

**MINUTES
HAMILTON BOARD OF ZONING APPEALS
REGULAR MEETING
FEBRUARY 2, 2011**

The regular meeting of the Hamilton Board of Zoning Appeals was convened at 7:00 PM with the following in attendance:

PRESENT: Kelly Gaitten, Vice-Chairman
Robert McCann, Board member
Winifred Reed, Board member
Joylyn Hannahs, Board member

STAFF: David Beniamino, Zoning Administrator
Maureen Gilmore, Town Attorney
Jennifer Helbert, Recorder

CALL TO ORDER:

Vice-Chairman, Kelly Gaitten, called the BZA meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE:

Kelly Gaitten led the Pledge of Allegiance

GUESTS:

None

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Board member McCann made a motion to approve the Board of Zoning Appeals meeting minutes of February 3, 2010 as amended.

Motion: Board member McCann
Second: Board member Reed
Carried: 4-0

ORGANIZATIONAL ITEMS:

1) Election of Chairman

Vice Chairman Gaitten made a motion to nominate Board member McCann for Chairman.

Motion: Board member Gaitten
Second: Board member Hannahs
Carried: 4-0

Board member Hannahs made a motion to nominate Board member Gaitten for Vice Chairman.

Motion: Board member Hannahs
Second: Board member McCann
Carried: 4-0

2) Schedule of 2011 Meeting Dates

Board member Hannahs made a motion that the Hamilton Board of Zoning Appeals hold a monthly meeting on the first Wednesday on each month. In the event that no business is scheduled before the BZA, then the meeting shall be cancelled by the Chairperson.

Motion: Board member Reed
Second: Board member Hannahs
Carried: 4-0

Board member Hannahs made a motion that the Hamilton Board of Zoning Appeals authorize the Chairperson, or the Vice-Chairperson in the absence of the Chairperson, to reschedule a regularly scheduled meeting in the event of a weather-related or other emergency to the next regularly scheduled meeting. In the event that a meeting is cancelled, then all business to come before the Board of Zoning Appeals shall automatically be rescheduled for the next meeting.

Motion: Board member Hannahs
Second: Board member McCann
Carried: 4-0

3) Revised Rules of Procedure

Board member Hannahs made a motion to adopted the revised rules of procedure.

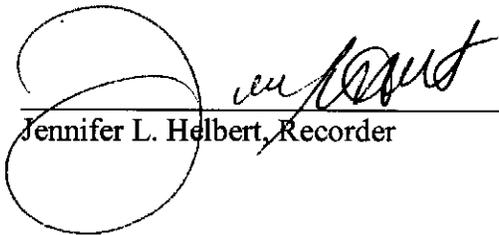
Motion: Board member Hannahs
Second: Board member McCann
Carried: 4-0

NEW BUSINESS:

The Board of Zoning Appeals decided to have a training session on Monday, March 2, 2011.

ADJOURNMENT:

There being no further business the meeting adjourned at 7:29 PM.


Jennifer L. Helbert, Recorder


Kelly Gaitten, Vice Chairman
ROBERT McCANN CHAIRMAN