

**MINUTES
HAMILTON PLANNING COMMISSION
REGULAR MEETING
JANUARY 19, 2011**

The regular meeting of the Hamilton Planning Commission was convened at 7:00 PM with the following attendance:

PRESENT: Robert McCann, Chairman
Les Carlson, Vice-Chairman
William Gallant, Commissioner
Russ Beal, Commissioner
Tom Rollins, Commissioner
Brent Campbell, Commissioner
Larissa Borst, Commissioner

STAFF: Jennifer Helbert, Recorder

CALL TO ORDER:

Chairman McCann called the Planning Commission meeting to order at 7:00 PM.

APPROVAL OF MINUTES:

Commissioner Gallant made a motion to approve the Planning Commission meeting minutes of November 17, 2010 as amended.

Motion: Commissioner Gallant
Second: Commissioner Borst
Carried: 7-0

PUBLIC COMMENT:

Chairman McCann stated that he would like item number 2 removed under New Business.

ELECTION OF OFFICERS:

Commissioner Campbell made a motion to nominate Robert McCann for Chairman.

Motion: Commissioner Campbell
Second: Commissioner Carlson
Carried: 7-0

Chairman McCann made a motion to nominate Les Carlson for Vice Chairman.

Motion: Chairman McCann
Second: Commissioner Campbell
Carried: 7-0

SPECIAL COMMITTEE REPORTS:

Commissioner Gallant passed around copies of a presentation from the Loudoun County Small Business Development Center which spoke at a Planning Committee meeting he went to in Sterling. He stated that this group has a lot of volunteers that will help people open a new business in Loudoun County.

NEW BUSINESS:

a) Setting of Schedule for the Year

The Commission decided that they would meet the third Wednesday of each Odd Month for the coming year. They also decided to have Zoning Ordinance Review meetings on the third Wednesday of each Even Month in addition to the Chapters that they review at their regularly scheduled meeting.

The Commission also decided that they would have special ZORC meetings on the 1st, 9th and 30th of March.

Commissioner Beal made a motion that the Hamilton Planning Commission adopt a policy that whenever a weather related or other emergency arises, the Chairman or Vice Chairman may postpone the meeting to the next scheduled regular or Zoning Ordinance Review Meeting. All scheduled and advertised public hearings and or business to come before the Planning Commission at the originally scheduled meeting shall automatically be placed on the agenda for the rescheduled meeting.

Motion: Commissioner Beal
Second: Commissioner Gallant
Carried: 7-0

Chairman McCann made a motion that the Hamilton Planning Commission adopt the following schedule of the Zoning Ordinance Review meetings.

- 1) February 16, 2011
- 2) April 20, 2011

- 3) June 15, 2011
- 4) August 17, 2011
- 5) October 19, 2011
- 6) December 21, 2011

Motion: Chairman McCann
Second: Commissioner Beal
Carried: 7-0

OLD BUSINESS:

- a) Zoning Ordinance Sections 10 – 13 – Special Use and Commission Permits, Board of Zoning Appeals, Changes and Amendments and Administration and Enforcement

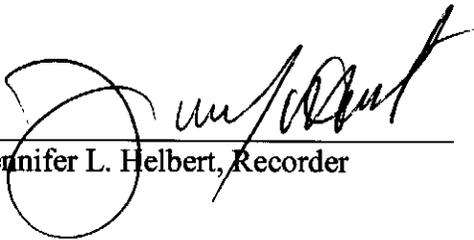
Mr. Beniamino presented the Planning Commission with the above sections of the Zoning Ordinance with proposed changes.

INFORMATION ITEMS:

- a) Zoning Administrator's Verbal Report

ADJOURNMENT:

There being no further business the meeting adjourned at 8:25 PM.



Jennifer L. Helbert, Recorder



Robert McCann, Chairman