

**MINUTES
HAMILTON TOWN COUNCIL
REGULAR MEETING
MARCH 12, 2012**

The regular meeting of the Hamilton Town Council was convened at 7:00 PM with the following attendance:

PRESENT: Greg K. Wilmoth, Mayor
Kenneth C. Wine, Vice Mayor
James Thomas Rollins, Jr., Council member
John Unger, Council member

ABSENT: David R. Simpson, Council member
Dimitri Kesari, Council member
Michael Snyder, Council member

STAFF: Lori Jones, Treasurer
Maureen Gilmore, Town Attorney
David Beniamino, Zoning Administrator
Jennifer Helbert, Recorder

CALL TO ORDER:

Mayor Wilmoth called the Town Council meeting to order at 7:15 PM. Mayor Wilmoth asked that everyone participate in a moment of silence in honor of Captain Michael Quin.

GUESTS:

Hamilton Girl Scouts from Troop 6212
Proclamation – Girl Scouts Celebrates 100 Years Month

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Vice Mayor Wine made a motion to approve the Town Council meeting minutes of February 13, 2012 as submitted.

Motion: Vice Mayor Wine
Second: Council member Rollins
Carried: 4-0-3 with Snyder,
Simpson and Kesari absent

MAYOR'S REPORT:

Keep Loudoun Beautiful Spring Fundraiser – Mayor Wilmoth stated that he received a letter for the Keep Loudoun Beautiful Fundraiser and stated that Council member Unger would be attending that meeting.

Hamilton Spring Clean-Up Days – Sunday – Wednesday – Council member Unger stated that Loudoun County does not include the Town's in their Keep Loudoun Beautiful weekend but other Towns have adopted a day of their own to get volunteers together to clean up the streets within the Town. He also stated that the Town receives one large trash pick-up per year and he thought that it would be a good idea to use that day during the Keep Loudoun Beautiful timeframe to have a central drop off for residents to bring large quantities of trash other than Hazardous Waste. Council member Unger asked that the Council pick a day in April for the Town of Hamilton clean up. The Council decided on collection days of April 14, 2012 through April 17, 2012, with American Disposal picking up on April 18, 2012

DEQ WWTP Inspection – Mayor Wilmoth stated that the inspection went well and there were no issues.

Well 14 Monitoring – Mayor Wilmoth stated that he received an email from Mike Malloy asking if the Town had any interest in retrieving data from the monitors in wells. Mayor Wilmoth stated that we own the monitors and they are collecting data all the time. He stated that the cost is \$3,800 per quarter to pull the data but he does not believe that the Town needs to spend the money and the Council concurred.

LCPS Hamilton Elementary School Support Letter – Mayor Wilmoth stated that a copy of the letter is attached.

TANV – Mayor Wilmoth stated that the next TANV meeting will be April 5th in Vienna and it will be about the Chesapeake Bay mandate, he cannot attend as he will be out of Town but he wanted to bring it up in case anyone wanted to attend.

Town Office Window Replacement – Mayor Wilmoth stated that that the chips in the windows are growing and he is concerned about it so he would like to have them replaced, he stated that the cost that they received for the replacement is \$998 and the money is in the budget.

WATER AND SEWER COMMITTEE:

Committee Meeting of February 23, 2012 – Mayor Wilmoth stated that the Committee discussed several issues that will come back to the Council as a whole during the budget process.

Digester Maintenance – Mayor Wilmoth stated that the digester is part of the process at the WWTP and it is a tank that holds approximately 33,000 of the liquid that is at the end of the process and is waste that needs to leave the plant. He stated that the cost for doing the maintenance is about \$3,200. He is asking the Council if they would like to do it this budget or put it in the budget for next year. Mayor Wilmoth doesn't believe that it is urgent but needs to be done before the end of the next budget cycle.

Rogers Street Water Tank Inspection – Mayor Wilmoth stated that he does not believe that this can wait so he has signed a contract with Liquid Engineering Corporation and they will be here in the next couple of weeks and will vacuum the floor of the tanks as well.

High Ammonia at WWTP – Mayor Wilmoth stated that there is a letter in the agenda stating that the Town will receive a violation for that but it is not a big deal for one occurrence. He stated that the only thing they can come up with for why this happened is that someone dumped an ammonia type cleaner into the system.

DEQ Letter- Mayor Wilmoth pointed out the DEQ letter that the Town received. He stated that the Town is being proactive and DEQ is happy with the Town's responses.

Automatic Cla-Valve at Harmony – Mayor Wilmoth stated that the Town has an inch and a half line with a \$115 sprinkler control device and the Town had to replace the control device.

Sewer Line Lateral Repairs – Division Responsibility – Mayor Wilmoth stated that he is still gathering information on this item, every Town is not the same.

Padlocks and Codes – Mayor Wilmoth stated that he had the codes changed on the Town's buildings as well as the padlock keys for security reasons. He stated that the cost was about \$600.

PARKS AND RECREATION COMMITTEE:

Hamilton Day – June 2, 2012 – Vice Mayor Wine stated that Mrs. Michon still is on board to spearhead this event. Mayor Wilmoth stated that if the Town wants to make any improvements to the park they the Town needs to move forward with that before the Hamilton Day event.

TREASURER'S REPORT:

Monthly Treasurer's Report – Ms. Jones issued a report to the Council and answered any questions that they had about the report.

Vice Mayor Wine made a motion to accept the Treasurer's Report as submitted.

Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 4-0-3 with Snyder,
Simpson and Kesari absent

FINANCE COMMITTEE:

Finance Committee Meeting – March 6, 2012 – Council member Unger stated that the Committee met to take a look at next year's budget and at this point it looks really good, no big surprises.

Next Finance Committee Meeting – March 22, 2012 – Council member Unger stated that the Committee wanted to have another meeting prior to the April Council meeting.

Schedule Town Council Budget Workshop – Week of March 26th - Council member Unger stated that he would like the Council to schedule a meeting of the Budget Committee the week of March 26, 2012. The Committee agreed to have a meeting on April 16, 2012.

PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:

None Scheduled.

PERSONNEL COMMITTEE:

None Scheduled.

PLANNING COMMISSION:

Chairman McCann stated that there will be a Planning Commission meeting next Wednesday night and will be working on Article 4 of the Zoning Ordinance. He also stated that the needs comments from the Council on the Zoning Ordinance changes from the joint session within the next two weeks. The public hearing will be April 18th.

OLD BUSINESS:

Vultures & Permit Status – The Vultures have left the area for the season.

FEMA Disaster Assistance for February 2010 Snow Storms – Ms. Jones stated that the Town did receive the check for this snow event.

NEW BUSINESS:

Helicopter Activity Around Hamilton – Mayor Wilmoth stated that he has a letter about the helicopter activity around Hamilton and he believes that it is FEMA.

Portable Toilets at Hamilton Park – Mayor Wilmoth stated that the Town has received the pricing and the Town will add them before the next meeting and he will be making it a handicap portable toilet.

Council member Unger made a motion to authorize the Mayor to secure a rental of one handicap porta potty for the Town park and chose the bidder that he thinks is best.

Motion: Council member Unger
Second: Council member Rollins
Carried: 4-0-3 with Snyder,
Simpson and Kesari absent

Trailer Park –Town/County Line – Mayor Wilmoth stated that the County has decided that they are now going to follow the County line and they will be taking Real Estate property tax that had formally been collected by the Town.

Sewer Connection Application – 50 South Hughes Street – Council member Unger made a motion that the Town Council approve the Application for Sewer Connection Availability Fee at 50 South Hughes Street in Hamilton.

Motion: Council member Unger
Second: Council member Rollins
Carried: 4-0-3 with Snyder,
Simpson and Kesari absent

Town Council
Regular Meeting Minutes
March 12, 2012

CLOSED SESSION: Vice Mayor Wine made a motion that the Hamilton Town Council recess its open meeting and convene a closed session. The exception is provided in Code of Virginia Section 2.2-3711(A)(7), as amended. The purpose of the closed meeting is to discuss the following:

- 1) Consultation with Legal Counsel Employed or Retained by the Public Body Regarding Specific Legal Matters Requiring the Provision of Legal Advice by Such Counsel.

Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 4-0-3 with Snyder,
Simpson and Kesari absent

Vice Mayor Wine made a motion that the Hamilton Town Council adjourn the closed session and reconvene the open meeting.

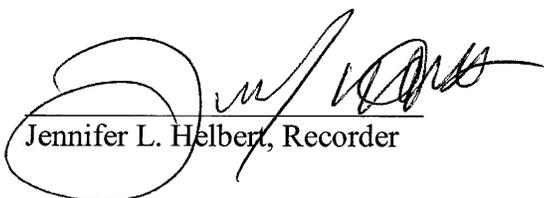
Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 4-0-3 with Snyder,
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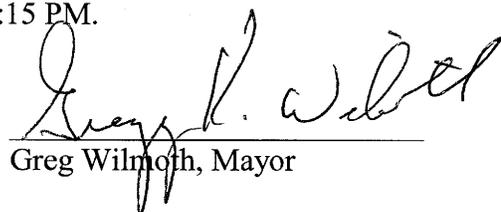
Vice Mayor Wine made a motion that the Hamilton Town Council certify that while in closed session, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 4-0-3 with Snyder,
Simpson and Kesari absent

ADJOURNMENT:

There being no further business the meeting adjourned at 8:15 PM.


Jennifer L. Helbert, Recorder


Greg Wilmoth, Mayor