

**MINUTES
HAMILTON TOWN COUNCIL
REGULAR MEETING
SEPTEMBER 12, 2011**

The regular meeting of the Hamilton Town Council was convened at 7:00 PM with the following attendance:

PRESENT: Greg K. Wilmoth, Mayor
Kenneth C. Wine, Vice Mayor
Dimitri Kesari, Council member
James Thomas Rollins, Jr., Council member
David R. Simpson, Council member

ABSENT: John Unger, Council member
Michael Snyder, Council member

STAFF: Lori Jones, Treasurer
David Beniamino, Zoning Administrator
Maureen Gilmore, Town Attorney
Jennifer Helbert, Recorder

CALL TO ORDER:

Mayor Wilmoth called the Town Council meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE:

Mayor Wilmoth led the Pledge of Allegiance

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Council member Kesari made a motion to approve the Town Council meeting minutes of August 8, 2011 with minor changes.

Motion: Council member Kesari
Second: Vice Mayor Wine
Carried: 5-0-2 with Snyder and
Unger Absent

MAYOR'S REPORT:

Backwash Valve at Wells 8 & 6 – Mayor Wilmoth stated that some valve issues came to the top of the priority list, the materials have been ordered and the Town is moving forward with the repairs.

PMMP Update – Mayor Wilmoth stated that the Town does have a draft of the final monitoring report and once the hard copy comes in, the Town will send it to the County.

Vehicle Repair Update – Mayor Wilmoth stated that the 03 truck came back today and it looks really good and the Town did not have to purchase a new vehicle.

Meeting with Loudoun County Health and Building and Development Department – Mayor Wilmoth stated that he and Maureen met with the departments and tried to come up with a future plan to try to stay on top of issues such as with items like sewer and water taps so that when the County comes to inspect they get in touch with the Town.

Loudoun Places – Mayor Wilmoth stated that Bill Gallant was their contact with the Town so the Council will need to think about appointing someone else to that position.

WATER AND SEWER COMMITTEE:

Water & Sewer Committee Meeting August 23, 2011 – Mayor Wilmoth stated that the committee met on August 23, 2011.

Council member Kesari made a motion that the Town Council allows the owners or 12 South Hughes Street to have a second water meter with a separate sewer charge.

Motion: Council member Kesari
Second: Council member Rollins
Carried: 5-0-2 with Snyder and
Unger Absent

I&I Plan Update – Mayor Wilmoth stated that he spoke with Mr. Rigby and Mr. Rigby will have something to DEQ by October 17th and between now and then the Mayor stated that he wanted to do some research so the Town could decide where they wanted to concentrate efforts. Mayor Wilmoth stated that the Town received 4.5 inches of rain but did not see much effect at the plant because of it. Mayor Wilmoth stated that he believes there is a telephone line issue at Well 8 from the filter house out to the well that seemed to have gotten worse with the rain. He stated that the telephone company will be here tomorrow.

Second Water Meter at 12 South Hughes Street – This item was addressed previously.

Third Vehicle – Mayor Wilmoth stated that he would like the Town to think about getting a small third truck. The Council decided to look into using the money that was received from the insurance company for the vehicles that were vandalized to purchase a small used truck.

PARKS & RECREATION COMMITTEE:

Drainage Issue – Vice Mayor Wine stated that there are a couple of drainage issues that need to be looked at in the park. He stated that he will look into what can be done and report back to the Council.

Zip Line Replacement – Vice Mayor Wine stated that he would take a look at it tomorrow. The Council decided that they would order a new zip line and get it replaced.

TREASURER'S REPORT:

Monthly Treasurer's Report – Ms. Jones issued a report to the Council and answered any questions that they had about the report.

Council member Kesari made a motion to accept the Treasurer's Report as submitted.

Motion: Council member Kesari
Second: Council member Rollins
Carried: 5-0-2 with Snyder and
Unger Absent

FINANCE COMMITTEE:

None Scheduled.

PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:

Mr. Beniamino stated that Loudoun County will be having a Board of Zoning Appeals meeting on September 22nd regarding the Lowry violations at 7:30PM. He stated that he would try to make the meeting but has a Middleburg Town Council meeting that night.

PERSONNEL COMMITTEE:

None Scheduled.

Mayor Wilmoth asked if the Committee could look into evaluations for the employees.

PLANNING COMMISSION:

Comprehensive Plan Review – Chairman McCann gave an update to the Town Council. He stated that Mr. Beniamino would like to have a joint Planning Commission and Town Council meeting to go over the changes to the Ordinance to give the Council the opportunity to look at the changes and bring up any issues that they believe the Planning Commission may need to revisit. The Council decided at they would like to schedule the work session for Tuesday, September 27th and if needed September 28th from 7PM until 9PM.

Mayor Wilmoth requested copies of the agendas for the Planning Commission meetings so that he can keep up with what they are working on.

OLD BUSINESS:

Fire Department Siren – Mayor Wilmoth stated that the Council has done some research and at this point there are a lot of unanswered questions, he stated that he will be scheduling a meeting with the County to discuss what options the Town may have.

Address Assignment Outside Town Limits – Ms. Gilmore gave an update to the Council regarding this issue. She stated that she is working on an agreement with the County Attorney.

Sidewalk Grant Application & Public Hearing Authorization – Mayor Wilmoth stated that the Town applied for a VDOT grant two years ago and last year the grants were not available.

Vice Mayor Wine made a motion that the Hamilton Town Council authorize a public hearing on Monday, October 17, 2011, to consider a proposal to repair and/or replace sidewalks within the Town. The Town intends to apply for grant money under the federal Transportation Enhancement Program to fund the project.

Motion: Vice Mayor Wine
Second: Council member Simpson
Carried: 5-0-2 with Snyder and
Unger Absent

NEW BUSINESS:

BZA Term Expirations and Appointments – Vice Mayor Wine made a motion to reappoint Kelly Gaitten and Joylyn Hannahs to the Board of Zoning Appeals for a five year term running November 2011 through November 2016.

Motion: Vice Mayor Wine
Second: Council member Simpson
Carried: 5-0-2 with Snyder and
Unger Absent

Striping in Front of Town Office – Mr. Beniamino stated that he would contact the VDOT resident engineer to get the striping redone in front of the Town Office.

DAR Constitution Week Proclamation – Council member Kesari made a motion to accept the Proclamation as written.

Motion: Council member Kesari
Second: Council member Rollins
Carried: 5-0-2 with Snyder and
Unger Absent

Homeowner Water Heater Replacement Request – Mayor Wilmoth went over the background on this item with the Council. Council requested more information on this item before making a decision on this request.

Water & Sewer Ordinance Changes & Public Hearing Authorization – Vice Mayor Wine made a motion to authorize a public hearing on Monday, October 17, 2011, to consider changes to the Water and Sewer Ordinances to allow the Town Treasurer to disconnect water services to properties with delinquent water and sewer accounts without prior approval of the Town Council.

Motion: Vice Mayor Wine
Second: Council member Rollins
Carried: 5-0-2 with Snyder and
Unger Absent

CLOSED SESSION: Vice Mayor Wine made a motion that the Hamilton Town Council recess its open meeting and convene a closed session to discuss the following:

- 1) Actual or probable litigation, authorization for which is contained in Code of Virginia Section 2.2-3711(A)(7);

Motion: Vice Mayor Wine
Second: Council member Kesari
Carried: 5-0-2 with Snyder and
Unger Absent

Vice Mayor Wine made a motion that the Hamilton Town Council adjourn the closed session and reconvene the open meeting.

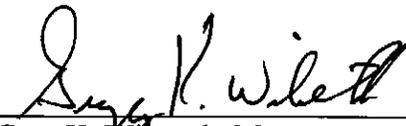
Motion: Vice Mayor Wine
Second: Council member Kesari
Carried: 5-0-2 with Snyder and
Unger Absent

Vice Mayor Wine made a motion that the Hamilton Town Council certify that while in closed session, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

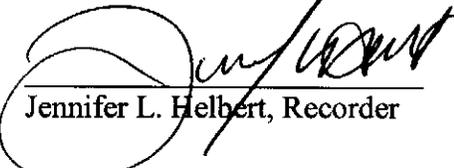
Motion: Vice Mayor Wine
Second: Council member Kesari
Carried: 5-0-2 with Snyder and
Unger Absent

ADJOURNMENT:

There being no further business the meeting adjourned at 8:38 PM.



Greg K. Wilmoth, Mayor



Jennifer L. Helbert, Recorder