

**MINUTES  
HAMILTON TOWN COUNCIL  
REGULAR MEETING  
JUNE 13, 2011**

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The regular meeting of the Hamilton Town Council was convened at 7:00 PM with the following attendance:

**PRESENT:** Greg K. Wilmoth, Mayor  
John Unger, Vice Mayor  
Kenneth C. Wine, Council member  
David R. Simpson, Council member  
Dimitri Kesari, Council member  
Michael Snyder, Council member – Left Meeting at 8PM  
James Thomas Rollins, Jr., Council member

**STAFF:** Lori Jones, Treasurer  
David Beniamino, Zoning Administrator  
Maureen Gilmore, Town Attorney  
Jennifer Helbert, Recorder

**CALL TO ORDER:**

Mayor Wilmoth called the Town Council meeting to order at 7:00 PM.

**PLEDGE OF ALLEGIANCE:**

Mayor Wilmoth led the Pledge of Allegiance

**PUBLIC HEARING:**

**a) Town of Hamilton Proposed Budget FY 2012**

There being no public comment, the public hearing was closed.

**PUBLIC COMMENT:**

**Michael Kling** of 118 South St. Paul Street came forward to speak. He stated that it has become apparent that his drain field is failing, Loudoun County Health Department has inspected and they have provided two options for him, the first is to add three to five lines to the existing drain field or secondly to be added to the Town's system. He stated that while adding lines is an option it is just a temporary solution because of the size of his lot and after giving both options a lot of thought he believes that the best option is to hook up to the Town's line. He stated that he has met with his neighbor Carl Kirby who has a four inch sewage pipe serving his lot and he has

agreed to allow him to connect to. He has also spoken with Rick Schooley and he is preparing a quote for the cost of the connection. Mr. Kling would ask the Council to consider his hardship and hopes that they will give consideration for his application.

**Carol Laycock** of 17120 Ivandale Road came forward to speak. Mr. Laycock stated that he is here tonight to support the Klings with their application to connect to the Town's sewer system. He stated that he did not know if anyone had ever had a failed sewer system but it is truly a hardship to the family and unfortunately they are in a location that does not have good soil and while they do have a back-up system that has been looked at he does not believe that is a long term solution. He believes that this is an environmental, health and safety issue for not only the Klings but for the neighbors as well and he hopes that the Council will approve the application submitted by the Klings.

**Lee Phillips** of 104 Applewood Court came forward to speak. Mr. Phillips stated that it is his understanding that the Town will be turning over the draft of their Town Plan update to the County for review and he would ask that the Town continue to have the store that his wife owns be commercial because if the Master Plan continues to show it as commercial as it does now then when they expand, and by expand he means adding more parking spaces behind the store, he would have to apply for a rezoning as well as a Town Plan amendment so it would make things more difficult for them to make any kind of changes so he would ask, before it is turned over to the County that the store continue to be shown as commercial instead of residential.

**APPROVAL OF MINUTES:**

Council member Kesari made a motion to approve the Town Council meeting minutes of May 9, 2011 with minor changes.

Motion: Council member Kesari  
Second: Council member Rollins  
Carried: 7-0

**AGENDA AMENDMENTS:**

Council member Snyder asked that the agenda be amended to move the items for the Budget, the Kling application and the Appropriations Resolution to the front of the agenda.

Motion: Council member Snyder  
Second: Council member Kesari  
Carried: 7-0

**NEW BUSINESS:**

**a) Sewer Connection Application – 118 South St. Paul Street**

Council member Kesari made a motion that the Hamilton Town Council approve the Sewer Availability Application submitted by Michael J. and Bonnell J. Kling for Tax Map 37/36A on the condition that their property be added to the Hamilton Area Sewer Tax District and the Klings pay the Tax District assessments billed by the County of Loudoun with the provision that they can withdraw their application prior to hookups occur.

Motion: Council member Kesari  
Second: Council member Wine

Council member Snyder asked for a friendly amendment that the Kling's provide documentation to the Town that they have been included in the Special Tax District.

Carried: 7-0

**OLD BUSINESS:**

**b) FY2012 Budget Approval**

Vice Mayor Unger made a motion to adopt the published Budget and Tax Rate for the 2012 Fiscal Year which begins July 1, 2011 with the following changes, the published expenditures increase the Wages and Salaries by \$8,706, reduce Facilities and Maintenance by \$3,000, reduce Administration by \$900, reduce Utilities by \$200 and reduce Miscellaneous Expenditures by \$4, 966.

Motion: Vice Mayor Unger  
Second: Council member Snyder  
Carried: 7-0

**NEW BUSINESS:**

**d) FY2012 Appropriations Resolution**

Vice Mayor Unger made a motion to adopt Resolution 2011-04 authorizing Appropriation and Expenditure for FY 2012.

Motion: Vice Mayor Unger  
Second: Council member Snyder  
Carried: 7-0

**MAYOR'S REPORT:**

**Well 12 Update** – Mayor Wilmoth stated that the pump was replaced with a two stage pump because there was too much water in the well for the old pump to handle.

**Mt. Zion United Methodist Church Anniversary** – Mayor Wilmoth stated that he received a letter from the Church on March 21<sup>st</sup> asking for a Proclamation acknowledging their anniversary by June 30<sup>th</sup>. Mayor Wilmoth stated that he would work on the recognition for the Church.

**TANV** – Mayor Wilmoth stated that he in Lovettsville on Thursday for that meeting. He stated that the Regional Manager for VDOT was there and he was able to talk with them and felt that this was a very good meeting for him to attend.

**WATER AND SEWER COMMITTEE:**

**DEQ Inspection** – Mayor Wilmoth stated that the Town had a surprise DEQ Inspection of the plant two weeks ago. He stated that the inspector stated that the plant is doing very well and the report will be a very good report.

**Cla-VAL at WTP** – Mayor Wilmoth stated that he would look into ways that residents could capture the water that needs to be disposed of so that it can be recycled by the residents.

**Update I&I Plan** – Mayor Wilmoth stated that he spoke with DEQ about changing the I&I Plan and they are amenable to doing that and he will need to get some more information put together on this project.

**PARKS & RECREATION COMMITTEE:**

**Volunteers - Hamilton Day** – Council member Rollins stated that the Michon family did a great job on the event and requested that the Town do a Resolution for the Michon family.

**Hamilton Park** – Council member Wine stated that the Town did get the park mulched and believes that the park is looking very nice.

**TREASURER'S REPORT:**

**Monthly Treasurer's Report** – Ms. Jones issued a report to the Council and answered any questions that they had about the report.

Council member Wine made a motion to accept the Treasurer's Report as amended.

Motion: Council member Wine  
Second: Council member Kesari  
Carried: 7-0

Council member Snyder made a motion that the Council authorize the Town Treasurer to move to the next step to collect the delinquent utility accounts listed.

Motion: Council member Snyder  
Second: Council member Kesari  
Carried: 7-0

**FINANCE COMMITTEE:**

The Budget was the only item discussed by the Committee last month.

**PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:**

Mr. Beniamino gave an update on Planning and Zoning Enforcement to the Town Council.

**PERSONNEL COMMITTEE:**

Council member Simpson stated that the Town has hired a replacement for Audrey, her name is Christie Ashby and she will begin on June 21, 2011. The Council also wanted to thank Audrey publically for her service to the Town.

**PLANNING COMMISSION:**

**Comprehensive Plan Review** – Chairman McCann gave an update to the Town Council. The Council decided to send review of the Map and the Comprehensive Plan to the Zoning Committee prior to sending them to the County to review.

**OLD BUSINESS:**

- a) **Fire Department Siren – Tornado Alerts** – Council member Simpson was in touch with the County and received a letter stating that the County will not set off the fire alarm

for a tornado warning but they did notify the Council that they should encourage their residents to sign up for online and mobile alerts through the County.

**NEW BUSINESS:**

**Leak Adjustment Request – 14 Snyder Street** – The Council decided that they would like to find out what the problem is before considering an adjustment. Staff stated they would find out and put it back on the agenda for next month's Council meeting.

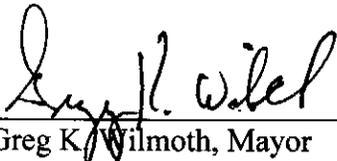
**Planning Commission Term Expirations** - Council member Kesari made a motion to advertise for the vacancy on the Town of Hamilton Planning Commission applications and resumes must be submitted to the Town by Wednesday, July 7, 2011.

Motion: Council member Kesari  
Second: Council member Rollins  
Carried: 6-0-1 with Snyder absent

**CLOSED SESSION:** Council decided that they did not need a closed session.

**ADJOURNMENT:**

There being no further business the meeting adjourned at 8:18 PM.

  
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Greg K. Wilmoth, Mayor

  
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Jennifer L. Helbert, Recorder