

**Hamilton Planning Commission  
January 13, 2010  
Hamilton Town Office**

Chairman McCann called the meeting to order at 7:32 PM.

The Pledge of Allegiance was followed by Roll Call. A quorum was present.

Present: Chairman Robert McCann, Vice Chairman Les Carlson, Mr. William Gallant,  
Mr. Russ Beal, Mr. Tom Rollins (8:05 PM).

Absent: Mr. Dimitri Kesari

Also Present: Ms. Maureen Gilmore, Town Attorney  
Mr. David Beniamino, Zoning Administrator

**Minutes**

Mr. Gallant made a motion to adopt the November 11, 2009 Planning Commission minutes into record.  
Mr. Beal made a second on the motion and the vote passed 4-0-2, (Aye: McCann, Carlson, Gallant,  
Beal. Nay: none. Absent: Rollins, Kesari).

**Election of Officers**

Mr. McCann advised that Mr. Kesari has requested that elections and meeting scheduling be delayed since he was unable to be present tonight. Mr. McCann asked the Commissioners if they wanted to postpone or delay the election but did advise that the Charter states that elections are to be held at the first meeting of the year. The Commissioners decided to hold the elections per the guidelines of the Charter.

Mr. Carlson made a motion to nominate Mr. Robert McCann as Planning Commission Chairman.  
Mr. Gallant made a second on the motion and the vote passed 3-0-2-1, (Aye: Carlson, Gallant, Beal,  
Nay: none. Absent: Rollins, Kesari, Abstain: McCann).

Mr. Gallant made a motion to nominate Mr. Les Carlson as Planning Commission Vice Chairman.  
Mr. McCann made a second on the motion and the vote passed 3-0-2-1, (Aye: McCann, Gallant, Beal,  
Nay: none. Absent: Rollins, Kesari, Abstain: Carlson).

Mr. McCann made a motion to nominate Mr. David Beniamino as Planning Commission Secretary.  
Mr. Gallant made a second on the motion and the vote passed 4-0-2, (Aye: McCann, Carlson, Gallant,  
Beal. Nay: none. Absent: Rollins, Kesari).

**Standing Officer Reports**

Mr. Gallant distributed information for the Outstanding Customer Service Increases Your Bottom Line free seminar being offered on February 23, 2010. The seminar is being sponsored by P.L.A.C.E.S. and interested business owners are encouraged to attend. Mr. Gallant left a flyer in the Town Office for display in the front window. Mr. Gallant also attended a meeting with the Department of Economic Development which has 15 locally based C.E.O.'s who participate in the C.E.O. Cabinet. This group will assist in setting County goals, review how Loudoun will grow in the coming years and set goals for themselves.

**Old Business**

Mr. Beniamino stated that the proposed revised Comprehensive Plan was reviewed at the November Planning Commission meeting and is complete with the exception of the last 2 sections. A digital copy has been sent out to all Commissioners with all discussed changes from the meeting.

**New Business**

There is a Town Council meeting on January 19, 2010 to discuss the final sections of the Comprehensive Plan. Mr. Beniamino will lead the discussion and provide guidance. The Town Council and Planning Commission will hold a joint meeting to discuss the Comprehensive Plan on either January 26, 2010 or February 1, 2010 at 7:00 PM. The Planning Commissioners checked their schedules and were in agreement to meet February 1, 2010 with the Town Council.

After the February 1, 2010 joint meeting Mr. Beniamino advised that he will format the final Comprehensive Plan document and create and insert maps. Mr. Beniamino asked the Commissioners for photographs of important or significant sites inside the Hamilton J.L.M.A. and offered to assist in the taking of pictures. This could include buildings, park, trees, etc, of which will be inserted into the final Comprehensive Plan.

Mr. Beniamino thanked Ms. Audrey Reale for her assistance in updating the Community Facilities and Services section of the Comprehensive Plan. Ms. Reale and Mr. Beniamino updated the Water and Sewer services section with current sewer figures.

### **2010 Meeting Schedule**

Discussion was held about the 2010 Planning Commission schedule.

Mr. Carlson made a motion to change the time from 7:30 to 7:00 and to change from the second Tuesday to the third Tuesday except in March when it will be held on the 24<sup>th</sup>. Mr. Gallant made a second on the motion and the vote passed 4-0-2. (Aye: McCann, Carlson, Beal, Gallant. Nay: none. Absent: Rollins, Kesari). The regular meeting dates are March 24, May 19, July 21, September 15 and November 17 beginning at 7:00 PM.

In discussion about rescheduled meeting dates Ms. Gilmore suggested saying; it would be the day to which a meeting would be continued if the Chairman or Vice Chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the meeting.

Mr. Beal made a motion to set the alternate or fall back meetings dates on the even months as February 17, April 21, June 16, August 18, October 20 and December 15, same time. Mr. Carlson made a second on the motion and the vote passed 5-0-1. (Aye: McCann, Carlson, Beal, Gallant, Rollins. Nay: none. Absent: Kesari).

Mr. Carlson asked what is going on with the buzzards and Mr. Gallant advised that they are in his trees and sometimes on his roof. Mr. Rollins advised Mr. Carlson that Mr. Lemarr has a noise gun and Mr. McCann suggested calling the Mayor.

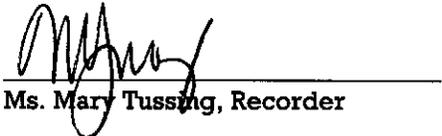
The next Planning Commission is March 24, 2010.

The next Comprehensive Plan Meeting is February 1, 2010.

Mr. Beal made a motion to adjourn at 8:13 PM.



Chairman Robert McCann



Ms. Mary Tussing, Recorder