

**MINUTES
HAMILTON TOWN COUNCIL
REGULAR MEETING
DECEMBER 12, 2011**

The regular meeting of the Hamilton Town Council was convened at 7:00 PM with the following attendance:

PRESENT: Greg K. Wilmoth, Mayor
Kenneth C. Wine, Vice Mayor
John Unger, Council member
David R. Simpson, Council member

ABSENT: Michael Snyder, Council member
Dimitri Kesari, Council member
James Thomas Rollins, Jr., Council member

STAFF: Lori Jones, Treasurer
Maureen Gilmore, Town Attorney
David Beniamino, Zoning Administrator
Jennifer Helbert, Recorder

CALL TO ORDER:

Mayor Wilmoth called the Town Council meeting to order at 7:00 PM.

PUBLIC HEARING ITEMS:

- a) Proposed Amendments to Chapter 6, Real Estate Tax Relief for the Elderly or Permanently and Totally Disabled
- b) Adoption of Northern Virginia Regional Water Supply Plan

Normand Goulet with Northern Virginia Regional Commission came forward to speak with the Council about the adoption of the Northern Virginia Regional Water Supply Plan

There being no further comments on the above public hearing items the public hearings were closed.

AGENDA AMENDMENTS:

Council member Simpson made a motion to move the Parks and Recreation Committee item to the beginning of the agenda.

Motion: Council member Simpson
Second: Council member Unger
Carried: 4-0 with Snyder, Kesari
and Rollins absent

PARKS AND RECREATION COMMITTEE:

Luminaries Planning – Mr. Tanner Michon came forward to speak. Mr. Michon stated that he is volunteering to do the Luminaries' again this year on Christmas Eve.

Zip Line – Vice Mayor Wine indicated that the Zip Line has been repaired and seems to be working fine.

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Council member Simpson made a motion to approve the Town Council meeting minutes of November 14, 2011 with minor changes.

Motion: Council member Simpson
Second: Council member Unger
Carried: 4-0 with Snyder, Kesari
and Rollins absent

MAYOR'S REPORT:

Sludge Management Plan – Mayor Wilmoth stated that the Town updated its Sludge Management plan so that it could apply for and receive their five year permit for Sludge Removal. Mayor Wilmoth also thanked Scott Englund for his work on this project.

O&M Manual Approval – Mayor Wilmoth stated that this item also refers to the Sludge Removal Permit. The permit was approved by DEQ

Thank you Letter to Hamilton Girl Scout Troop 6212 – Mayor Wilmoth stated that a copy of the letter is attached that he sent to Hamilton Girl Scout Troop 6212 for decorating the Town Christmas Tree.

Thank you Letter to Hamilton Baptist Church – Mayor Wilmoth stated that a copy of a letter is attached to the Hamilton Baptist Church for supplying cookies and drinks after the tree lighting.

Truck Options – Mayor Wilmoth stated that he has been looking for vehicles and will continue to look but has not found anything at this time. He indicated that in the short term the Town will reimburse for gas and mileage the Town employee that is using his personal vehicle for Town business.

Hamilton's of the World – Mayor Wilmoth stated that he had received an email from a person of the Hamilton East Rotary Club in New Zealand and they are looking for a liaison that they could communicate with.

WATER AND SEWER COMMITTEE:

Re-Plumbed Filter at Wells 6&8 – Mayor Wilmoth explained that in the two integration plans that the Town received one from Mr. Rigby and one from Mr. Bowers there was a mention of running these two Wells to the Water Treatment Plant and right now they are at a crossroads about how to move forward. He stated that from an operator's standpoint the system runs better in redundancy the way it is with the Wells separated. He stated that that is the first issue but the second bigger issue is that there is a raw water tank at the Water Treatment Plant and there is one source filling that right now and that is Well 14 so the pretreatment for that right now is pretty simple but when you start to add water with different characteristics with this tank it will make it very difficult to treat the raw water to finish it and get it back into Town.

Installation of Cut-off Valve and Check Valve at Reservoir – Mayor Wilmoth explained that the Town has a room where the Town has booster pumps between the ground storage tank and the elevated tank and there are six wheel valves and at this point there are two that don't function like they are supposed to and there is no way to service them because they have water pressure from the tower on them all the time. He stated that the valve they are talking about was going to be a valve where they could turn the pumps off and service the valves. He stated that they went to turn the water off and they were not successful at getting the water turned off and about three hours into this exercise they realized it just was not going to happen and they decided to wait until spring and try to look at another way to service the valve and as they were backfilling the hole the pipe broke and that is why some residents lost water. He stated that in the end they did not lose a great deal of water and they were able to service the valve.

SCADA – Mayor Wilmoth stated that they have a second contractor coming to Town to take a look at it and try to get a different perspective on this item.

TREASURER’S REPORT:

Monthly Treasurer’s Report – Ms. Jones issued a report to the Council and answered any questions that they had about the report.

Council member Unger made a motion to accept the Treasurer’s Report as submitted.

Motion: Council member Unger
Second: Vice Mayor Wine
Carried: 4-0 with Snyder, Kesari
and Rollins absent

FINANCE COMMITTEE:

None Scheduled.

PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:

Mr. Beniamino gave an update about the apartment above the garage on St. Paul Street. He stated that he visited the apartment and everything is fine there.

PERSONNEL COMMITTEE:

Council member Simpson stated that the Committee is working on evaluations for the employees.

PLANNING COMMISSION:

Joint Town Council/Planning Commission meeting, January 18, 2012. Chairman McCann asked that for the next scheduled meeting the Council look through their information and address specific questions to David or Maureen prior to the meeting and the group will go over only the changes at the next meeting.

OLD BUSINESS:

Joint Town Council/Planning Commission Meeting – This meeting will be held January 18, 2011.

Amendments to Chapter 6, Real Estate Tax Relief for the Elderly or Permanently and Totally Disabled – Ms. Gilmore stated that the County had just come up with some amendments to this item that were not part of the original package which she has now incorporated those changes into the Town of Hamilton’s Ordinance.

Vice Mayor Wine made a motion that the Hamilton Town Council amend the Hamilton Codified Ordinances Chapter 6, Article III, Section IV (A)(3) and (A)(4), Tax Relief for the Elderly or Permanent and Totally Disabled, to incorporate the amendments adopted by the Loudoun County Board of Supervisors on December 12, 21011, as follows:

(A)(3): Provide that all disability income received by an owner or an owner’s spouse be excluded from the gross combined income, instead of an exclusion of the first \$7,500, as originally proposed by the County,

(A)(4): “Gross combined income shall be computed by adding together the total income received during the preceding calendar year, without regard to whether a tax return is actually filed, by (i) owners of the dwelling who use it as their principal residence and (ii) owners’ relatives who live in the dwelling, provided that the first ten thousand dollars (\$10,000) of income **of the owner’s** spouse and each relative, of the owner or owners, who is living in the dwelling, shall not be included in such total.”

Motion: Vice Mayor Wine
Second: Council member Simpson
Carried: 4-0 with Snyder, Kesari
and Rollins absent

I move that the Hamilton Town Council adopt the amendments to the Hamilton Codified Ordinance Chapter 6, Tax Relief for the Elderly or Permanent and Totally Disabled, Section I (A)(4), Section II, Section III, as amendment by the Town Council, and Section IV, as revised in the preceding motion.

Motion: Vice Mayor Wine
Second: Council member Simpson
Carried: 4-0 with Snyder, Kesari
and Rollins absent

Adoption of Northern Virginia Regional Water Supply Plan and Resolution – Ms. Jones read into the record the Northern Virginia Regional Water Supply Plan Resolution. Council member Unger made a motion that the Town Council adopt Resolution 2011-09 Resolution Adopting the Northern Virginia Regional Water Supply Plan.

Motion: Council member Unger
Second: Council member Simpson
Carried: 4-0 with Snyder, Kesari
and Rollins absent

Application for Sewer Connection – 127 N. Ivandale Road – Ms. Gilmore indicated that this item had been tabled at the last meeting so that she could get some questions answered by the County Attorney that the Hamilton Town Council had about the zoning for this lot. She stated that based on her conversation with him she has prepared an agreement based on the Kling's agreement and it has been sent to the County Attorney to look at last week and he has not responded yet. She also sent a copy to the contractor and explained it to them and they were agreeable with that. Once she hears from the County Attorney the Town and applicant can move forward.

Agreement for Sewer Connection – 127 N. Ivandale Road – See above

Aerial Photographs – Mayor Wilmoth stated that he placed this on the agenda to make the Council aware that the Town of Purcellville had spoken with him and some of the other Western Loudoun Towns about getting Aerial photos made of each Town so that they can have them.

Water & Sewer Account Adjustment Request – Town Council decided that they would table this item and look into it and bring it up at the next meeting.

NEW BUSINESS:

Purcellville Baptist Church Youth in Need of Service Project(s) - The Town Council recommended that they make some blue bird houses for a blue bird train on the Town property at the end of Hamilton Knolls.

CLOSED SESSION: Vice Mayor Wine made a motion that the Hamilton Town Council recess its open meeting and convene a closed session to discuss the following actual or probable litigation authorization for which is contained in the Code of Virginia Section 2.2-3711(A)(7) and discussion of Town employees authorization for which is contained in Section 2.2-3711 (A)(1):

Town Council
Regular Meeting Minutes
December 12, 2011

Motion: Vice Mayor Wine
Second: Council member Simpson
Carried: 4-0 with Snyder, Kesari
and Rollins absent

Vice Mayor Wine made a motion that the Hamilton Town Council adjourn the closed session and reconvene the open meeting.

Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 4-0 with Snyder, Kesari
and Rollins absent

Vice Mayor Wine made a motion that the Hamilton Town Council certify that while in closed session, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

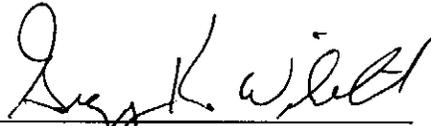
Motion: Vice Mayor Wine
Second: Council member Unger
Carried: 4-0 with Snyder, Kesari
and Rollins absent

Council member Unger made a motion that the Town Council had decided to award Christmas Bonuses to the Town employees.

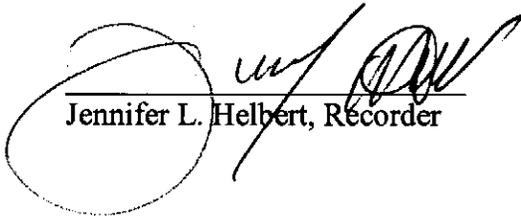
Motion: Council member Unger
Second: Vice Mayor Wine
Carried: 4-0 with Snyder, Kesari
and Rollins absent

ADJOURNMENT:

There being no further business the meeting adjourned at 8:51 PM.



Greg Wilmoth, Mayor



Jennifer L. Helbert, Recorder