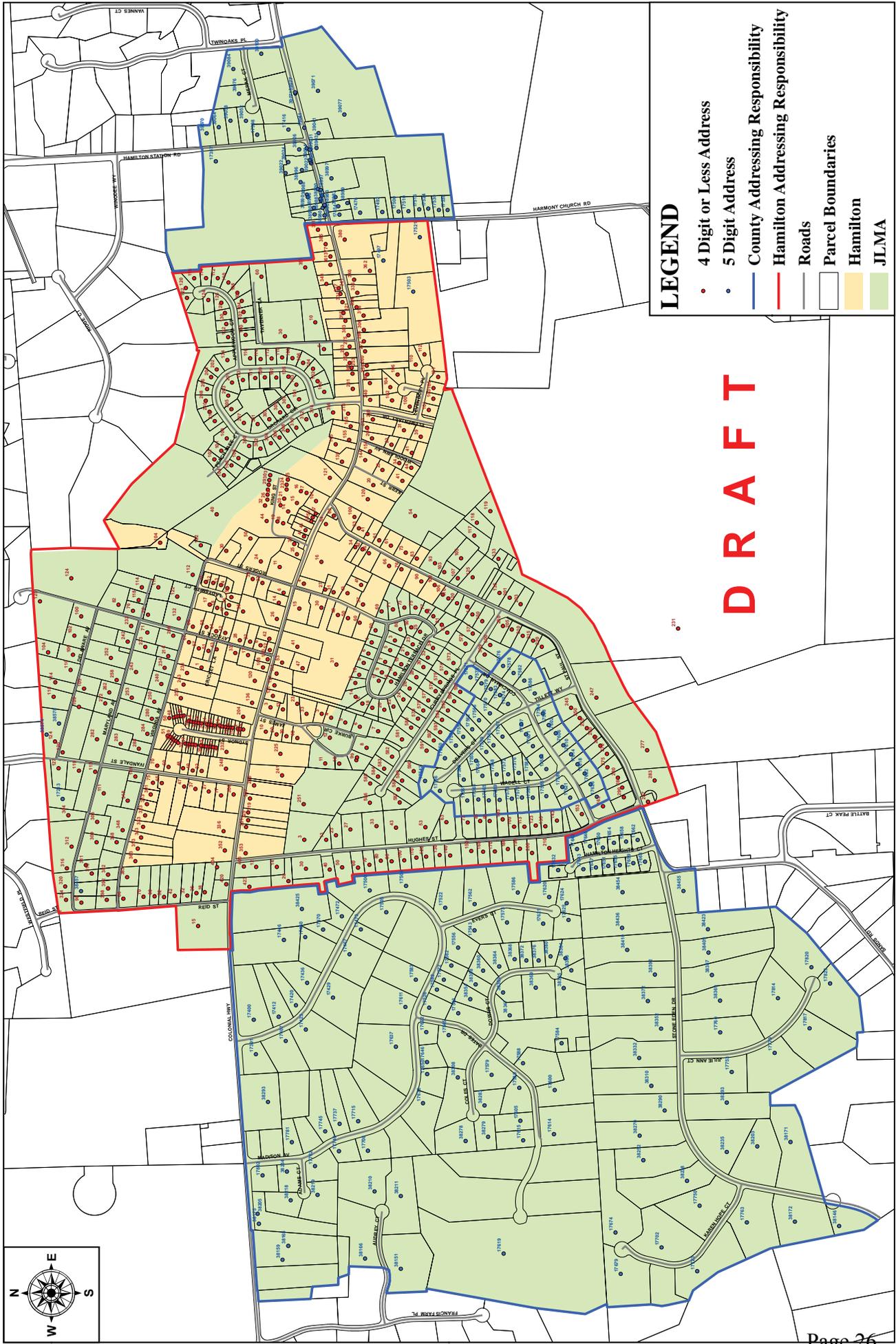
For the Town of Hamilton

\_\_\_\_\_ Date \_\_\_\_\_

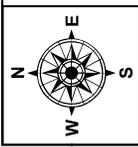
For Loudoun County of Loudoun

\_\_\_\_\_ Date \_\_\_\_\_

# ADDRESSING AGREEMENT MAP BETWEEN THE TOWN OF HAMILTON AND LOUDOUN COUNTY



**DRAFT**





# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF TRANSPORTATION

1401 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219-2000

Greg A. Whirley  
COMMISSIONER

April 25, 2013

Town of Hamilton  
Mr. Greg K. Wilmoth, Mayor  
53 E. Colonial Highway  
PO Box 130  
Hamilton, VA 20158

RECEIVED

APR 30 2013

Town of Hamilton

Mr. Wilmoth:

The enclosed report contains all of the changes to the Secondary System of State Highways reviewed and approved by the Maintenance Division of the Virginia Department of Transportation (VDOT) in March 2013. The approval date of each change to the Secondary System is in the far right column of each report page. With the exception of Secondary System mileage abandonments legally enacted by county governments under State Code 33.1-151, all other changes to the Secondary System are approved by the VDOT State Maintenance Engineer, the VDOT Commissioner or the VDOT Commonwealth Transportation Board.

**Please distribute this report to county/town land development and transportation officials so that county/town records of VDOT street maintenance can be properly updated and maintained.**

If you have any questions about the Secondary System changes listed in this report, please contact the following persons in the VDOT Central Office Maintenance Division:

- Margaret Gregory (804-786-0716) for all changes in the Northern Virginia District (Fairfax, Loudoun, and Prince William Counties) and the Chesterfield Residency (Amelia, Chesterfield, and Powhatan Counties).
- Martin Law (804-786-0795) for all changes in all other counties in Virginia.

Emmett R. Heltzel, PE *MLL FQA E R HELTZEL*  
State Maintenance Engineer, Virginia Department  
of Transportation

ERH/ml

## Report of changes to the highway system of:

Town of Hamilton

Report Period: 03/01/2013 through 03/31/2013

This document reports changes in the locality's VDOT maintained secondary system of state highways for the report period. Developer bonds held pending VDOT's acceptance of streets reported here may be released in accordance with the local ordinance.

Route	Street Name	RW Width (ft)	Mileage	Local Gov. Resolution	VDOT Effective Date
<b><u>Project: Hamilton Meadow</u></b>					
<b>Type Change: Addition</b>					
3026	Elementary Drive	50 feet	0.02	2/11/2013	3/12/2013
Termini: From: INX of Rt. 3027 (Levenbury Place) To: End of State Maintenance					
3026	Elementary Drive	50 feet	0.08	2/11/2013	3/12/2013
Termini: From: INX of Bus Rt. 7 (Colonial Highway) To: INX of Rt. 3027 (Levenbury Place)					
3028	Lamplighter Court	50 feet	0.03	2/11/2013	3/12/2013
Termini: From: INX of Rt. 3027 (Levenbury Place) To: End of Cul-de-sac					
3027	Levenbury Place	50 feet	0.04	2/11/2013	3/12/2013
Termini: From: INX of Rt. 3026 (Elementary Drive) To: INX of Rt. 3028 (Lamplighter Court)					
3027	Levenbury Place	50 feet	0.03	2/11/2013	3/12/2013
Termini: From: INX of Rt. 3028 (Lamplighter Court) To: End of Cul-de-sac					
<b>Total Net Change in County's Mileage</b>			0.20		

For information regarding this report, contact VDOT's Residency Administrator or Central Office (Suzanne Ellison (804) 786-0974)

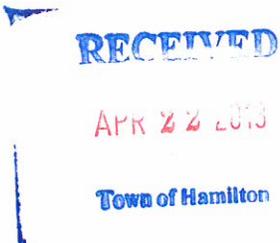


**COMMONWEALTH of VIRGINIA**  
**DEPARTMENT OF TRANSPORTATION**  
 4975 Alliance Drive  
 Fairfax, Virginia 22030

**GREGORY A. WHIRLEY**  
 COMMISSIONER

April 15, 2013

Mayor Greg K. Wilmoth  
 53 E. Colonial Hwy  
 P.O. Box 130  
 Hamilton, VA 2015



Dear Mayor Wilmoth,

On Wednesday, May 29<sup>th</sup> at 6PM at the VDOT District Office (4975 Alliance Drive, Fairfax, VA 22030) the Commonwealth Transportation Board will host a public hearing to provide Northern Virginia citizens and elected officials an opportunity to review and provide comments on projects and programs to be included in the Fiscal Year 2014-2019 Six-Year Improvement Program (FY2014-2019 SYIP), including highway, rail and public transportation initiatives.

These projects and programs represent important improvements to address safety, congestion and preservation of Virginia's transportation network. It is important that we hear from you and your constituents about projects you feel are the highest priority for the state's limited transportation funds.

I encourage you to attend this public hearing, or one of the other hearings listed on the attachment if it is more convenient for you. If you cannot attend the briefing or hearing, you may send your comments to Programming Director at 1401 E. Broad Street, Richmond, VA 23219 or e-mail them to [Six-YearProgram@vdot.virginia.gov](mailto:Six-YearProgram@vdot.virginia.gov). Written comments will also be welcome at each of the hearings.

I truly appreciate your participation at this session. If you have any questions prior to the meeting, please feel free to contact Bill Cuttler at (703) 259-2990 or [William.Cuttler@VDOT.Virginia.gov](mailto:William.Cuttler@VDOT.Virginia.gov).

Sincerely,

William C. Cuttler, P.E.  
 Acting District Administrator  
 Northern Virginia

Attachments

## Building Transportation Solutions Together

### FY2014-2019 Six-Year Improvement Program

### Working Draft Public Hearings

The Commonwealth Transportation Board (CTB) invites your comments about essential highway, rail, transit, transportation demand management, bicycle, pedestrian and highway projects in the Working Draft Fiscal Year 2014-2019 Six-Year Improvement Program (SYIP) to be approved by the CTB in June 2013. Public hearings for local/secondary/municipality-maintained roads are held in other forums.

All projects in the SYIP that are eligible for federal funding will be included in the Statewide Transportation Improvement Program, which documents how Virginia will obligate its share of federal funds.

Districts	Location	Date
Richmond, Culpeper, Fredericksburg	VDOT Central Office Auditorium 1401 East Broad St. Richmond, VA 23219	May 28, 2013, 6 PM
Northern Virginia	VDOT District Office Potomac Conference Center, 4975 Alliance Drive, Suite 1N201, Fairfax, VA 22030	May 29, 2013, 6 PM
Salem, Bristol, Lynchburg, Staunton	Northside High School 6758 Northside High School Road Roanoke, VA 24019	June 4, 2013, 6 PM
Hampton Roads	Chesapeake Conference Center 900 Greenbrier Circle Chesapeake, VA 23320	June 5, 2013, 6 PM

If you cannot attend a hearing, you may send your comments to: Public Information Office, Virginia Department of Rail and Public Transportation, 600 East Main Street, Suite 2102, Richmond, VA 23219, DRPTPR@drpt.virginia.gov or to Programming Director, Virginia Department of Transportation, 1401 East Broad St., Richmond, VA 23219, Six-YearProgram@VDOT.Virginia.gov. Comments must be received by June 12, 2013.

*The Secretary of Transportation's Office ensures nondiscrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. If you need more information or special assistance for persons with disabilities or limited English proficiency, call 1-888-508-3737 (TTY users, call 711).*