

**MINUTES
HAMILTON BOARD OF ZONING APPEALS
REGULAR MEETING
JANUARY 9, 2013**

The regular meeting of the Hamilton Board of Zoning Appeals was convened at 7:00 PM with the following in attendance:

PRESENT: Robert McCann, Chairman
Joylyn Hannahs, Board member
Donna Norton, Board member
James Moon, Board member

ABSENT: Kelly Gaitten, Vice Chairman

STAFF: David Beniamino, Zoning Administrator
Maureen Gilmore, Town Attorney
Jennifer Helbert, Recorder

CALL TO ORDER:

Chairman McCann called the Town Council meeting to order at 7:05 PM.

GUESTS:

None

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Board member Norton made a motion to approve the Board of Zoning Appeals meeting minutes of January 25, 2012 as submitted.

Motion: Board member Norton
Second: Board member Hannas
Carried: 4-0-1 with Gaitten absent

ORGANIZATIONAL ITEMS:

1) Election of Chairman

Board member Hannahs made a motion to nominate Bob McCann for Chairman.

Board of Zoning Appeals
Regular Meeting Minutes
January 9, 2013

Motion: Board member Hannahs
Second: Board member Norton
Carried: 4-0-1 with Gaitten absent

Board member Hannahs made a motion to nominate Vice Chairman Gaitten for Vice Chairman.

Motion: Board member Norton
Second: Board member Hannahs
Carried: 4-0-1 with Gaitten absent

2) Adoption of Resolution 2013-01

Board member Norton made a motion to adopt Resolution 2013-01.

Motion: Board member Norton
Second: Board member Hannahs
Carried: 4-0-1 with Gaitten absent

INFORMATIONAL ITEMS:

BZA Rules of Procedure – No changes

Training – Ms. Gilmore stated that there will be a training session on Wednesday, January 30, 2013 for Freedom of Information Act, Conflict of Interest Act and Roberts Rules of Order and the Planning Commission is welcome to attend.

ADJOURNMENT:

There being no further business the meeting adjourned at 7:16 PM.



Robert McCann, Chairman



Jennifer L. Helbert, Recorder