

**MINUTES
HAMILTON TOWN COUNCIL
REGULAR MEETING
September 10, 2012**

The regular meeting of the Hamilton Town Council was convened at 7:00 PM with the following attendance:

PRESENT: Greg K. Wilmoth, Mayor
Kenneth C. Wine, Vice Mayor
John Unger, Council member
David R. Simpson, Council member
Dimitri Kesari, Council member
Brent Campbell, Council member

ABSENT: Michael Snyder, Council member

STAFF: Lori Jones, Treasurer
David Beniamino, Zoning Administrator
Maureen Gilmore, Town Attorney
Jennifer Helbert, Recorder

CALL TO ORDER:

Mayor Wilmoth called the Town Council meeting to order at 7:00 PM.

GUESTS:

Joel Tigges, Boy Scout Troop 711 Eagle Scout Project – Mr. Tigges came forward and presented a project to the Council that he would like to do to receive his Eagle Scout, the project is to erect 14 Emergency Response Signs on Town owned properties. These signs will allow people to properly identify where they are in an emergency. Mr. Tigges is requesting that the Town Council agree to pay for the materials needed to complete this project.

Vice Mayor Wine made a motion that the Town Council provide the \$1,310.04 requested by Joel Tigges for completing this project upon approval to erect the signs.

Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 6-0-1 with Snyder absent

Town Council
Regular Meeting Minutes
September 10, 2012

Wilmoth - Aye
Wine - Aye
Simpson - Aye
Unger - Aye
Kesari - Aye
Campbell - Aye

PUBLIC COMMENT:

Mr. Jeff Mitchell with Mitchell & Company, PC came forward to make a presentation to the Town Council regarding their audit.

APPROVAL OF MINUTES:

Council member Kesari made a motion to approve the Town Council meeting minutes of August 13, 2012 with minor changes.

Motion: Council member Kesari
Second: Council member Campbell
Carried: 6-0-1 with Snyder absent

Council member Campbell made a motion that the Hamilton's of the World Discussion Item be moved up on the agenda.

Motion: Council member Campbell
Second: Vice Mayor Wine
Carried: 6-0-1 with Snyder absent

Donna Norton, came forward to speak about the Hamilton's of the World Book that she has been working on. Ms. Norton requested that the Town of Hamilton purchase copies of the book to sell at Town Hall. The Council decided that they would like to discuss this item later in the meeting to determine how they would like to proceed.

MAYOR'S REPORT:

Outstanding Items List – Mayor Wilmoth shared this list with the Council.

Assignment of Addresses Outside Town Limits – Mayor Wilmoth stated that he received a letter from Tim Hemstreet with the County about this item. He stated that the Town is waiting to

hear from the County about the agreement. He stated that there are three parcels that are waiting to have addresses assigned to them.

Thank You from Loudoun Valley and Woodgove High School's – Mayor Wilmoth stated that he received thank you letters from Loudoun Valley and Woodgrove for the Town's donation for the After Graduation Party.

Loudoun County Hunger Summit Invitation – This item is for the Council's information.

Town Hall Meeting – Alzheimer's Awareness – This item is for the Council's information.

WATER AND SEWER COMMITTEE:

East End Water Loop – Mayor Wilmoth stated that he has spoken with the property owners and will be writing them a letter to formally ask to for this. He stated that easements are needed from property owners to complete this project.

Camera N Reid Street – Mayor Wilmoth stated that this street was done three years or so ago and roots were found in there at that time so the Town would like to move forward with checking the line again and Purcellville has agreed to come out and do it sometime in the next week.

N. Ivandale Sewer Connections – Mayor Wilmoth stated that this is the Carpenter Beech item a copy of the map showing the parcel is in the agenda packet. Mayor Wilmoth went over this item with the Council. Mayor Wilmoth stated that the contractor will come out and build a force main that will belong to the Town because it will be in the right of way. The Town believes that this will be the best course of action. He stated that the other option is to put it on their property with an easement across the neighbor's property.

GPS & Recording Valve Locations – Mayor Wilmoth stated that there is a part time person that is working on this project and is working out very well. He stated that there is a class being offered in the fall that he may be attending.

Schedule Committee Meeting – The Committee decided to schedule a meeting prior to their Council meeting on October 15, 2012.

PARKS AND RECREATION COMMITTEE:

Reston Bike Club Century Ride – Mayor Wilmoth stated that they used the park as they had in the past and they used Hamilton as a "hub" and actually made three stops at the park which caused some frustration for the Sheriff's Deputy. He stated that the Deputy wrote 15 tickets for not stopping at a Stop sign. Mayor Wilmoth stated that to move forward with this in the future

they will need more information and the Town does not want the park to be the base for all three stops, it just cannot withstand that type of use.

Council member Unger stated that he would speak with the group.

TREASURER'S REPORT:

Monthly Treasurer's Report – Ms. Jones issued a report to the Council and answered any questions that they had about the report.

Council member Unger made a motion to accept the Treasurer's Report as submitted.

Motion: Council member Unger
Second: Vice Mayor Wine
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye
Wine - Aye
Simpson - Aye
Unger - Aye
Kesari - Aye
Campbell - Aye

FINANCE COMMITTEE:

None Scheduled

PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:

None Scheduled.

PERSONNEL COMMITTEE:

None Scheduled.

PLANNING COMMISSION:

Chairman McCann stated that the Planning Commission had a public hearing last month on the Zoning Ordinance Text Amendments, no one came forward to speak

Chairman McCann also stated that there is an opening on the Planning Commission.

Mr. Beniamino stated that he and Ms. Gilmore had attended the meeting at the County regarding the special use permit for the day care center at the former Hamilton Rescue Squad building and they will keep the Council updated on any developments.

OLD BUSINESS:

Planning Commission Vacancy

Mayor Wilmoth stated that he has spoken with someone that is interested in being appointed to the Planning Commission and intends to have his resume for the meeting in October for appointment.

Well 14 PMMP – County Termination of Monitoring

Ms. Gilmore stated that the Board of Supervisors passed this item unanimously at their last meeting.

Ms. Gilmore stated that in speaking with the County Attorney she was also informed that the addition of two of the Carpenter Beech properties into the Hamilton area sewer tax district was also approved.

Solar Radar Signs

Mayor Wilmoth stated that the Council has talked about this in the past and has had Mr. Beniamino look into these. He stated that the signs are very expensive and he will look into asking the County to purchase this for the Town.

Town Council FY2013 Meeting Calendar – November 12, 2012 Veteran's Day Holiday

Council member Campbell made a motion that the Town Council move the November 12, 2012 Council meeting to November 19, 2012 at 7:00 PM due to the Veteran's Day Holiday.

NEW BUSINESS:

17647 Hamilton Heights Court Application for Utility Connection

Council member Kesari made a motion to approve the application for utility connection.

Motion: Council member Kesari
Second: Vice Mayor Wine
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye
Wine - Aye
Simpson - Aye
Unger - Aye
Kesari - Aye
Campbell - Aye

National Payroll Week Proclamation

This was included in the packet as information for the Council.

VA WARN Resolution

The Council decided that they would like more information on the above item, Mayor Wilmoth stated that he would look into this agreement a bit more and would report back to the Council at the October meeting.

Zoning Ordinance Change Public Hearing Authorization

Council member Kesari made a motion to authorize a public hearing for Monday, October 15, 2012 for changes to the Zoning Ordinance.

Motion: Council member Kesari
Second: Council member Simpson
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye
Wine - Aye
Simpson - Aye
Unger - Aye
Kesari - Aye
Campbell - Aye

BZA Term Expiration – Bob McCann, November 19, 2012

Vice Mayor Wine made a motion to appoint Mr. McCann to another term on the BZA. This motion dies for a lack of a second.

Council member Kesari requested that the position be advertised and that the Council hold off on an appointment until the next Council meeting.

Hamilton Safety Center

Mayor Wilmoth stated that he received a call from the Hamilton Safety Center and they are requesting to be put on Hamilton's water service. The Council stated that they would entertain the request.

Hamilton's of the World Books

Council member Campbell made a motion to purchase 50 copies of Hamilton's of the World Books for the sum of \$1,400.

Motion: Council member Campbell
Second: Council member Simpson
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye
Wine - Aye
Simpson - Aye
Unger - Aye
Kesari - Aye
Campbell - Aye

Water Treatment Plant

Mayor Wilmoth explained that Vice Mayor Wine has been researching how to save money on electricity at the Water Treatment Plant and has found sheet metal covers that could be installed to save the Town money on electricity.

Council member Campbell made a motion that the Town spend \$750 to purchase the covers for the Harmony Water Treatment Facility.

Motion: Council member Campbell
Second: Council member Kesari

Town Council
Regular Meeting Minutes
September 10, 2012

Carried: 6-0-1 with Snyder absent

Wilmoth - Aye
Wine - Aye
Simpson - Aye
Unger - Aye
Kesari - Aye
Campbell - Aye

CLOSED SESSION: Vice Mayor Wine made a motion that the Hamilton Town Council recess its open meeting and convene a closed session. To discuss the following:

- 1) Consultation with Legal Counsel pertaining to the discussion of actual litigation and matters requiring the advice of legal counsel regarding Well 14 special exception this includes consultation with Legal Counsel Employed or Retained by the Public Body Regarding Specific Legal Matters Requiring the Provision of Legal Advice by Such Counsel. The exception is provided in Code of Virginia Section 2.2-3711(A)(7) as amended.

Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye
Wine - Aye
Simpson - Aye
Unger - Aye
Kesari - Aye
Campbell - Aye

Vice Mayor Wine made a motion that the Hamilton Town Council adjourn the closed session and reconvene the open meeting.

Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye

Town Council
Regular Meeting Minutes
September 10, 2012

Wine - Aye
Simpson - Aye
Unger - Aye
Kesari - Aye
Campbell - Aye

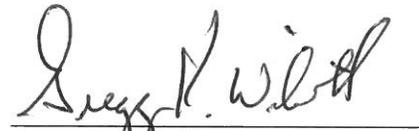
Vice Mayor Wine made a motion that the Hamilton Town Council certify that while in closed session, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

Motion: Vice Mayor Wine
Second: Council member Kesari
Carried: 6-0-1 with Snyder absent

Wilmoth - Aye
Wine - Aye
Simpson - Aye
Unger - Aye
Kesari - Aye
Campbell - Aye

ADJOURNMENT:

There being no further business the meeting adjourned at 9:04 PM.



Greg Wilmoth, Mayor



Jennifer L. Helbert, Recorder