

**MINUTES
HAMILTON BOARD OF ZONING APPEALS
REGULAR MEETING
JANUARY 29, 2014**

The regular meeting of the Hamilton Board of Zoning Appeals was convened at 7:00 PM with the following in attendance:

PRESENT: Robert McCann, Chairman
Kelly Gaitten, Vice Chairman
Donna Norton, Board member

ABSENT: Joylyn Hannahs, Board member
James Moon, Board member

STAFF: David Beniamino, Zoning Administrator
Jennifer Helbert, Recorder

CALL TO ORDER:

Chairman McCann called the Town Council meeting to order at 7:00 PM.

GUESTS:

None

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Board member Norton made a motion to approve the Board of Zoning Appeals meeting minutes of January 09, 2013 as submitted.

Motion: Board member Gaitten
Second: Board member Norton
Carried: 3-0-2 with Moon and
Hannahs absent

ORGANIZATIONAL ITEMS:

1) Election of Chairman

Board member Gaitten made a motion to nominate Bob McCann for Chairman.

Motion: Board member Gaitten
Second: Board member Norton
Carried: 3-0-2 with Moon and
Hannahs absent

Board member Norton made a motion to nominate Jim Moon for Vice Chairman.

Motion: Board member Norton
Second: Board member Gaitten
Carried: 3-0-2 with Moon and
Hannahs absent

2) Adoption of Resolution 2014-01

Board member Gaitten made a motion to adopt Resolution 2014-01.

Motion: Board member Gaitten
Second: Board member Norton
Carried: 3-0-2 with Moon and
Hannahs absent

3) Adoption of Rules of Procedure for 2014

Board member Gaitten made a motion to adopt the BZA Rules of Procedure for 2014.

Motion: Board member Gaitten
Second: Board member Norton
Carried: 3-0-2 with Moon and
Hannahs absent

INFORMATIONAL ITEMS:

Mr. Beniamino stated that the Town Council passed the adoption of an updated Zoning Ordinance and the Board of Zoning Appeals members should be receiving copies within the next month. He also indicated that the Zoning Ordinance once complete will be up on the Town's website.

ADJOURNMENT:

There being no further business the meeting adjourned at 7:26 PM.


Robert McCann, Chairman


Jennifer L. Helbert, Recorder