

**MINUTES
HAMILTON TOWN COUNCIL
REGULAR MEETING
November 8, 2010**

The regular meeting of the Hamilton Town Council was convened at 7:00 PM with the following attendance:

PRESENT: Greg K. Wilmoth, Mayor
John Unger, Vice Mayor
James Thomas Rollins, Jr., Council member
David R. Simpson, Council member
Kenneth C. Wine, Council member
Dimitri Kesari, Council member – Late 7:08 PM
Michael Snyder, Council member – Late 7:06 PM

STAFF: Lori Jones, Treasurer
David Beniamino, Zoning Administrator
Maureen Gilmore, Town Attorney
Jennifer Helbert, Recorder

CALL TO ORDER:

Mayor Wilmoth called the Town Council meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE:

Zachary Solomon led the Pledge of Allegiance

GUESTS:

John Mills & Danny Hatcher – ESRI – Mr. Mills indicated that the Boy Scouts would be partnering with ESRI on a GIS mapping project on Saturday. The Boy Scouts will be collecting data so that all of the Fire Hydrants in Town can be mapped. The Boy Scouts will then be presenting the final product to the Town.

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Council member Wine made a motion to approve the Town Council meeting minutes of October 18, 2010 as amended.

Motion: Council member Wine
Second: Council member Rollins
Carried: 7-0

MAYOR'S REPORT:

DEQ Meeting - Mayor Wilmoth reported that he had a meeting with DEQ on October 21, 2010 and they discussed the I&I and the Town now needs to put together information that DEQ has requested. Council member Snyder indicated that DEQ stated that they would allow the Town to come up with a plan that meets our needs.

Mayor Wilmoth stated that the last quarter was busy and he was not able to get all of the of the lines camera'ed. He stated that he was trying to keep up with the DEQ schedule until a new schedule could be done and he would continue to work on that.

Council member Snyder stated that DEQ requested a copy of the Town budget and a new I&I plan and would like to have those to them by the end of November. He stated that DEQ was impressed that the Town took action so quickly.

Radford Property - Mayor Wilmoth stated that he had a phone conversation with the contractor for Mr. Whitmore. He stated that they need to run utilities to a 13th lot that was added to the subdivision. He stated that they talked about running it around or through the cul-de-sac and the problem with going around the perimeter is that it is someone's yard if something ever happened so he has requested that they put it in the road like the rest so that it is in a public easement.

Council member Snyder left the meeting at 7:40PM and indicated that he would be returning.

Council member Snyder made a motion to move the Water & Sewer Committee portion of the agenda to later in the evening.

Motion: Council member Snyder
Second: Council member Kesari
Carried: 7-0

PARKS & RECREATION COMMITTEE:

Eagle Scout Park Bench Project – Council member Rollins stated that the Parks and Recreation Committee met to discuss what the Town could match in funds for the proposed Eagle Scout Project to refinish/replace the benches at the park and the Committee decided that they would like to ask the Council to match up to \$1,000 for the Eagle Scout Project.

Council member Rollins made a motion that the Hamilton Town Council amend the Town of Hamilton 2010-2011 Budget to include Operating Revenues of \$1,000 from Surplus FY2010 funds and Operating Expenditures in the Recreation and Activity account in the amount of \$1,000. The expenditures will match the fund raising efforts, up to \$1,000, of Zachary Solomon for his Eagle Scout project in the Town of Hamilton Community Park.

Motion: Council member Rollins
Second: Council member Kesari
Carried: 6-0-1 with Snyder absent

Hamilton Day, 5K Race, Luminaries Volunteers – The Council set a date of June 4th for Hamilton Day and they set a date of December 5th at 6:00 PM for the lighting of the Christmas tree.

Council member Wine stated that he would talk with Dawn Cochran at the Church about having a get together after the tree lighting and caroling.

TREASURER'S REPORT:

Monthly Treasurer's Report – Ms. Jones issued a report to the Council and answered any questions that they had about the report.

Council member Wine made a motion to accept the Treasurer's Report.

Motion: Council member Unger
Second: Council member Wine
Carried: 6-0-1 with Snyder absent

Collection of Delinquent Personal Property Taxes -

Ms. Jones stated that she would present a report to the Council regarding the above options to the Council in December.

FINANCE COMMITTEE:

No Update Scheduled

PUBLIC SAFETY & ZONING ENFORCEMENT COMMITTEE:

Mr. Beniamino stated that he has gotten a few zoning violations cleaned up and but there are still two outstanding that are past the 30 day deadline so he and the Town Attorney will be getting together to discuss how they will proceed on the outstanding violations.

Council member Wine asked about the camera on Sydnor Street and Council member Simpson stated that it was placed there by a group that was hired by VDOT to monitor traffic.

PERSONNEL COMMITTEE:

No Update Scheduled

PLANNING COMMISSION:

Chairman McCann gave an update to the Town Council.

OLD BUSINESS:

- a) Town of Hamilton Main Street Entrance Signs – Council member Wine reported that signs are progressing. Ms. Jones stated that she received an e-mail from Mr. Ralph that stated that the stone walls are slated to be completed this week and he has an excavator ready to backfill, regrade and make the site “pretty”. He also asked if the Town would like to have a dedication ceremony. The Council decided that they would like the signs put in and they would have a ceremony at a later date.
- b) Harmony Raw Water Line & Tree Planting Conflict – No new update at this time.
- c) Eagle Scout Project Contribution Request – This item was handled earlier in the meeting.
- d) Class III Wastewater Operator – This item will be discussed in Closed Session.
- e) Well 14 Special Exception Approval Appeal - No new update at this time.
- f) Chesapeake Bay Ordinance Letter to Board of Supervisors – Council member Unger stated that he believes that the County is having a meeting on this item tomorrow evening.

NEW BUSINESS:

- a) BZA Opening – The Town Council requested that Ms. Jones advertise for this opening with a closing date of December 10, 2010.

- b) Collecting Flags for Retirement Ceremony on Veteran's Day – Council member Wine reported to the Council that Town Hall is a collection place for American Flags to be retired this Veteran's Day.

WATER & SEWER COMMITTEE:

Integration – Plans – Mayor Wilmoth stated that Loudoun Water has these plans and had been hoping to hear from them with their review but has not heard from them. Mayor Wilmoth stated that he would follow up on this.

Loudoun Water Contract – Mayor Wilmoth indicated that the contract ends on December 20, 2010, he stated that the person he had been working with is no longer at Loudoun Water and he expects to speak with his replacement tomorrow.

Patterson Bid – Mayor Wilmoth stated that the bid that is included in the packet is for a Weir Rework at the Wastewater Treatment Plant and it is something that DEQ has requested be done.

Council member Kesari made a motion to accept the bid from Patterson Construction for \$3,190 for work at the Wastewater Treatment Plant.

Motion: Council member Kesari
Second: Council member Simpson
Carried: 6-0-1 with Snyder absent

Flat Rate Sewer Customer Charges – Mayor Wilmoth stated that this item refers to customers that use Town sewer but not Town Water. Council decided to move this item to the Water and Sewer Committee for further discussion.

Triad Proposal – Groundwater Monitoring – Mayor Wilmoth stated that there are two different scopes of work to the proposal the first has three wells involved and the second scope is the one that extended the well casing.

Council member Kesari made a motion to approve work for Scope 1 in the amount of \$10,749.55 for the mounting of the three extra wells that the Council has discussed in the past.

Motion: Council member Kesari
Second: Council member Wine

Council member Kesari moved to table this proposal.

Motion: Council member Kesari
Second: Council member Rollins
Carried: 6-0-1 with Snyder absent.

CLOSED SESSION:

Council member Wine made a motion that the Hamilton Town Council recess its open meeting and convene a closed session to discuss the following:

- 1) Section 2.2-3711(A)(1) discussion of Town employees.
- 2) Section 2.2-3711(A)(7) consultation with legal counsel and briefings by staff members or consultants pertaining to proposed or actual litigation; and

Motion: Council member Wine
Second: Council member Rollins
Carried: 6-0-1 with Snyder absent

Council member Snyder returned during closed session.

Council member Wine made a motion that the Town Council adjourn the closed session and reconvene the regular meeting.

Motion: Council member Wine
Second: Council member Rollins
Carried: 7-0

Council member Wine made a motion that the Town Council certify that while in closed session to the best of each members knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the meeting of the public body.

Motion: Council member Wine
Second: Council member Rollins
Carried: 7-0

Council member Kesari made a motion to take the Triad Engineering Proposal off of the table.

Motion: Council member Kesari
Second: Council member Snyder
Carried: 7-0

Council member Kesari made a motion that the Town Council accept Scope 1 of the Triad Engineering proposal in the amount of \$10,749.55 based on the original condition on the Special Exception for the monitoring of the wells.

Motion: Council member Kesari
Second: Council member Wine
Carried: 7-0

Council member Kesari made a motion that the Town Council accept Scope 2 of the Triad Engineering proposal in the amount of \$4,167.35 for the monitoring of the Cook Well which was part of the original 13 Wells mentioned for monitoring but was dropped. This is also consistent with original Special Exception for the monitoring of the wells.

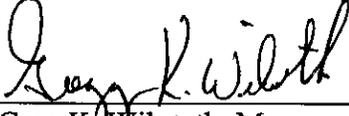
Motion: Council member Kesari
Second: Council member Snyder
Carried: 7-0

Council member Wine made a motion that the Town Council move forward with making a job offer to the perspective candidate for the Wastewater Treatment Plant Operator.

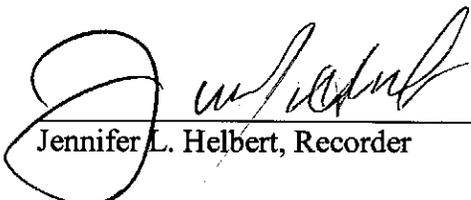
Motion: Council member Wine
Second: Council member Snyder
Carried: 7-0

ADJOURNMENT:

There being no further business the meeting adjourned at 9:12 PM.



Greg K. Wilmoth, Mayor



Jennifer L. Helbert, Recorder